



## Newsletter – September 2019

Now that the children have settled well into their rooms, I want to take the opportunity to welcome back our returning children and parents/carers, and give a warm welcome to our new children and families. We look forward in working in partnership with you throughout the year and hope you enjoy your time with us at Larkfield. This newsletter is the start of our communication in keeping you up to date with what is happening in the centre and I hope you enjoy reading it and find it informative.



### **Staffing**

Over the summer period, there have been some changes to the staff team within each playroom. Photographs and names of the staff in each playroom are displayed on the playroom doors to help you identify who they are. For our new parents, let me introduce the staff of Larkfield.

3-5 room	2-3 room	0-2 room	Senior Management Team
Chris – Senior EYECO Emma - EYECO Megan - EYECO Claire - EYSA Ann - Graduate Linda - Teacher	Alison - EYECO Karen - EYECO Muriel - EYECO Mary - EYSA	Claire - EYECO Joan - EYECO Jenna - EYECO	Theresa - Head Mo - Deputy Chris – Senior EYECO
			Janet - FWS Kairen - Clerical Jean- Caretaker/Cleaner

### **Annual Data Check Forms**

Please remember to return your annual data check form to enable us to update our SEEMIS system. You can hand this to your child's keyworker or to Kairen in the admin office.

### **Communication**

We try our best to communicate effectively with you to keep you informed with what is happening in the centre throughout the year. This will be through our newsletters, noticeboard, Groupcall emails, text messages, and our Twitter page. It is important that you read any information that is sent out so you are well informed. You can follow us on Twitter [@LarkfieldCC](https://twitter.com/LarkfieldCC)



### **Parental Participation**

We would like you to be involved in your child's learning and the life of the centre through our various groups. To be involved in any of the groups or share your skills with us, please speak to a member of staff or Janet, our Family Support Worker.

### **Car Park**



Just a reminder that the car park is for staff and visitors only. The car park can be busy with the staff from the nursery and school. For your child's safety and your own safety, please do not park in the car park. Parking is restricted to Westmorland Road or Stafford Road.

## **Clothing**

Children come to nursery to have fun while they play, learn and get messy. Staff will encourage the children to wear aprons during messy play but sometimes accidents do happen. Please do not put good clothes on your child as we will not restrict their learning and play.



## **Sweatshirts/Polo shirts**

It is not compulsory to wear the above however, many parents prefer their child to wear them. These can be purchased from Smiths on West Blackhall Street.

## **Outdoors**



Research has shown that being outdoors improves children's health and wellbeing. Within the centre, all children will have the opportunity to be outdoors on a daily basis. We have waterproof clothing for the children to wear but we ask if you can provide wellies for your child to wear. Please also dress your child suitably for the weather.

## **Snack Money Donation**

Now that the new term has started, we need to try and build up our snack funds. This money is used to buy snack for all the children, as well as using it towards outings, resources and birthdays. Last term we asked for a weekly donation of £2 towards snack fund but unfortunately struggled to get this, resulting in funds being very low. This term we are asking if every child could donate at least £1 a week, or whatever you can afford, this would be greatly appreciated and help to build up our snack funds.



## **Absence**

If your child is going to be absent from nursery for whatever reason, please give us a call to let us know. If we do not hear from you, our policy is to contact you through our Groupcall SMS system, asking that you give us a call back to let us know the reason for absence.

## **School Calendar**

2 additional In-Service days have been added to the calendar for Inverclyde schools and nurseries this year. The 2019-2020 School Calendar is attached for your information.

## **Dates for your Diary**

Monday 9<sup>th</sup> September Local Holiday

Date TBC Information/Curriculum Evening

Monday 14<sup>th</sup>- Friday 18<sup>th</sup> October October break

Monday 21<sup>st</sup> & Tuesday 22<sup>nd</sup> October In-Service days (nursery closed)

