

EARLY LEARNING AND CHILDCARE ADMISSION POLICY

Introduction

Inverclyde Council is committed to the delivery of flexible high quality Early Learning and Childcare. The admission policy ensures that places are allocated fairly and transparently.

Policy

This policy provides the banding of early learning and childcare places and will be used when allocating places. The table is the intake time line

ADMISSION INTAKE TIMELINE	
Birthday Dates	Intake – first available Monday in the month
1 st March – 31 st August	August / September
1 st September – 30 th September	October
1 st October – 31 st October	November
1 st November – 30 th November	December
1 st December – 31 st December	January
1 st January – 31 st January	February
1 st February – last day February	March

ADMISSION POLICY BANDINGS 0 - 5 YEARS

<p>Band 1</p>	<p>Emergency admissions (0-5 years)</p> <ul style="list-style-type: none"> a) Children referred in emergency situations by Social Work who have been identified through Child Protection procedures. b) Children born to mothers under the age of 16 years or in full time education provided within a secondary school to allow the mother to return to education.
<p>Band 2</p>	<p>Entitled 2 year old / supported applications</p> <ul style="list-style-type: none"> a) Children aged 2-3 years who are entitled to a funded 2 year old place whose parents are in receipt of qualifying benefits and any 2 year old child who is "looked after" or subject to a Kinship Care order or has at any point been looked after since their second birthday. (2-3 years). b) Children aged 2-3 years who are referred by a professional agency for an early placement and are entitled to a funded 2 year old place whose parents are in receipt of qualifying benefits and any 2 year old child who is "looked after" or subject to a Kinship Care order or has at any point been looked after since their second birthday. c) Children aged 0-5 years who are referred by a professional agency.
<p>Band 3</p>	<p>Children in a deferred year (3-5 years)</p> <ul style="list-style-type: none"> a) Children with January / February birthdays whose parents wish deferred entry to primary school. b) Children who are granted a deferred year by the "Additional Support Needs" Monitoring forum. c) Children who are granted a deferred year by the "Deferral Allocation Group".
<p>Band 4</p>	<p>Children in their pre-school & ante pre-school year, residing within the establishment's defined area (3-5 years)</p> <ul style="list-style-type: none"> a) Pre-school children residing within the establishment's defined area (in order of intake). b) Children who have attended the establishment prior to their ante-pre for an entitled 2 year old funded place and reside within the establishment's defined area. c) Children with a sibling in a deferred year / pre-school placement residing in the establishment's defined area. d) Children who have attended the establishment in the period of August – March - prior to their ante pre-school year for the purposes of employment, education or training for employment - who reside within the establishments defined area and attend for a minimum of 5 sessions. e) Ante pre-school children residing within the establishment's defined area (in order of intake).
<p>Band 5</p>	<p>Children in their pre-school & ante pre-school residing out with establishments defined area (3-5 years)</p> <ul style="list-style-type: none"> a) Pre-school children residing out with the establishment's defined area (in order of intake). b) Children who have attended the establishment prior to their ante-pre for an entitled 2 year old funded place residing out with the establishments defined area. c) Children with a sibling in a deferred year / pre-school placement residing out with the establishment's defined area. d) Children who have attended the establishment in the period of August – March - prior to their ante pre-school year for the purposes of employment, education or training for employment – residing out with the establishments defined area and attend for a minimum of 5 sessions. e) Ante pre-school children residing outside the establishment' defined area (in order of intake).
<p>Band 6</p>	<p>Children residing out with Inverclyde (0-5 years)</p> <ul style="list-style-type: none"> a) Children in their pre-school year from outwith Inverclyde. b) Children in their ante pre-school year from outwith Inverclyde. c) Children under 3 years - (Must be approved by Education Service – Early Years).