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| **Present:** Muriel Russell (Chair), Jill Aikman, Sarah Campbell, Faye Currie, Val Forsyth, Craig Gibson, Stine Hunt, Lyndsey Keenan, Anne Lamont, Lynne McDonald, Lyn McEleny, Cat Moreland, Elizabeth Robertson, Nicola Robertson, Julie Sloan, Mhairi Towey, Rona Turner, Claire Wooler  **In attendance:** Councillors Brook and Reynolds | | |
| **Apologies**: Wendy McKeegan, David Gilmour, Councillors Quinn and McCluskey | | |
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| Item |  | Action: |
| **1** | **Welcome and Apologies**  Muriel welcomed everyone to the meeting including new attendees Sarah Campbell, Lyn McEleny and Anne Lamont.  Muriel intimated the following people have stepped down from the Parent Council and indicated her thanks for their support over their time.  Sandra Campbell, Margaret Callaghan and Sarah Jones. |  |
| **2** | **Minutes of last AGM 3 October 2022 – read and accepted** (amendment to be made to surname spelling)  **Proposed:** Claire Wooler **Seconded:** Elizabeth Robertson  *Minutes to be emailed to school office for display on school website.* | Cat |
| **3** | **Chair’s Comments**  It gives me great pleasure to report on the work of Clydeview Academy Parent Council, my second as Chair, for session 2022/23.  This has felt the first “normal” year for the group, following the pandemic, as like a lot of things, it’s taken a while to find our stride again, especially when it’s come to face to face meetings and fundraising.  We have continued to run meetings alternately between virtual and in person, hoping that this might give everyone an opportunity to attend. We saw our parent/carer membership increase over this year from 12 to 17, so that’s been an encouraging increase. As ever, a big thank you to all the parents/carers who attend and support the meetings, and for supporting the fundraising events. And especially to Cat Moreland for her work as Secretary and who writes up the minutes of the meetings so promptly.  As ever the support of Jacqui Smith and the school office has been vital in organising meeting links, arranging rooms, or preparing documents for us.  Also, to the local Councillors for their attendance and support, it is much appreciated.  Thank you to Craig, Val and all the teaching staff for their leadership and education of our young people. Each time this group meets I’m always impressed by the sheer volume of activities that keep the staff and the school busy, not just from a strong educational perspective, but extra curricular events also.  In terms of fundraising, members of this group sold and served refreshments at 3 school events – Christmas, Spring concerts, and the Summer Show which ran over 3 days. We also ran a quiz in February. All these events generated over £1,000 for school funds which we’re delighted to be able to start to offer back to the school this year.  We also made a donation to the school prizegiving to help support the increasing costs in running this important event.  A new fundraising initiative was started – EasyFundraising – this offers registered users a small donation to a cause of their choice every time they do online shopping. It is still early days, but so far we have 60 supporters registered, and have banked up £213 which should be paid to our PC account in due course. We will continue to promote this across the school parent forum.  As Chair I have continued to attend the Inverclyde Council Parents Representatives meetings, which has been a great chance to contribute to Inverclyde Council Educational strategy as well as get ideas from other Chairs and schools.  Across the year the Parent Council has contributed its ideas and view to the school on areas of Homework Policy and the School Improvement Plan. We have also enjoyed presentations on Trauma practices and also on the Homestart Inverclyde initiative when we invited a guest speaker along.  So it’s been a productive year, and we look forward to another one for this new academic session. Thanks to all.  Muriel Russell, 18/09/23 | Muriel |
| **4** | **Head Teacher’s Comments**  Craig went through his presentation (full version attached).  Curriculum Design – adapted and updated. Longer in subjects across S3/4 proving effective.  Lesson visits have taken place. These will continue and information will feed into the Improvement Plan. Attendance has improved with some more work to do. Encouraged by what has already taken place.  Val outlined what the PEF money has been used for. Extra Curricular school clubs along with Wellbeing Wednesdays and Breakfast Club proving popular.  Parental Engagement Workshops S1-3 - 50% parent attendance.  Implementation of House Groups continuing.  Subject Leaders will work in the classrooms supporting the teachers.  Sports Leader introduction is working well.  Study Support included study weekend and has impacted positively on attainment.  School roll has increased with several placing requests having been received.  Sponsored Walk scheduled for 21 September subject to weather conditions.  Prizegiving a great success and looking to introduce a junior prizegiving for S1-3. | Craig    Val |
| **5** | **Treasurer’s Report**  Muriel presented the audited accounts for 2022-23. Bank balance £1948.80 and cash float £112.53. |  |
| **6** | **Nomination and Election of Officers Bearers**  The following were elected as officer bearers for the session 2023/24.  **Chair**- Muriel Russell **Proposed**: Elizabeth Robertson **Seconded**: Lyndsey Keenan  **Vice Chair - vacant**  **Treasurer- vacant**  **Secretary –** Catriona Moreland **Proposed**: Muriel Russell **Seconded**: Nicola Robertson    The positions of Vice Chair & Treasurer will remain vacant with the potential to be filled at some point during the year. |  |
| **7** | **Nomination and Election of New PC members**  The following were elected as PC members – Sarah Campbell (Proposed by Val Forsyth, seconded by Nicola Robertson), Lyn McEleny (Proposed by Elizabeth Robertson, seconded by Mhairi Towey and Anne Lamont (Proposed by Lynne McDonald, Seconded by Sarah Campbell.  New staff members – Julie Sloan and Rona Turner. Welcome to all. |  |
| **8** | **Amendments to the Constitution**  As there were no proposed amendments the Constitution will remain as is until the next AGM. |  |
| **10** | **Dates of Next Meetings**  Monday 13 November 2023  Monday 22 January 2024  Monday 11 March 2024  Monday 3 June 2024  Monday 26 August 2024  Monday 16 September 2024 (AGM) |  |