

# Care service inspection report

## Lawfield Primary School

### Day Care of Children

26 Lawfield Road

Mayfield

Dalkeith

EH22 5BB

Type of inspection: Unannounced

Inspection completed on: 26 June 2014



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### **Service provided by:**

Midlothian Council

### **Service provider number:**

SP2003002602

### **Care service number:**

CS2007161439

If you wish to contact the Care Inspectorate about this inspection report, please call us on 0345 600 9527 or email us at [enquiries@careinspectorate.com](mailto:enquiries@careinspectorate.com)

## Summary

This report and grades represent our assessment of the quality of the areas of performance which were examined during this inspection.

Grades for this care service may change after this inspection following other regulatory activity. For example, if we have to take enforcement action to make the service improve, or if we investigate and agree with a complaint someone makes about the service.

### We gave the service these grades

Quality of Care and Support	4	Good
Quality of Environment	4	Good
Quality of Staffing	4	Good
Quality of Management and Leadership	4	Good

### What the service does well

Children were happy and content during their time at the nursery.

Staff were warm, caring and knew the children in their care very well.

### What the service could do better

The service should ensure all medication and paperwork is regularly reviewed and updated when needed. The medication should be stored appropriately.

Observations and planning should be more focused so that they provide relevant information to support the next steps in children's development and learning.

Management and staff should review how they manage the room to ensure that children have access to the outdoor area throughout the session.

Some areas within the playroom and the garden would benefit from additional resources to increase children's interest and engagement in their play and learning.

### What the service has done since the last inspection

The service has had a series of temporary head teachers since the last inspection. However, a permanent head teacher has now been appointed. Staff and the

management team should now work together to work on the areas for improvement highlighted in this report.

### **Conclusion**

We saw that staff knew the children well and provided appropriate comfort when needed.

The children were happy, polite and most were engaged in their play.

The staff team have continued to establish positive working relationships with the families who used their service.

# 1 About the service we inspected

The Care Inspectorate regulates care services in Scotland. Prior to 1 April 2011, this function was carried out by the Care Commission. Information in relation to all care services is available on our website at [www.careinspectorate.com](http://www.careinspectorate.com).

This service was previously registered with the Care Commission and transferred its registration to the Care Inspectorate on 1 April 2011.

## Requirements and recommendations

If we are concerned about some aspects of the service, or think that it could do more to improve its service, we may make a recommendation or requirement.

-A recommendation is a statement that sets out actions the care service provider should take to improve or develop the quality of the service but where failure to do so will not directly result in enforcement.

-A requirement is a statement which sets out what is required of a care service to comply with the Public Services Reform (Scotland) Act 2010 and Regulations or Orders made under the Act, or a condition of registration. Where there are breaches of Regulations, Orders or conditions a requirement must be made. Requirements are legally enforceable at the discretion of the Inspectorate.

Lawfield Primary School Nursery is registered to provide care for 60 children aged between three years and entry into primary school.

The nursery is located in a residential area of Mayfield. It consists of one large playroom and a fully enclosed garden. The children can access the toilet areas from within the main room. It also has the benefit of its own entrance and cloakroom area for the children and parents.

The nursery's aims include:

We aim to provide a safe, secure, happy and clean environment for your child.

We aim to ensure your child is valued as an individual and is the centre of everyone's care and concern.

We aim to provide a welcoming environment and to work in partnership with parents and within the wider community.

We aim to provide a range of activities to suit your child's developmental needs and interests and to assist them in achieving their full potential.

It is our aim to achieve equal opportunities and social inclusion for all.

Based on the findings of this inspection this service has been awarded the following grades:

**Quality of Care and Support - Grade 4 - Good**

**Quality of Environment - Grade 4 - Good**

**Quality of Staffing - Grade 4 - Good**

**Quality of Management and Leadership - Grade 4 - Good**

This report and grades represent our assessment of the quality of the areas of performance which were examined during this inspection.

Grades for this care service may change following other regulatory activity. You can find the most up-to-date grades for this service by visiting our website [www.careinspectorate.com](http://www.careinspectorate.com) or by calling us on 0345 600 9527 or visiting one of our offices.

## 2 How we inspected this service

### The level of inspection we carried out

In this service we carried out a medium intensity inspection. We carry out these inspections where we have assessed the service may need a more intense inspection.

