



## St Angela's Nursery Class

### **Rationale**

As part of Glasgow City Council, we are required to adhere to their policy on Child Protection. Management Circular 57 is a very in-depth document on Child Protection in order to secure the care and welfare and of all children and young people. It also ensures an appropriate response when there is a concern for the immediate wellbeing of an individual or young person.

### **Aim**

It is our aim to keep all children within our establishment safe and well following the policy guidelines.

Our Child protection Co-ordinator is **Aidan Kerlin** Acting Head Teacher in her absence please report to a **Senior member of management**.

You may have a concern because of:

- a specific incident, something you see or hear or hear about
- a disclosure made by a child or young person or parent/carer
- information from a third party
- adult behaviour/circumstances that may place the child or young person at risk of harm
- child/young person behaviour/circumstances that may place the child or young person at risk of harm
- a culmination of minor concerns over a period of time
- Consider the child's wellbeing and safety - listen and reassure.
- Be calm, don't panic.
- Act on your concern. Don't ignore and do not delay informing the CP Coordinator of your concern. Do not wait till the end of the day.
- You must not promise to keep any concerns shared with you secret.
- Be specific about concerns when passing them to the CP Coordinator
- Don't discuss with colleagues.
- Don't feel worried about sharing your concerns, no matter how small. It might be part of a bigger picture.
- Complete MC57 Appendix 3 Record of Concern and give it to Child Protection Coordinator as soon as possible
- The CP Coordinator will then decide on next steps.

**We aim to meet these by:**

- All staff including new staff and temporary staff must be made aware of all child protection procedures.
- This will be annually reviewed and training will be offered accordingly.
- All documents are very accessible: **Policy on shared area, Appendix 3 Record of Concern in office**

Policy adopted: August 2021

Policy to be reviewed: August 2023

Policy reviewed - August 23

Next review date August 24

Signed: LIsaac and L McCann

Designation: DHT and Team Leader