



### Welcome/Welcome Back Hillend Family

We would like to welcome you all to the Team Hillend Family.

We cannot wait to build great relationships/partnerships with you and be part of your child's learning journey.

And a huge welcome back to our returning families and children.

### Jewellery

Please ensure your child does not wear jewellery to nursery. Under Inverclyde Council's Health and Safety policy, any child wearing earrings, necklaces etc. cannot participate in outdoor or physical play. If you have any questions please do not hesitate to call for further information.

### Staff Changes

As you will be aware Head of Centre Lesley has moved on to pastures new. We will miss her greatly and wish her the best of luck in her new establishment.

We welcome Sonia McKay who will be our Acting Head of Centre. I'm sure you'll all give her a huge #TeamHillend Welcome.

We said goodbye to Rosalind and we wish her all the best in her new job. Rosalind's job will be advertised soon. There are some room changes with staff and this information is in your individual returner packs.

### Events

*Here are some dates to keep in the diary.*

**Wednesday 13<sup>th</sup> September** - OUTDOOR LEARNING WORKSHOP – stay and plant.

**Friday 22<sup>nd</sup> & Monday 25<sup>th</sup> of September** – September Weekend for Model 1 children

**Monday 16<sup>th</sup> to 20<sup>th</sup> October 2023** – October Week for Model 1 children.

**Monday 23<sup>rd</sup> October 2023**- In-service day – Closed to all children.

**Tuesday 24<sup>th</sup> of October 2023**- All children return.

### Ways to communication

Please remember the different ways we have of keeping in touch.

Please keep your **contact information** up to date with us.

These methods are important when we share information and keeping you up-to-date with the goings on at Hillend.

**You can phone:** 01475 715710.

**Nursery twitter page:** @hillend\_cc

**Groupcall xpressions app**

**Email:** INBRO090@glow.sch.uk

**Closed Facebook group.** (Sharing of information)

***If you require any further information on how to access any of the above please speak to Stacey Barbour—01475 715710.***

### Outdoor / Indoor Play

**Play is the way! So sometimes, we need a little help to support all this wonderful learning and development your child will experience throughout the day.**

Can you please provide your child with:

- Welly Boots/outdoor shoes
- Extra change(s) of clothing/socks/shoes etc. in case of accidents- messy play- and lots of exploring.

**Please could you put your child's name on clothes/shoes as this helps us correctly identify your child's belongings.**

### Medication

Please note that although we are happy to give your child medication this **must** have a pharmacy-dispensing label stating your child's name and dosage on the packaging.

You will also require to complete an **"Administration of Medication"** form, this needs to be signed by a parent. You will get this form from a member of staff.

We also ask if you have to leave medication in your child's bag please inform staff as this **MUST** be locked away and not left in child's bag within cloakroom.

### Car Park

Please avoid parking in the disabled space or the bus drop off point when picking up and dropping off your child – unless this has been discussed with the management team.

We ask parents if they could avoid parking in the drop off and pick up area between the hours of 8am-9.30am – 12.20pm and 5.45pm – this will support the bus drivers parking & yourselves.



### Attendance Matters

Attendance at nursery has a positive impact on your child's development and learning. We follow Inverclyde council's procedure for attendance matters.

Please phone the nursery– **01475 715710** if your child is unable to attend either due to sickness or appointments.

If you do not contact us, we will phone to ensure everything is ok so we express the importance to inform us with this information on your child.

Can we please request that you inform us of holidays and appointments in advance if possible.

Please remember to keep your **contact information** up to date and if someone other than yourself is picking you child up from nursery please let a member of staff know and make sure they have your **child's password**.

### Thank You

We thank you for your continuous support and your opinions matter to us – so please do not hesitate to contact us, as we would love to hear your suggestions and if you have any further questions from the above.

Check our website and ways to communicate regularly for updates.

Remember you can always speak to a member of the senior leadership team – Sonia, Ann, Joyce or Stacey.