### What we did during the inspection

An unannounced inspection took place on Tuesday 24 June 2014, however, the nursery were taking part in a graduation ceremony for the pre-school children. We agreed to inspect the nursery on Wednesday 25 June 2014 and visited the nursery from 9:30am until 3:30 pm. We gave feedback to the head teacher, deputy head teacher and two nursery staff between 12 noon and 13:45pm on Thursday 26 June 2014.

The inspection was carried out by two Inspectors.

As part of the inspection, we took account of the completed self-assessment form and annual return that we asked the provider to complete and submit to us.

We issued 40 questionnaires to relatives and carers of people who used the service. Twenty one completed questionnaires were returned before the inspection.

In this inspection we gathered evidence from various sources, including the relevant sections of policies, procedures, records and other documents, we also viewed the following:

- \*Observing how staff work
- \*Evidence from the service's most recent self assessment
- \*Accident and incident records
- \*Medication plans
- \*Planning information
  - \*Children's files and personal learning stories
- \*Collated information from the service's own questionnaire
- \*Assessing toys, activities and the environment.

We also spoke to staff and children who used this service, and in general assessed the whole nursery experience for children using this service

### **Grading the service against quality themes and statements**

We inspect and grade elements of care that we call 'quality themes'. For example, one of the quality themes we might look at is 'Quality of care and support'. Under each quality theme are 'quality statements' which describe what a service should be doing well for that theme. We grade how the service performs against the quality themes and statements.

Details of what we found are in Section 3: The inspection

### **Inspection Focus Areas (IFAs)**

In any year we may decide on specific aspects of care to focus on during our inspections. These are extra checks we make on top of all the normal ones we make during inspection. We do this to gather information about the quality of these aspects of care on a national basis. Where we have examined an inspection focus area we will clearly identify it under the relevant quality statement.

### **Fire safety issues**

We do not regulate fire safety. Local fire and rescue services are responsible for checking services. However, where significant fire safety issues become apparent, we will alert the relevant fire and rescue services so they may consider what action to take. You can find out more about care services' responsibilities for fire safety at [www.firelawscotland.org](http://www.firelawscotland.org)



### **What the service has done to meet any recommendations we made at our last inspection**

1. It is recommended that the nursery maintain the good practice of allowing parents the opportunity to give ideas and suggestions regarding all aspects of the nursery. This information should be collated and fed back to the parents in a timely manner. Please see quality theme 1, statement 1.

This recommendation is met.

2. It is recommended that the nursery ensure that the children's learning journals are available for the parents and children to access at all times.

Please see quality theme 1, statement 1.

This recommendation is met.

3. It is recommended that the nursery ensure that all medication is stored appropriately and all paperwork is kept with the medication.

Please see quality theme 1, statement 3.

This recommendation is not met and is carried forward as a Requirement into this report.

4. It is recommended that all policies and procedures relevant to the nursery are updated and reviewed.

Please see quality theme 4, statement 4.

This recommendation is met.

5. The service should develop a method of recording their daily visual risk assessments of the playroom, kitchen area, toilets, entrance area and garden to show they have taken steps to ensure the safety of the children in their care.

Please see quality theme 2, statement 2.

This recommendation is not met and has been carried forward into this report.

6. It is recommended that the nursery review their use of resources and ensure that the nursery is well laid out and attractive to the children using the service. This should include developing each area within the nursery and ensuring it is well resourced.

Children's art work and photographs should be displayed and celebrated in the nursery.

Please see quality theme 2, statement 2.

This recommendation is met.

7. It is recommended that the complaints policy is displayed in the nursery. This should include the contact details of the Care Inspectorate.

Please see quality theme 4, statement 4.

This recommendation is met.

8. It is recommended that the NCS and SSSC codes of practice be used to inform the staff meetings. This could be used to develop the nursery's quality assurance systems.

Please see quality theme 4, statement 4.

This recommendation is not met and has been carried forward into this report.

### **The annual return**

Every year all care services must complete an 'annual return' form to make sure the information we hold is up to date. We also use annual returns to decide how we will inspect the service.

**Annual Return Received:** Yes - Electronic

### **Comments on Self Assessment**

Every year all care services must complete a 'self assessment' form telling us how their service is performing. We check to make sure this assessment is accurate.

The Care Inspectorate received a fully completed self - assessment document from the provider. We were satisfied with the way the provider had completed this and with the relevant information included for each heading that we grade services under. The provider identified what it thought the service did well, some areas for improvement and any changes it had planned.

