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| **Present:** Elizabeth Robertson (Chair), Kirsty Campbell, Sarah Campbell, Faye Currie, Val Forsyth, Craig Gibson, Wendy Keegan, Catriona Moreland, Nicola Robertson, Mhairi Towey, Rona Turner  **In attendance** | | |
| **Apologies**: Muriel Russell. David Gilmour, Stine Hunt, Anne Lamont | | |
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| Item |  | Action: |
| **1** | **Welcome and Apologies**  Liz welcomed all to the meeting as Chair in Muriel’s absence.  Liz intimated apologies from David Gilmour and Stine Hunt. Cat to check PC email for any additionals. | Cat |
| **2** | **Minutes of last meeting –** 22 January 2024  **Proposed by:** Rona Turner  **Seconded by:** Val Forsyth  Minutes to be emailed to school office for display on school website once correction to include Rona Turner as present. | Cat |
| **3** | **Matters Arising**  None raised. |  |
| **4** | **Chair’s Update**  Liz for her thanks to be minuted to Muriel for preparing the update in preparation for her filling in as Chair.   * **New Members** – none at this stage. * **Connect:** Liz asked if anyone present was attending or had attended any for the Connect courses. No attendance/bookings had taken place. | Liz |
| **5** | **Finance**   * **Accounts** – Bank £1,704.09, £100 float. * **Easy Fundraising** – Last quarter due to be paid to the school totals £262.05.   **Signatories on PC Account** – Actions required   * Anne and Ian – Previous Chairs require to be taken off the account – Agreed * Cat to be put on as secondary signatory – Agreed * Val – second signatory currently – happy to come off. * Online Access – this is being progressed. This will allow for signatories to view the account only. No pay ins or withdrawals can take place through this type of account. * Agreement to be relayed to Muriel for actioning.   School Prizegivings – Craig requested additional funding to previous donation in order to have a senior and junior prizegiving. No objection to additional £470 being given to this from PC. | Muriel |
| **6** | **Events**  **Spring Concert** – schedule for 25 March 2024 with soft drinks and snacks to be available for sale. Volunteers to Liz |  |
| **7** | **Head Teachers Highlights**  Craig outlined key points from his presentation – attached. | Craig |
| **8** | **Attendance Policy**  Progress on this was presented by Kirsty with questions welcomed from attendees through online feedback options. | Kirsty |
| **9** | **Positive Relationship Policy**  Similar to Attendance Policy progress was outlined by Kirsty with feedback welcomed through online feedback options. | Kirsty |
| **10** | **Hybrid Meeting Review**  Continue with current set up with investigation to be made into the PC purchasing a camera/sound hub to enhance the experience. | Craig |
| **11** | **AOB**  None |  |
| **12** | **Date of next meeting: Monday 3rd June 2024 in person/online 6.30pm** |  |