

S1 Broad General Education Plan – Breadth, Depth, Challenge and Skills

Aug – Oct	Nov – Dec			Jan – Feb		Feb – May	
Learning and Teaching Focus: (Es and Os) Digital Literacy and Electronic Communication – pupils will be using essential apps for home learning including Glow, Teams, email, e-diary, PowerPoint, OneDrive and OneNote	Learning and Teaching Focus (Es and Os) Word Processing – pupils will learn about typing skills and features and functions of Microsoft Word.	Learning and Teaching Focus (Es and Os) Hour of Code – every year our BGE pupils take place in an hour of code challenge on code.org to mark Computing Science Week	Learning and Teaching Focus (Es and Os) Christmas ICT – pupils will participate in a Christmas themed ICT activity, making cards in Publisher and completing Cyber Advent Calendar	Learning and Teaching Focus (Es and Os) Business – pupils will learn about ethical business practices	Learning and Teaching Focus (Es and Os) Spreadsheets – pupils will use Microsoft Excel to perform calculations and create charts.	Learning and Teaching Focus (Es and Os) Scratch – pupils will learn how computers operate and create games using Scratch.	Learning and Teaching Focus (Es and Os) Internet Safety – pupils will look in to the positives and negatives of being online and create a presentation of their findings.
Assessment Approach and evidence gathered: Class discussions and teacher observation of tasks. Pupils will store finished documents on a drive (school or OneDrive). Email assessment tasks will be recorded on GLOW.	Assessment Approach and evidence gathered: End of unit class test – to be completed on a computer, printed and stored in a portfolio.	Assessment Approach and evidence gathered: Class discussions and teacher observation of tasks. Pupil completion of series of online lessons. Results will be shared with class teacher.	Assessment Approach and evidence gathered: Class discussions and teacher observation of tasks. Pupil completion of series of online lessons. Results will be shared with class teacher.	Assessment Approach and evidence gathered: Class discussions and teacher observation of tasks. End of unit class test – to be completed on paper and stored in a portfolio.	Assessment Approach and evidence gathered: End of unit class test – to be completed on a computer, printed and stored in a portfolio.	Assessment Approach and evidence gathered: Class discussions and teacher observation of tasks. Pupil completion of series of online lessons. Progress will be saved shared with class teacher.	Assessment Approach and evidence gathered: Class discussions and teacher observation of tasks. Pupil self-assessment will be recorded on a GLOW form.
Key Skills: Literacy/Numeracy/ HB/Digital Literacy Literacy – read and interpret relevant information to create documents in a professional way. Digital Literacy – use of Glow, Teams, presentation software and e-mail appropriately.	Key Skills: Literacy/Numeracy/ HWB/Digital Literacy Literacy – present communication in an appropriate order.	Key Skills: Literacy/Numeracy/ HWB/Digital Literacy Literacy – understand that order of instructions is important. Digital literacy – use of an online platform (Hour of Code) to break down and solve complex problems.	Key Skills: Literacy/Numeracy/ HWB/Digital Literacy Literacy – read a design brief and create appropriate Christmas products. Digital literacy – use the internet to research and select appropriate information.	Key Skills: Literacy/Numeracy/ HWB/Digital Literacy Literacy – note taking from appropriate sources to help understand how areas of a business work. Digital literacy – use the internet to research and select appropriate information. HWB – understand the need for good business ethics (eg being environmentally friendly by doing things such as recycling)	Key Skills: Literacy/Numeracy/ HWB/Digital Literacy Literacy – read and interpret relevant information to present this in an appropriate manner. Digital Literacy – use Microsoft Excel to perform calculations and create charts. Numeracy – use formulas in Excel to make calculations.	Key Skills: Literacy/Numeracy/ HWB/Digital Literacy Literacy – understand that order of instructions is important. Digital literacy – use of an online platform (Scratch) to design and implement code to a given brief.	Key Skills: Literacy/Numeracy/ HWB/Digital Literacy Digital literacy – use the internet to research and select appropriate information. HWB –

Skills for learning, work and life	Skills for learning, work and life	Skills for learning, work and life	Skills for learning, work and life	Skills for learning, work and life	Skills for learning, work and life	Skills for learning, work and life	Skills for learning, work and life
Enterprise and employability – learning skills that are key for the world of work and later life, such as organisation.	Enterprise and employability – learning skills that are key for the world of work and later life.	Enterprise and employability – learning communication skills that are key for the world of work and later life.	Enterprise and employability – learning skills that are key for the world of work and later life.	Enterprise and employability – learning communication skills that are key for the world of work and later life.	Enterprise and employability – learning skills that are key for the world of work and later life.	Enterprise and employability – learning communication skills that are key for the world of work and later life.	Enterprise and employability – learning communication skills that are key for the world of work and later life.
Personal learning planning – creating a variety of business documents.							
Career management – the ability to communicate with others via email and manage time effectively by using an e-diary.	Physical co-ordination and movement – muscle memory learned from touch typing.	Leadership/working with others – assigning team roles and working as part of a team to create Christmas related products.	Leadership/working with others – assigning team roles and working as part of a team to create Christmas related products.	Career management and personal learning planning – understanding each department of a business and the potential career paths available.		Leadership/working with others – assigning team roles and working as part of a team to create a food-based product in HE.	

Home-learning is usually set once per topic on Teams

Pupils are also encouraged to make use of online sites and resources used in class such as iDEA, Scratch, typingTest.com