### **Taking the views of people using the care service into account**

On the day of the inspection we spent time chatting to children and observing them as they took part in activities inside the nursery and in the outdoor play area. We found that most children appeared happy and confident in the care of staff who were responsive to their needs. They were confident in chatting to us about the things they enjoyed about their time in nursery.

### **Taking carers' views into account**

Twenty one families responded to the care standard questionnaires. Most agreed with the statement : "Overall I am happy with the quality of care my child receives in this service".

Comments in our questionnaires are included throughout this report.

## 3 The inspection

We looked at how the service performs against the following quality themes and statements. Here are the details of what we found.

### Quality Theme 1: Quality of Care and Support

Grade awarded for this theme: 4 - Good

#### Statement 1

We ensure that service users and carers participate in assessing and improving the quality of the care and support provided by the service.

#### Service strengths

We confirmed that the service had continued to maintain the good practice of ensuring that parents and children had opportunities to assess and improve the quality of care and support provided by staff.

Drop off and pick up times provided parents with opportunities to pass over specific information about their child. We saw that staff had built up good and supportive relationships and were able to provide assistance for the children who were a bit unsettled at the start of the nursery session.

Formal consultation evenings provided parents of the pre-school children with opportunities to learn about their child's progress and share their views about their child's care and support needs. The ante-pre school children were asked to join the staff and children at a stay and play session. This allowed parents the opportunity to play an active part in the life of the nursery.

Various questionnaires had been distributed throughout the year to families asking for views or suggestions. The most recent was to gain information on the transition process. The head teacher told us that information from these questionnaires was collated and any improvements needed would be added to the improvement plan. Parents were provided with feedback on their suggestions.

Children had the opportunity to have their say in the care and support they received from the staff. We observed staff working in ways that made the children feel secure in the knowledge that their contribution would be valued. This included group time and responsive planning. We heard a range of conversations between staff and

children regarding what they wanted to do or helping children find solutions to questions or problems.

Children's learning stories were displayed in the nursery and children and parents could access these at any time. This had been a recommendation in the last report.

The nursery had recently received funding to finance new equipment for the outdoor area. Staff's plans for developing this area were attractively displayed in the hall and parents were invited to contribute any ideas they may have.

Some parents who responded to the care standard questionnaires agreed that the service had involved them in developing the service for example asking for ideas and feedback.

A comment included:

"The staff always keep us well-informed of our children's progress and development".

### **Areas for improvement**

The recommendation in the last inspection about consulting with parents and children is met. However, the service should continue to develop additional ways for parents and children to assess all aspects of the service provided. Feedback from parents and children should be used to improve the service. The service should continue to evidence how parents and children's views have contributed to making improvements within the service.

Some parents commented:

"I feel there was no feedback when there were a few teachers off sick at one time. Also not sure how many are just support teachers".

"The one area where I think needs improved is communication with parents. There can be activities or closures etc and you can be told about it only days beforehand which is not great for working families to organise things (costumes etc) in time. I understand the communication is dealt with by the school offices so cannot blame the nursery staff but it is something Lawfield primary should address".

These comments were discussed with the management team.

We felt that the children are now capable of developing greater responsibility, particularly in relation to their own learning. Staff should make better use of children's learning stories and planning to help children reflect on their play and begin to plan their next steps. This will help children to understand how the activities they take part in contribute to their learning. This will allow the children to become effective contributors.

(See recommendation 1 in quality theme 1, statement 3)

**Grade awarded for this statement:** 4 - Good

**Number of requirements:** 0

**Number of recommendations:** 0

## Statement 3

We ensure that service users' health and wellbeing needs are met.

### Service strengths

We confirmed that staff had continued to ensure that they were meeting children's health and wellbeing needs.

Children were encouraged to build friendships with each other and were observed to be confident within their friendship groups. Throughout the inspection visit we saw that staff offered appropriate support and reassurance to the children and that children were confident in approaching them. This enabled staff to meet their individual needs.

The service had effective child protection procedures in place. Speaking to staff highlighted their very good knowledge and understanding of their responsibility for protecting the children in their care. We confirmed this to be good practice and found that staff's knowledge and practice contributed to children's safety.

There was very high expectations of children's behaviour and staff used a range of effective strategies to encourage positive behaviour and good manners we saw that staff were skilled in this area. Behaviour was managed gently with the minimum of disruption to the rest of the group.

