



**Annual General Meeting of Parent Council**  
**Tuesday 22<sup>ND</sup> May 2018**

**MINUTES**

1. Present:  
E. Lafferty, L. Stevens, C. Wilson, Cllr. L. Quinn, T. Gage, H. MacLaurin, D. McGarrigle, C. McVey, P. Cannon, Mgr. G. Gallagher, N. Devine, M. Goodfellow, C. McGeehan
2. Apologies: Iain McKee, Dehra MacDonald, Ben Doran, Jennifer Sweeney.  
Dehra MacDonald is standing down as her son has now left S6. Ben Doran has intimated that he will be unable to attend due to work commitments but may return in future years.
3. Minutes of last meeting (24<sup>th</sup> April 2018) – proposed by C. Wilson, seconded by P. Cannon.
4. Rights Respecting School – Young people from the Rights Respecting School group gave a presentation of their work ahead of the re-accreditation day on 1<sup>st</sup> June.
5. Vision, Values & Aims – N. Devine provided an overview of the plan to refresh the Vision, Values & Aims of the school.
6. Matters Arising:
  - (a) School Meals Pre Ordering Pilot - ongoing
  - (b) S1 Intake 2018 – brief discussion regarding positive news that all placing requests have been granted.
  - (c) Proposed School Catchment Area – Minor Amendments –

E. Lafferty gave a brief update on the changes that affect our catchment area.

(d) School Website – Update – Cllr L. Quinn reported that she had been informed that the school does not need to wait for other schools before going live. She will check this with George Barbour at the Council.

7. Chair's Report – E. Lafferty provided the following report:

**See Attached Report.**

8. Parent Council Financial Statement –

Balance on 22<sup>nd</sup> May 2018: £1137.77

9. Parent Council Constitution

No amendments.

10. Election of Office Bearers –

Chairperson - Eugene Lafferty

(Nominated by Louise Stevens, seconded by Deborah McGarrigle)

Vice Chairperson – Louise Stevens

(Nominated by E. Lafferty, seconded by Carolyn Wilson)

Fundraising lead – Louise Stevens

(Nominated by L. Quinn, seconded by Deborah McGarrigle)

Communications lead – C. McGeehan

School Improvement Planning lead – Paul Cannon

11. Fundraising group - Funding Applications/Future Events 2018\19  
Quiz Night and Christmas market will be the two major fundraisers for next session.

School Funds via Parent Pay – C. McGeehan will ask Linda Millar about this and also about the possibility of adding Lottery payment to Parent Pay.

12. Communications group – PC Noticeboard – H. MacLaurin has started to populate the noticeboard with photos etc.
13. School Improvement Planning group – N. Devine provided a brief overview and will email and liaise with P. Cannon on this.
14. Church Issues - Mgr. Gallagher discussed the 100yr celebration National Mass on 14<sup>th</sup> June and the Diocesan ‘Making all things new’ consultation.
15. Head Teacher’s Report – N. Devine provided a report on staffing.

A Drama teacher has been appointed and has been in to offer taster sessions with pupils.

A Business Education teacher has been appointed to ICT faculty.  
3 probationer teachers have been appointed to the school (Music, Chemistry & Maths).

PT Guidance post will be re-advertised.

Home Economics post has been re-advertised.

2 maternity leaves have been advertised for English.

16. Pupil Equity Funding – C. McGeehan provided a brief report on the PEF posts appointed for this year.  
Acting DHT Excellence and Equity – Collette McGeehan  
Acting PT Creativity & Employability – Claire Thomson  
Acting PT Literacy – Jennifer Higgins  
Acting PT Numeracy – Andrea Mullan  
Acting PT Raising Attainment & Achievement – Ryan Begley
17. Correspondence – Invitation to Authority Parental Engagement event at the Beacon on Wed 30<sup>th</sup> May.  
Parent Council Chairs meeting feedback was provided by E. Lafferty  
-Parentzone website has been recommended for parents to peruse.  
-S6 consortium arrangements will proceed similarly to this year.  
L. Quinn suggested that she speak to Ruth Binks regarding the possibility of a letter to parents to communicate the Council policy on consortium arrangements.
18. AOB

P. Cannon asked about implications of GDPR. C. McGeehan reported that all staff have to complete online training on this and the school will follow guidance issued by local authority.

H. MacLaurin asked about the Inverkip buses – she has received a request from another parent concerned that the double decker bus is not fit for purpose.

19. Date and time of Next Meeting – August 2018