

**ST FRANCIS PRIMARY**  
**Parent Council Meeting minutes**  
**Thursday 19<sup>th</sup> January 2023**  
**6:30pm in St Francis Primary School**



**Present:** Jane Stinson HT, Margaret Kelly DHT, Cllr Curley, Grace Morris (Chair)  
Maureen Gemmell, Louise Gault, Kelly Heywood, Angela Sweeney, Julie  
Gemmell, Ashley Roberts Kirsty Higgins (Minutes)

**1 Opening Prayer**

Meeting was opened with a Prayer for School Board

**2 Apologies:**

Cllr McCabe, Lorraine O'Donoghue, Dianna McNellis, Lyndsay Tunbarello

**3 Previous Mins**

Previous minutes

**4 Matters arising**

**Recruitment**

We are looking for new ways to recruit new members to the Parent Council.

**Facebook Page**

There is a Facebook page that has already been set up by some parents and Grace has been posting on the page updates that are being sent out in newsletters. Grace has been asking parents to PM her on this Facebook page any queries that she can feed back to Head Teacher for answers. One Parent works in the Upper Port Glasgow Social Club and has suggested using them for a fundraiser night out – possibly end of June? Previous suggestion was to have a summer BBQ before the summer holidays and hold this in the school premises.

**Fundraising**

Grace looking for a list of trips to help pinpoint what we can raise money for.

It was suggested that we could have small frames (bought from IKEA?) that children can decorate the frames, insert their own picture and sell it to parents for Mother's Day.

**Newsletters**

Newsletters to be placed on website – Kirsty Higgins to email out the school website address. Nursery newsletter is out soon – to get put on website when published. Grace asked if a column could be put on newsletters by primary classes to help parents identify when their child's class are taking part in activities (uniform/non uniform etc).

### **Easter Disco**

Was agreed that the Parent Council could run an Easter Disco in the school (possible date 30<sup>th</sup> March). Discos never took place in the past as there was never enough parents to help out on the night. P1-P4 and P5-P7 discos. All kept within the hall and parents supervising the front door, toilet areas and also the hall. Could have an Easter bonnet parade for the younger ones - TBC. Grace to ask on FB page if parents would be willing to help out on the night,

### **ICT Suite/Library**

Headquarters to help out with the furnishing of these areas and Jane currently completing a grant for the library.

### **Church Rep**

We currently do not have one and need one.

### **Traffic outside school**

This is becoming unbearable – Jane to ask wardens to come and assist.

## **5 Head Teacher Report**

All Christmas activities were fantastic. Panto was amazing. Christmas fete was successful with £2,536 raised. Christmas concerts were both well attended by parents.

January newsletter out yesterday and class newsletters by Friday 20<sup>th</sup> Jan – to be placed on the website.

Homework club to be resumed, however the day to be changed and will be confirmed. This will focus on reading for pleasure and will try to encourage more to attend.

Quiz night will be held in St Francis Church Hall on Friday 27<sup>th</sup> January. £2 per adult and £1 per child. BYOB and raffle prizes can be handed into the school office.

Fr Matthew to celebrate 1<sup>st</sup> Friday Mass in St Francis PS on 2<sup>nd</sup> February (possibility that Craigmarnock to attend too)

SFPS Sports Hall Athletic Team are through to the final on 3<sup>rd</sup> Feb in Greenock Sports Centre with a 1pm start.

Nursery Outdoor area:

Care Commission to publish their report soon. Based on previous report, the outdoor area is to become a free flow area for the children and new fencing will be placed within the next couple of months.

#### P7 Residential Trip

Residential trip to Dalguise 10-12 May 2023 with outdoor activities. PEF money will be used to subsidise the trip. Trip to cost approx. £100. It was suggested that Parent Council could help fundraise specifically for this trip, however in the past fundraising towards a specific class trip was avoided as fundraising should be put across the whole school and not one class in particular. Fundraising could be done for the whole school trip at the end of the year. Safari Park or Heads of Ayr for a trip were suggested. Kirsty Higgins to price Heads of Ayr.

Lucky Number/ Bonus Ball/ Big Football card and 50/50 were suggested as possible fundraising ideas. Jane to put a questionnaire/form to parents for suggestions. Signed Celtic Top – we have been donated a signed Celtic top which we will frame and draw towards the Easter Break. Ticket price to be decided.

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#### **Date of Next Meeting**

Thursday 2<sup>nd</sup> March @ 6:30pm