Children with additional learning needs were very well supported. We saw staff worked well with other professionals and with families which resulted in children receiving the assistance they needed.

Children learned about healthy eating through topics and activities. Snack on the day of inspection was carrot and cucumber sticks and a ham wrap with water or milk to drink. Children were encouraged to be independent at snack time, choosing their snacks and pouring their drinks.

Most parents that staff regularly assessed their child's learning and development and used this to plan for their next steps.

### Areas for improvement

We looked at the medication kept on the premises. We saw that two bottles of piriton were not in the locked cupboard. The inhalers were stored in boxes but the lids did not fit them. All medication had a signed permission slip however, if medication is to be given daily a permission slip must be signed daily to ensure the service knows when the medication was previously given.

A medication audit with expiry dates should be compiled.

This had been a recommendation in the previous report, therefore it is not met and a requirement is made.

(See Requirement 1)

We informed the service of the new guidance brought out regarding medication that is available to download from our website.

Health Guidance: The Management of Medication in Daycare and Childminding Services: Publication code: HCR-0412-061

We saw that some of the children's learning stories had a limited amount of information. Some of the observations did not have any clear next steps identified. Therefore, it was difficult to evidence that staff were planning individual learning opportunities to increase children's capacity to achieve.  
(See recommendation 1)

We felt that the children should be provided with increased opportunities to influence their own learning. Staff should make better use of children's learning stories and planning tools to help children reflect on their play and begin to plan their next steps. This approach would enable children's ideas and interests to fully inform the experiences developed for them.  
(See recommendation 2)

A parent commented about two accidents their child has been involved in. We looked at the forms for informing parents of any accidents or incidents. Some parents had signed these forms and had been given a copy when collecting their child from the nursery, but some parents had not. We felt that the reports did not contain enough information. Staff must be aware that the parents should be informed of the nature of the accident, what happened, what the staff did about it and the parent's response to the accident.  
(See recommendation 3)

**Grade awarded for this statement:** 4 - Good

**Number of requirements:** 1

**Number of recommendations:** 3

### Requirements

1. This is to comply with Scottish Statutory Instrument 2011/210 Regulation 4 (1)(a) - a regulation with regard to health, welfare and safety needs of service users. The provider must ensure that all medication kept on nursery premises must be appropriately stored to ensure the health, welfare and safety of children. In order to meet this requirement the provider must:
  - a) Ensure that medicines are provided with full administration instructions and information leaflet and are labeled with the child's name.
  - b) Documentation kept on the medication is accurate, regularly reviewed and staff are aware of how to store the medication.
  - c) Keep a log of all medication kept on the premises, including expiry dates.

d) If medication is to be given daily a permission slip should be completed. The service should ensure that they are aware of the precise time the parent gave the last dosage .

In making this requirement we took account of the National Care Standards for Early Education and Childcare up to the age of 16: Standard 3 - Health and wellbeing.

Timescale: 29 August 2014.

### Recommendations

1. We recommend staff now consider how they can further develop children's folders. Observations should be more focused so that they provide relevant information to support the next steps in children's development and learning. This would enable staff to more effectively record children's progress at nursery to share with parents. Management should support this process through training and development opportunities.  
National Care Standards 13 Early Education and Childcare up to the age of 16:  
Standard 4: Engaging with children  
Standard 6: Support and Development
2. We recommend that staff develop their approaches to planning to include tools that promote children's engagement in discussion and enable them to review what they have learned and share their ideas for what they would like to do next. This information should inform the experiences developed for the children. Staff should ensure that they provide experiences that offer children depth and challenge in their learning.  
National Care Standards 13 Early Education and Childcare up to the age of 16:  
Standard 6: Support and Development
3. We recommend that the service provide parents with more information when their child sustains an injury in the nursery. This should include the exact area of the injury and the first aid procedures given.  
National Care Standards 13 Early Education and Childcare up to the age of 16:  
Standard 3: Health and Wellbeing



## Quality Theme 2: Quality of Environment

Grade awarded for this theme: 4 - Good

### Statement 1

We ensure that service users and carers participate in assessing and improving the quality of the environment within the service.

### Service strengths

The nursery provided parents and children with good opportunities to participate in assessing and improving the quality of environment provided.

Comments made in Quality theme 1, statement 1 apply to this statement also.

### Areas for improvement

Comments made in Quality Theme 1, statement 1 apply to this Quality Statement also.

