

## St Angela's Nursery Class

### Care Plan Policy

#### Rationale

After consultation with each service user and where it appears to the provider to be appropriate, any representative, within one month of the date on which the service user first received the service prepare a written plan which sets out how the service user's health and welfare needs are being met. (The regulation of care)

**“The *Getting it right for every child* approach is about how practitioners across all services for children and adult meet children’s and young people’s needs, working together where necessary to ensure they reach their full potential.”  
(GIRFEC)**

#### Aim

- To help children and young people, families and agencies think and agree what children and young people need.
- Ensure that agencies, families, children and young people are all clear about the help already being given or planned.
- To help monitor the child or young person's progress.
- To put in place arrangements to manage risks.
- To co-ordinate help for the child or young person, bringing it all together.
- To support successful transitions where and when appropriate.

#### Good Practice

- Consultation with parents, children, agencies and carers.
- Reviewed regularly, responsively and timely - every 6 months.
- It should be jargon free and easy to read.
- It should be easily accessible to staff but in a secure place - in child's file in office.

***“Bringing this information together from all involved agencies will allow a chronology and/or a child’s virtual shared record to be created. When two or more agencies are working together for a common purpose a child’s virtual shared record could be created if appropriate to do so.”***

**(GIRFEC)**

Policy adopted: August 21

Policy to be reviewed: Aug 23

Signed: A Kerlin, L McCann

Designation: DHT, Team Leader

Reviewed August 23 - L McCann TL, L Isaac DHT

