Larkfield Children's Centre Westmorland Road Greenock PA16 0TS

Head of Centre: Theresa McGoldrick

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19th March 2020

Dear Parent,

Education, Communities and Organisational Development Corporate Director: Ruth Binl Municipal Buildings

Organisational Development
Corporate Director: Ruth Binks
Municipal Buildings
Clyde Square
Greenock
PA15 1LY

Tel: 01475 712761

It is widely reported that the UK and Scottish Governments have moved to the 'delay phase' in response to the spread of Coronavirus. Therefore, I am writing to inform you of our establishment contingency plans following the Scottish Government's decision of a blanket school closure.

I thought it would be useful and reassuring for parents to know we have plans in place to make sure the children have the opportunity to continue their learning, regardless of the circumstances we are facing.

Currently, in order to support health advice within the establishment, we are doing the following:

- Hygiene lessons with all sessions
- A continued focus on hand washing
- Following NHS guidance:
 - Wash your hands with soap and water, or use a sanitiser gel, regularly throughout the day.
 - o Catch your cough or sneeze in a tissue, bin it, and wash your hands
 - o Cough / sneeze into your sleeve if no tissue

You can help at home by reinforcing these messages with your child; this is good practice and will benefit children, regardless of the current situation.

Our plans for establishment closure are:

- We will use a number of methods of communicating with families during closure:
 - Groupcall emails,
 - o our Twitter page @LarkfieldCC,
 - o Larkfield Children's Centre Parents Group page on Facebook,
 - our website https://blogs.glowscotland.org.uk/in/larkfieldchildrenscenter/
- You can also access information on Inverclyde council's website on www.inverclyde.gov.uk

We are aware these are very unusual circumstances, as we take our lead from Scottish government and the local authority.

We continue to wish everyone well and to keep safe at this time.

Yours sincerely,

Theresa McGoldrick Head of Centre