**Grade awarded for this statement:** 4 - Good

**Number of requirements:** 0

**Number of recommendations:** 0

## Statement 2

We make sure that the environment is safe and service users are protected.

### Service strengths

We found the performance of the service to be good in the areas covered by this statement.

We saw staff were encouraging children to take care of the environment, and praising them appropriately for helping to tidy up the toys and equipment. This encouraged the children to develop an ethos of respect, for both their environment and the equipment they were using.

The door entry system was secure and helped ensure the safety of the children. The service expected visitors to sign in and out of the building. This provided additional protection for the children using the service as staff always knew who was in the building.

The premises consist of one main playroom, toilet, cloakroom and an enclosed outdoor play area. Children moved between indoors and outside without assistance. They accessed a range of activities and experiences.

There were some good examples of the children's work displayed. Their achievements and successes were celebrated. There was a lively atmosphere; children were busy, occupied and engaged. They used the space well. The recommendation made at the last inspection has been met.

The children had access to a large, enclosed outdoor space. We saw that the children enjoyed using this space and were keen to try to build up their confidence in using the outdoor equipment.

As part of this inspection we have focused on how this service has promoted children's health and wellbeing through infection prevention measures. Children were confident in the routine of handwashing at snack time.

All parents stated in the returned questionnaires that the service was a safe, secure, hygienic, smoke free, pleasant and stimulating environment.

### Areas for improvement

In April 2014 we agreed to an increase in the number of children attending the nursery to meet the needs of the community. The nursery can now accommodate sixty children at each session. At this inspection we focused on how staff managed this increase in numbers and saw that children did not have access to the outdoor area during the first hour of the session. There were 52 children in the morning session and this led to crowded play areas and a high level of noise. Once children had access to the outdoor area the noise levels dropped and children become more engaged in their play.

(See recommendation 1)

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The room was well set out for play. However, we felt that some areas would benefit from additional resources to increase children's interest and engagement in their play and learning. The outdoor area should also be developed to provide a more interesting and engaging environment for children. We discussed a range of ideas for further development of these areas with the Management team.

(See recommendation 2)

The service should review all the health and safety paperwork. For example:

Staff must complete a daily risk assessment for the garden

Cleaning schedules - to ensure there is a rotation of toys, resources and soft furnishings are washed regularly.

Snack records should be completed along with the temperature of the fridge and any hot food provided for snack.

This had been a recommendation made at the last inspection. It is not met and carried forward.

(See recommendation 3)

Staff should have opportunities to access training that will support them in further developing their skills in observation and planning for children's learning indoors and outside.

(See recommendation 1 in quality theme 3, statement 3)

**Grade awarded for this statement:** 4 - Good

**Number of requirements:** 0

**Number of recommendations:** 3

### Recommendations

1. We recommend that management and staff should review how they manage the room to ensure that children have access to the outdoor area throughout the session.

National Care Standards 13 Early Education and Childcare up to the age of 16:

Standard 5: Quality of Experience

Standard 11: Access to resources

2. We recommend that staff review the playroom to assess how they can further resource areas to increase the quality of children's play and learning. Plans for the outdoor area should continue to be progressed so that children have a range of interesting play opportunities to support their development and learning.

National Care Standards 13 Early Education and Childcare up to the age of 16:

Standard 5: Quality of Experience

Standard 11: Access to resources

3. We recommend that the appropriate health and safety paperwork is completed on a daily basis.

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National Care Standards 13 Early Education and Childcare up to the age of 16:  
Standard 2: A safe environment.

## Quality Theme 3: Quality of Staffing

Grade awarded for this theme: 4 - Good

### Statement 1

We ensure that service users and carers participate in assessing and improving the quality of staffing in the service.

### Service strengths

The nursery provided parents and children with good opportunities to participate in assessing and improving the quality of environment provided.

Comments made in Quality theme 1, statement 1 apply to this statement also.

### Areas for improvement

Comments made in Quality Theme 1, statement 1 apply to this Quality Statement also.

**Grade awarded for this statement:** 4 - Good

**Number of requirements:** 0

**Number of recommendations:** 0

## Statement 3

We have a professional, trained and motivated workforce which operates to National Care Standards, legislation and best practice.

### Service strengths

We confirmed that the service had a professional, trained and motivated workforce, which operated to National Care Standards, legislation and best practice.

