**St. Joseph’s Primary School and Nursery**

**Recovery Plan**

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| **Number of Pupils** | | 156 | |
| **Classes** | | 7 | |
| **Facilities** | | 7 Classes  2 Nurture Rooms  1 3-5 room  1 2-3 room  Medical room  Library  Gym Hall  Canteen  Enclosed Nursery Play Area  Playground  Nursery Toilets  Male/Female Infant Toilets  Male/Female Upper Toilets | |
| **Hygiene** | | * Anyone entering the building will be asked to wash or sanitise hands immediately and this will be encouraged in classrooms through the day. * Children to wash their hands after coughing sneezing etc. * Hand washing after breaks, before lunch and after lunch. | |
| **Sick Bay** | | * Medical room in nursery will be the sick bay with appropriate PPE. * Any child with symptoms to be taken to the sick bay immediately and an adults with appropriate PPE to remain with them until collected by a parent. | |
| **Entering the building in the morning** | | * Breakfast club will not be resuming immediately but you will kept informed of any changes. * School gates to be opened at 8.45am * Parents to drop children as close to their start time as possible. * Pupils to go directly to set entry door * Each class to have a designated entry and exit point which will limit contact with other classes and allow distancing for parents. * Lines marked at their entry point for * No play in the mornings to reduce contact with other classes. | |
| **Exiting the building at the end of the day** | | * Pupils will leave by designated door at set time. * Parents of primary 1 & 2 will be allocated a space across from the middle door to collect pupils. * All other parents picking up should remain behind the barrier on the path socially distanced or meet pupils outside the gate.   \*This will be supported by school staff on the first few days and a video will be uploaded on the school YouTube page before we start back. | |
| **Entry and Exit to and from the building as follows:** | | | |
| **Class** | **Entry/Exit Point** | **Start Time** | **Finish Time** |
| **Nursery Class** | **Nursery door- walk up the ramp, drop at the door and back down the stairs.** | **8.45am** | **2.45pm** |
| **P1** | **Middle Door** | **8.50am** | **2.50pm** |
| **P2** | **Middle Doors** | **9am** | **3pm** |
| **P3** | **Office Doors** | **8.50am** | **2.50pm** |
| **P4** | **Playground Door Entry**  **Canteen Door Exit** | **8.50am** | **2.50pm** |
| **P5/4** | **Playground Door Entry**  **Canteen Door Exit** | **9am** | **3pm** |
| **P6** | **Top Door at Hall** | **8.50am** | **2.50pm** |
| **P7/6** | **Top Door at Hall** | **9am** | **3pm** |
| **Siblings** | | To enter and exit school at the same time as the **earliest starter and use the earliest starter’s door** e.g. a P3 pupil and P7/6 pupil should both arrive at 8.50am and use the office door to enter and exit at the same time. | |
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| **Cloakrooms** | | * It is now possible to use cloakrooms for bags and coats. * Please only send essentials to school e.g. no toys from home to come in. **School has purchased all stationary equipment for pupils.** | |
| **Classroom Organisation** | | * Each class will be set up with all pupils facing the front to minimise face to face contact. * Every child to wash hands on entry to the classroom. * Each child will have a designated table and will sit at that table when attending school. * Child’s tray with their individual materials and resources for that day to be placed in the table every morning before pupils come in. * Children to be trained to wipe down tables/laptops etc. with sanitising wipes regularly. * All tables and chairs will be cleaned thoroughly at the end of every day by cleaners. | |
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| **Access to Corridors and Toilets** | |
| **Corridors** | * All corridors are marked to show direction of travel. * All pupils and staff should stick to the left at all times. * Pupils will not line up at any time in corridors and should go straight into class. * Cleaners to clean handles and surfaces regularly throughout the day. |
| **Toilets** | * One pupil per class to attend the toilet at a time. * Toilet breaks to be allocated to each class to restrict movement outside classrooms. * Cleaners to wipe down surfaces throughout the day. |
| **Library and Gym Hall** | * These spaces can now be used with additional cleaning and strict protocols. |
| **Nurture Class** | * Info to follow when we receive advice |
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| Intervals | | |
| Intervals will be organised to ensure safety and maximise space in playground and MUGA. Allocation of support staff to ensure safety entering and leaving, during play and using toilets. | | |
| **P1** | **10.15-10.30** | Infant Playground |
| **P2** | **10.15-10.30** | Infant Playground |
| **P3** | **10.35-10.50** | Infant Playground |
| **P4** | **10.15-10.30** | Upper Playground |
| **P5/4** | **10.15-10.30** | Upper Playground |
| **P6** | **10.35-10.50** | Upper Playground |
| **P7/6** | **10.35-10.50** | Upper Playground |
| Lunch | | |
| Lunch will be served in class followed by a play outside. | | |
| **P1** | **12-12.45** | Lunch then Infant Playground |
| **P2** | **12-12.45** | Lunch then Infant Playground |
| **P3** | **12.30-1.15** | Lunch then Infant Playground |
| **P4** | **12-12.45** | Lunch then Upper Playground |
| **P5/4** | **12-12.45** | Lunch then Upper Playground |
| **P6** | **12.30-1.15** | Lunch then Upper Playground |
| **P7/6** | **12.30-1.15** | Lunch then Upper Playground |
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| Uniform | |
| **Uniform** | * Before the Summer holiday we had encourage a relaxed uniform of joggy bottoms/leggings and school polo shirt. This remains our position and will be reviewed in October. * Pupils will not be changing for PE and where possible PE will still take place outside. * As per Scottish Government Guidance, we will be maximising opportunities for outdoor learning. Please ensure clothing and footwear is appropriate for this. |

Please follow us on Twitter @st\_josephps to ensure up to date information

Check out our website: <https://blogs.glowscotland.org.uk/in/stjosephsprimary/>

Youtube page: <https://bit.ly/39Z57Km>