

Inverclyde Council

Department of Education Services

admin.educationhq@inverclyde.gov.uk

Director Education Communities & Organisational
Development : Ruth Binks

Head Teacher: Jane Stinson

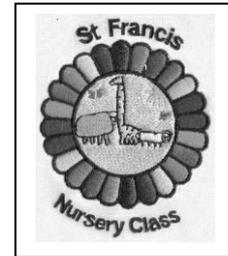
St Francis Primary School & Nursery Class

East Barmoss Avenue

Port Glasgow PA14 6HX

Tel: (01475) 715725

Email: instfrancis@glowscotland.onmicrosoft.com



JS/JB

17th March 2020

Dear Parent / Carer,

It has been widely reported that the UK and Scottish Governments have moved to the 'delay phase' in response to the spread of Coronavirus. Therefore, I am writing to inform you of our current school and establishment contingency plans as well as what we will do if the Scottish Government takes the decision of a blanket school closure.

I should stress that at the time of writing no decision has been made to close schools and establishments and we continue to operate as normal with some precautionary measures, until we are told otherwise.

However, I thought it would be useful and reassuring for Parents / Carers to know we have plans in place to make sure our pupils have every opportunity to continue their education regardless of the circumstances we may face.

Currently, in order to support health advice within school / establishment, we are doing the following:

- Hygiene lessons with all classes.
- A continued focus on hand washing.
- Following NHS guidance :
 - Wash your hands with soap and water, or use a sanitiser gel, regularly throughout the day.
 - Catch your cough or sneeze in a tissue, bin it, and wash your hands.
 - Cough / sneeze into your sleeve if no tissue.

You can help at home by reinforcing these messages with your children. This is good practice and will benefit pupils regardless of the current situation.

Our plans for possible school closures are detailed below

- Class teachers will prepare appropriate home learning activities for their classes. This will include some worksheets, activities that can be done in a jotter and online learning through internet websites. These will be sent home with pupils.
- We will use a number of methods of communication with families during a closure such as: updating our school website, email, text, and Twitter. Our Twitter is: @St Francis PG
- School staff are meeting to discuss possibilities of using GLOW and online learning sites to further enhance learning opportunities. Further information on this will be communicated to families.

As per recommendations, we will have to cancel our Fairtrade/Mission Coffee Afternoon on Friday 20th March, however the children are still asked to come to school wearing a coloured t-shirt from one of the continents. The colours are, red, blue, yellow, green and white. They can also bring in a donation for Missio if they wish.

Unfortunately we also have to postpone the Parents' Night which was due to take place on Tuesday 31st March. We will reschedule this after the Easter Break.

We would like to thank you in advance for your understanding in relation to these measures and for your continued co-operation and support.

Kind regards,

Jane Stinson
Head Teacher