All of the staff held relevant qualifications and were registered with either the General Teaching Council (GTC) or the Scottish Social Services Council (SSSC). This meant that staff were expected to maintain professional standards in their work according to the codes of practice of their profession.

We saw that staff were caring and supportive of the children and knew them well. They had a professional approach to their work and we could see that they were motivated to provide children with a high quality of care.

We saw very good examples of staff settling children and providing comfort when needed. Staff were good at working with individual and small groups of children. They helped children to focus and encouraged them in their play and learning.

Staff meetings were held on a regular basis and they used this time to evaluate their practice, consider developments in the nursery and discuss their plans for supporting children's learning.

Staff were provided with the opportunity to attend training courses. Staff then discussed the training at team meetings and any new ideas that would work in the nursery.

Parents comments included:

"the staff are fantastic".

"all the staff are very friendly and welcoming".

"I have 100% confidence with the staff and the way they have helped my daughter become a confident and happy pre-schooler. Their care and attitude towards my daughters education is outstanding".

"it has great teachers"

"Lawfield nursery staff are friendly and helpful".

### Areas for improvement

Staff were given opportunities to attend training courses that were identified through their PDR sessions. Support and supervision sessions should be used to identify staff's training needs. The deputy head teacher should start routinely monitoring staff practice. This information should be used to discuss practice issues, and as a mechanism for identifying areas for improvement within staff performance.

(See recommendation 1)

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Staff should have opportunities to access training that will support them in further developing their skills in observation and planning for children's learning indoors and outside.

(See recommendation 1)

Staff confirmed that they attended staff meetings to discuss planning and any ideas and concerns they had. However, these were not minuted. We recommend that staff have an increased responsibility within meetings for ensuring that accurate notes are taken and shared with colleagues.

(See recommendation 2)

We spoke with management about the possibility of staff visiting other nurseries to share practice. This would inform staff discussion and provide further ideas for taking practice forward.

(See recommendation 3)

**Grade awarded for this statement:** 4 - Good

**Number of requirements:** 0

**Number of recommendations:** 3

### Recommendations

1. We recommend that the management team should identify staff's training needs through regular monitoring visits. Any practice or performance issues should be discussed and support provided if required.  
National Care Standards 5 and Early Education and Childcare up to the age of 16:  
Standard 5 - Quality of Experience  
Standard 12 - Confidence in Staff.
2. We recommend that team meetings are minuted and this information should be shared with colleagues.  
National Care Standards 5 and Early Education and Childcare up to the age of 16:  
Standard 5 - Quality of Experience  
Standard 12 - Confidence in Staff.  
Standard 14 - Well-managed service
3. We recommend that all staff undertake visits to other childcare establishments.  
National Care Standards 5 and Early Education and Childcare up to the age of 16:  
Standard 5 - Quality of Experience  
Standard 12 - Confidence in Staff.

## Quality Theme 4: Quality of Management and Leadership

Grade awarded for this theme: 4 - Good

### Statement 1

We ensure that service users and carers participate in assessing and improving the quality of the management and leadership of the service.

### Service strengths

The nursery provided parents and children with good opportunities to participate in assessing and improving the quality of environment provided.

Comments made in Quality theme 1, statement 1 apply to this statement also.

### Areas for improvement

Comments made in Quality Theme 1, statement 1 apply to this Quality Statement also.

**Grade awarded for this statement:** 4 - Good

**Number of requirements:** 0

**Number of recommendations:** 0



## Statement 4

We use quality assurance systems and processes which involve service users, carers, staff and stakeholders to assess the quality of service we provide

### Service strengths

There was evidence to demonstrate staff commitment to maintaining and improving the quality assurance systems, which were used by staff to monitor all aspects of the service.

Meeting with parents both formally and informally provided them with opportunities to evaluate all aspects of the service. This enabled staff to audit any information that they received and use it to improve the quality in the service. The deputy head had various quality assurance systems that she planned to implement over the next session. She felt this would improve the outcomes for the children that attended the nursery.

The deputy head teacher had overall responsibility within the nursery. She had worked with staff to identify what they thought the nursery's strengths and areas for improvement were. She stated an action plan had been written and this would be implemented and developed as the next session progressed.

The deputy head had a clear vision how the nursery would develop and she told us that this would include working on the areas for improvement highlighted in this report.

The nursery was included in the schools improvement plan This plan identifies areas of action with appropriate timescales. This helped the managers and staff focus on targeted areas, which would lead to improvement within the nursery. Staff have been evaluating this during some team meetings.

