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| **Present:** Muriel Russell (Chair), Jill Aikman, William Brown, Val Forsyth, David Gilmour, Lyndsey Keenan, Catriona Moreland, Marion Morrison, Stine Hunt, Jan Wilson, Elizabeth Robertson  **In attendance Councillors;** Brennan, McCluskey, Quinn, Reynolds, Robertson | | |
| **Apologies**: Councillor Brookes, Faye Currie, Craig Gibson, Wendy McKeegan, Mhairi Towey, Claire Wooler, Fiona Murray, Nicola Robertson | | |
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| Item |  | Action: |
| **1** | **Welcome and Apologies**  Muriel welcomed everyone to the meeting and intimated apologies received. |  |
| **2** | **Minutes of last meeting – 22 August 2022**  **Proposed by : Marion Morrison**  **Seconded by: Val Forsyth**  Minutes to be emailed to school office for display on school website | Cat |
| **3** | **Chair’s Update**   * Vacant office bearing positions still available. Anyone interested in more information can contact Muriel. * GDPR -Still some information outstanding, Muriel will be in contact where necessary. * Connect Training Events – Muriel highlighted the variety of courses available through connect and encouraged group to consider attending. * Inverclyde Parent Council Reps Meeting – Muriel attends this when available and will update at March meeting re this. * Clydeview Academy Newsletter – request has been made for space in this. Next deadline for this is 24 March 2023. Future idea proposed for inclusion is awareness of fundraising, type of event and how much was raised. * Homework Policy – Muriel indicated feedback the Parent Council had provided has been taken into consideration. | Muriel |
| **4** | **Finance**  £1,062.84 in bank  £130.00 cash float  Stock balance  Easy Fundraising – Muriel tabled the idea of registering this method of fundraising which is promoted through Connect. Some of the parents were familiar with this method and agreement was reached to register the Parent Council.  Inverclyde Warm Hand of Friendship Scheme – Muriel outlined this fund and the potential to use it to assist with the impact of the cost-of-living crisis. Confirmation of if there are still funds available to be sought with the potential to use this are the next available opportunity, potentially extending the homework club offer or Teach the Parent event as funds need to be spent by 31 March 2023. | Muriel |
| **5** | **Events Planning**   * Christmas Concert supported through provision of refreshments bar run by Parent Council. Very enjoyable evening had by all. Point to note however that a concern had been raised with the school by a guest regarding having a licensed function at a school event. A general discussion on this took place. The group noted that this was the first known concern received over many years of running such events, but acknowledged the need to be mindful of the concern, and to monitor going forward. It was also agreed that future events should try to offer tea/coffee in addition to the existing range of soft drinks.      * Future events   Quiz Night – scheduled to take place 17 February 2023 in the social area. Volunteers sought to assist at this event – names to Muriel.  Easter concert 27 March 2023. Val to confirm agree date to Muriel in order to arrange licence. |  |
| **6** | **Head’s Update**  Update presentation to be uploaded to website once received. | Cat |
| **7** | **Blazer Hire Scheme**  Craig asked for this idea to tabled to the Parent Council. After discussion all were in agreement, and that the school would continue to explore this possibility. |  |
| **8** | **Trauma Information Practice Presentation**  This was conducted by Jan and outlined the current practices of the school and the continuing development and improvement being made. Presentation is available on school website. | Cat |
| **9** | **Future Agenda Items**  None, currently. |  |
| **10** | **Date of Next Meeting – 13 March 2023 (Virtual)** |  |