**St. Joseph’s Primary School and Nursery**

**Recovery Plan**

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| **Number of Pupils** | 156 |
| **Classes** | 7 |
| **Facilities** | 7 Classes2 Nurture Rooms1 3-5 room1 2-3 roomMedical roomLibraryGym HallCanteenEnclosed Nursery Play AreaPlaygroundNursery ToiletsMale/Female Infant ToiletsMale/Female Upper Toilets |
| **Hygiene** | * Anyone entering the building will be asked to wash or sanitise hands immediately and this will be encouraged in classrooms through the day.
* Children to wash their hands after coughing sneezing etc.
* Hand washing after breaks, before lunch and after lunch.
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| **Sick Bay** | * Medical room in nursery will be the sick bay with appropriate PPE.
* Any child with symptoms to be taken to the sick bay immediately and an adults with appropriate PPE to remain with them until collected by a parent.
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| **Entering the building in the morning** | * Breakfast club will not be resuming immediately but you will kept informed of any changes.
* School gates to be opened at 8.45am
* Parents to drop children as close to their start time as possible.
* Pupils to go directly to set entry door
* Each class to have a designated entry and exit point which will limit contact with other classes and allow distancing for parents.
* Lines marked at their entry point for
* No play in the mornings to reduce contact with other classes.
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| **Exiting the building at the end of the day** | * Pupils will leave by designated door at set time.
* Parents of primary 1 & 2 will be allocated a space across from the middle door to collect pupils.
* All other parents picking up should remain behind the barrier on the path socially distanced or meet pupils outside the gate.

\*This will be supported by school staff on the first few days and a video will be uploaded on the school YouTube page before we start back. |
|  **Entry and Exit to and from the building as follows:** |
| **Class** | **Entry/Exit Point** | **Start Time** | **Finish Time** |
| **Nursery Class** | **Nursery door- walk up the ramp, drop at the door and back down the stairs.** | **8.45am** | **2.45pm** |
| **P1** | **Middle Door** | **8.50am** | **2.50pm** |
| **P2** | **Middle Doors** | **9am** | **3pm** |
| **P3** | **Office Doors** | **8.50am** | **2.50pm** |
| **P4** | **Playground Door Entry****Canteen Door Exit** | **8.50am** | **2.50pm** |
| **P5/4** | **Playground Door Entry****Canteen Door Exit** | **9am** | **3pm** |
| **P6** | **Top Door at Hall** | **8.50am** | **2.50pm** |
| **P7/6** | **Top Door at Hall** | **9am** | **3pm** |
| **Siblings** | To enter and exit school at the same time as the **earliest starter and use the earliest starter’s door** e.g. a P3 pupil and P7/6 pupil should both arrive at 8.50am and use the office door to enter and exit at the same time. |
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| **Cloakrooms** | * It is now possible to use cloakrooms for bags and coats.
* Please only send essentials to school e.g. no toys from home to come in. **School has purchased all stationary equipment for pupils.**
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| **Classroom Organisation** | * Each class will be set up with all pupils facing the front to minimise face to face contact.
* Every child to wash hands on entry to the classroom.
* Each child will have a designated table and will sit at that table when attending school.
* Child’s tray with their individual materials and resources for that day to be placed in the table every morning before pupils come in.
* Children to be trained to wipe down tables/laptops etc. with sanitising wipes regularly.
* All tables and chairs will be cleaned thoroughly at the end of every day by cleaners.
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| **Access to Corridors and Toilets** |
| **Corridors** | * All corridors are marked to show direction of travel.
* All pupils and staff should stick to the left at all times.
* Pupils will not line up at any time in corridors and should go straight into class.
* Cleaners to clean handles and surfaces regularly throughout the day.
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| **Toilets** | * One pupil per class to attend the toilet at a time.
* Toilet breaks to be allocated to each class to restrict movement outside classrooms.
* Cleaners to wipe down surfaces throughout the day.
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| **Library and Gym Hall** | * These spaces can now be used with additional cleaning and strict protocols.
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| **Nurture Class** | * Info to follow when we receive advice
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| Intervals |
| Intervals will be organised to ensure safety and maximise space in playground and MUGA. Allocation of support staff to ensure safety entering and leaving, during play and using toilets. |
| **P1** | **10.15-10.30** | Infant Playground |
| **P2** | **10.15-10.30** | Infant Playground |
| **P3** | **10.35-10.50** | Infant Playground |
| **P4** | **10.15-10.30** | Upper Playground |
| **P5/4** | **10.15-10.30** | Upper Playground |
| **P6** | **10.35-10.50** | Upper Playground |
| **P7/6** | **10.35-10.50** | Upper Playground |
| Lunch |
| Lunch will be served in class followed by a play outside. |
| **P1** | **12-12.45** | Lunch then Infant Playground |
| **P2** | **12-12.45** | Lunch then Infant Playground |
| **P3** | **12.30-1.15** | Lunch then Infant Playground |
| **P4** | **12-12.45** | Lunch then Upper Playground |
| **P5/4** | **12-12.45** | Lunch then Upper Playground |
| **P6** | **12.30-1.15** | Lunch then Upper Playground |
| **P7/6** | **12.30-1.15** | Lunch then Upper Playground |
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| Uniform |
| **Uniform** | * Before the Summer holiday we had encourage a relaxed uniform of joggy bottoms/leggings and school polo shirt. This remains our position and will be reviewed in October.
* Pupils will not be changing for PE and where possible PE will still take place outside.
* As per Scottish Government Guidance, we will be maximising opportunities for outdoor learning. Please ensure clothing and footwear is appropriate for this.
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Please follow us on Twitter @st\_josephps to ensure up to date information

Check out our website: <https://blogs.glowscotland.org.uk/in/stjosephsprimary/>

Youtube page: <https://bit.ly/39Z57Km>