Policies and procedures had been updated and were available for parents in the cloakroom area. The complaints policy was displayed on the noticeboard. These had been recommendations made at the last inspection.

Parents commented:

"Delighted with the service provided at Lawfield Nursery. Over the past few years 3 of our children have attended the Nursery with no issues or concerns".

"Not a big enough area for 60 children.

I have no problem with nursery at all. 6 of my children have attended Lawfield nursery, my kids all loved the nursery".

"My daughter loves this nursery. We've not had any issues".

"My daughter has been at Lawfield nursery since Jan 2013. Throughout this time she has had a great experience. I have no concerns".

"The nursery overall is a great one and, my child really enjoys going".

## Areas for improvement

The service should continue to develop a robust quality assurance system that will help improve the standards within the nursery. They should ensure they are rigorous in identifying any areas for improvement and implementing action plans to address these.

(see recommendation 1)

The recommendation about the National Care Standards and SSSC codes of practice being used to inform staff meeting had not been met. Therefore this recommendation is carried forward.

(See recommendation 2)

**Grade awarded for this statement:** 4 - Good

**Number of requirements:** 0

**Number of recommendations:** 2

## Recommendations

1. We recommend that a robust quality assurance system be implemented and developed to help improve outcomes for children.  
National Care Standards 5 and Early Education and Childcare up to the age of 16:  
Standard 14: Well-managed service.
2. We recommended that the NCS and SSSC codes of practice be used to inform the staff meetings. This could be used to develop the nursery's quality assurance systems.  
National Care Standards for Early Education and Childcare up to the age of 16.  
Standard 13 - Improving the service.  
Standard 14 - A well - managed service.

## 4 Other information

### Complaints

There has been one upheld complaint about this service since the last inspection.

You can find information about complaints that we have upheld on our website [www.careinspectorate.com](http://www.careinspectorate.com)

### Enforcements

We have taken no enforcement action against this care service since the last inspection.

### Additional Information

No additional information.

### Action Plan

Failure to submit an appropriate action plan within the required timescale, including any agreed extension, where requirements and recommendations have been made, will result in the Care Inspectorate re-grading a Quality Statement within the Quality of Management and Leadership Theme (or for childminders, Quality of Staffing Theme) as unsatisfactory (1). This will result in the Quality Theme being re-graded as unsatisfactory (1).

## 5 Summary of grades

<b>Quality of Care and Support - 4 - Good</b>	
Statement 1	4 - Good
Statement 3	4 - Good
<b>Quality of Environment - 4 - Good</b>	
Statement 1	4 - Good
Statement 2	4 - Good
<b>Quality of Staffing - 4 - Good</b>	
Statement 1	4 - Good
Statement 3	4 - Good
<b>Quality of Management and Leadership - 4 - Good</b>	
Statement 1	4 - Good
Statement 4	4 - Good

## 6 Inspection and grading history

Date	Type	Gradings	
9 May 2014	Re-grade	Care and support	Not Assessed
		Environment	Not Assessed
		Staffing	Not Assessed
		Management and Leadership	2 - Weak
5 Oct 2012	Unannounced	Care and support	4 - Good
		Environment	4 - Good
		Staffing	4 - Good
		Management and Leadership	4 - Good
26 Mar 2012	Re-grade	Care and support	Not Assessed
		Environment	Not Assessed
		Staffing	Not Assessed
		Management and Leadership	5 - Very Good

## Inspection report continued

6 Mar 2012	Re-grade	Care and support Environment Staffing Management and Leadership	Not Assessed Not Assessed Not Assessed 1 - Unsatisfactory
19 Jan 2009	Unannounced	Care and support Environment Staffing Management and Leadership	4 - Good 4 - Good 4 - Good 4 - Good

All inspections and grades before 1 April 2011 are those reported by the former regulator of care services, the Care Commission.

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ہے بایتسرد می م وونابز رگی دی روا ولکش رگی دی رپ شرازگ تعاشا ہی

ਬੇਨਤੀ 'ਤੇ ਇਹ ਪ੍ਰਕਾਸ਼ਨ ਹੋਰ ਰੂਪਾਂ ਅਤੇ ਹੋਰਨਾਂ ਭਾਸ਼ਾਵਾਂ ਵਿਚ ਉਪਲਬਧ ਹੈ।

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