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| **Present:** Anne Witherow (Chair), Craig Gibson (HT), Val Forsyth Ngoma, Sandra McAdam, Elizabeth Robertson, Ross McFadzean, Muriel Russell  **In attendance:** Sue Currie, Sarah Jones, Sandra Campbell, Frances Ramsay, Cllr Graeme Brooks | | |
| **Apologies**: Alan Donaldson, Cllr Lynne Quinn | | |
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| Item: |  | Action: |
| **1** | **Welcome and Apologies**  Anne welcomed everyone to the meeting |  |
| **2** | **Minutes of last AGM 24/9/18 – read and accepted**  **Proposed:** Val Forsyth **Seconded:** Elizabeth Robertson  *Minutes to be emailed to school office for display on school website* |  |
| **3** | **Chair’s Comments**  It gives me great pleasure to report on another great year for Clydeview Academy Parent Council in the session 2018/19.  As a Parent Council, we continue to be involved in the business of the school, including the appointment of our new HT. We welcome Craig and look forward to working partnership with him and his team.  We have continued to support the school at a range of the events, from Parents’ meetings to Jazz nights, concerts, School shows and the Prize Giving. This year the Teach the Parents event in March was replaced by a very successful Health and Wellbeing night which was highly commended by many families. Many thanks to Val, Sandra and Carol Devenny for their input. It is hoped to run this event again in Spring 2020. Unfortunately due to my administrative error the Quiz night did not go ahead last year but it is planned to get this back on the calendar in the autumn. We changed from having our drinks for events delivered by a supplier to purchasing them directly ourselves. This has proved to be more cost effective.  Fundraising plays a major part in what we do, and last year was no exception. With last year’s issues with the bank account now fully resolved we were able to continue our successful ‘Make a Bid’ initiative for departments to apply for funds for a specific purpose, and supported PE, Art and Business Studies requests to a total of £1000. I have asked Craig to inform the PTs that “bids” will be taken again in the near future.    As always I wish to thank staff members for their input to the Parent Council. Thanks go to Sandra McAdam who has stepped down but remains a “willing helper”. I wish to extend a welcome any new staff and invite them to join us as they give another valuable point of view. Our best wishes go to staff who have moved on to pastures new and to those who, like Willie, have taken the opportunity to retire. On behalf of the Parent Council I wish them all well.  Finally, I’d like thank all of you for supporting me and the events we run. Our success as a Parent Council would not be possible without you. |  |
| **4** | **Head Teacher’s Comments** |  |
| **5** | **Treasurer’s Report**  The outgoing Treasurer was not present to give a financial report. The bank balance is £1401.23. In addition there is a cash float of £49.15. A new Treasurer will need to be appointed at this meeting. |  |
| **6** | **Nomination and Election of Officers Bearers**    The following were elected as officer bearers for the session 2019/20.  **Chair** Anne Witherow **Proposed**: Elizabeth Robertson **Seconded**: Val Forsyth  **Vice Chair** Val Forsyth Ngoma **Proposed**: Elizabeth Robertson **Seconded** Muriel Russell  **Treasurer** Muriel Russell **Proposed**: Elizabeth Robertson **Seconded**: Sandra McAdam  **Secretary** Unfilled (Craig Gibson will ask S5/6 ICT pupils if they wish to undertake this role in a paid capacity) |  |
| **7** | **Nomination and Election on New PC members**  The following were elected as PC members-Sue Currie, Sarah Jones, Sandra Campbell.    **Proposed:** Val Forsyth **Seconded:** Muriel Russell |  |
| **8** | **Amendments to the Constitution**  There were no proposed amendments to the constitution so it will remain as agreed in September 2018. |  |
| **9** | **AOB**  **Uniform Bank –** plans are in place to start a bank of school uniform including blazers, ties, jumpers and cardigans. A visit to see how the successful uniform bank at Port Glasgow High School runs is to be scheduled. Craig said he hope to get some S6 pupils involved in this project.  **UCAS meeting** - for S5/6 pupils and their families on Wednesday 25 Sept.  **Activities Week**- S1-3 pupils will be informed after the October break how trip places have been allocated. Sue asked if pupils who had been unsuccessful getting their first choice would be guaranteed their first choice in the following year(s). Val and Sandra said that whilst every effort would be made to accommodate requests, when numbers and friendship groups were taken into account, this could not be guaranteed but staff did monitor the situation to ensure fairness and equity.  **Quiz Night** – date set for Friday 22 November. Details to be discussed at next meeting  **Anne closed the meeting and thanked everyone for attending.** | Anne/Craig |
| **10** | **Dates of Next Meetings**  Monday 28 October 2019  Monday 13 January 2020  Monday 16 March 2020  Monday 1 June 2020  Monday 24 August 2020  Monday 21 September 2020 AGM |  |