

Kilmacolm Primary School Parent Partnership AGM Minutes		Date: Tuesday 27 th September 2022 – 6.00-7.30pm
Venue: KPS		Attendees: Simone McCredie (HT), Finlay Campbell (Co-Chair), Beckie Greene (Secretary), Lisa Vitrano (Treasurer), Hazel Andrew, Gillian Clark, Jennifer Thomas, Cllr Stephen McCabe, Wendy McKeegan, Amanda Hetherington, Elspeth Laird, Mike Pearsall, Kirsten Robin, Lorna Crossan, Mary Ma
Next Meeting: tbc		Apologies: Cllr David Wilson, Cllr Chris Curley, Sarah Cooper, Verena Taylor, Emma Bilisland (co-chair), Jane McCarroll, Jacqueline McLauchlan, Amanda Boyd, Helen Cook
Documents: None		Invited Guests: none
Agenda Item	Status	Action
1. Welcome back	<p>Simone welcomed everyone to the first meeting in the school for 2022-23 session.</p> <ul style="list-style-type: none"> • Apologies received as noted above. • Finlay and Emma will co-chair meetings. Finlay is attending a Connect session later tonight regarding parent partnerships and charitable status so will be able to feed back more information shortly. • Finlay proposes we adopt the code of conduct emailed round • Agreed Monday's are generally good days to hold future meetings. 	
2. Chairperson's report	<ul style="list-style-type: none"> • We had a successful summer fete at the end of last term involving the wider community and was lovely to have visitors back in the school. • Windfarm funding will pay for all year groups to experience Glasgow Science Centre, either attending or having sessions run in the school. 	
3. Treasurer's report	<ul style="list-style-type: none"> • Currently £2602.80 in the bank • Fundraising last year: Christmas raffle - £851, Smartie tubes - £960.52, Summer fete - £3031.71 • £1000 has been spent on P3-7 play resources • Going forward we are likely to need an independent examiner to check over the accounts. Gordon McDermott (P2/1 parent) is happy to look over. Depending on situation re charitable status, Finlay will check what needs done. 	Finlay to feed back on charitable status once more info
4. Appointment of Committee Members and Office bearers	<ul style="list-style-type: none"> • All approved into the roles. Finlay and Emma as Co-chairs, Lisa as Treasurer. Beckie would like to step down after 5 years as role of Secretary. Mike Pearsall hoping to take this on providing no conflict of interest with current work. • Constitution was sent out and all agreed ok to take up. 	

	<ul style="list-style-type: none"> Updating Glow website – Simone can get any updates added as needed. As per the constitution the next AGM will be held in September 2023. Any parent/carer of KPS pupils can become a member of the KPS Parent Partnership, and will require to sign a code of conduct. 	
5. Fundraising future events	<ul style="list-style-type: none"> Discussed options and agreed school will hold own Halloween events during school hours, not as fundraisers but just fun events for children. Parents event – Bingo night – agreed date of Fri 11th November at £5 a ticket. Other potential event – Outdoor mulled wine and light show possibly utilising skills of Inverclyde Shed to project artwork onto school building – Wednesday 14th December 6-8pm Potential options – dress up for Halloween and bring a raffle prize, sell tickets for Christmas raffle at light show event. 	Simone will arrange let with council, Emma to arrange alcohol licence.
6. AOCB	<ul style="list-style-type: none"> School lunches – no yoghurts on the menu. Simone advised menu's had been revised and yoghurts are not always an option. 	
Date of next meetings	Monday 7 th November 2022 at 6pm Monday 16 th January 2023 at 6pm	