

St Angela's Parent Council

Minutes of a Parent Council meeting on Tuesday 4th October 2022 at 6.30p.m.

Present –Mrs Robertson, Mrs Shaw, Mrs Thomson, Mr Kerlin, Fiona, Emma, Nicola, Agsa, Thomas, Eabhna, Sophia, Riffat, Lisa McCann, Mrs Isaac, Mrs LaCombre, Lucy, Lisa, Luciana, Melanie and Teresa

Apologies – Selina

Eabhna acting as Chair tonight. She introduced herself to everyone and welcomed all.

Went around the table and everyone introduced themselves and said what stage(s) their child(ren) were at.

The first part of the meeting is an EGM to appoint Office Bearers as none were forthcoming at the AGM in September. Office Bearers needed are Chair, Treasurer and Secretary. Lucy kindly offered to be Vice Chair at the AGM.

Eabhna spoke about the role of the Chair – setting agenda, keeping everything on task etc.

Vice Chair – supports the Chair and takes over the role of Chair at meetings if they can't be there.

Treasurer – This is an important role but is not too difficult. Responsibility for keeping an account of money in and out, providing an up-to-date bank balance at each meeting, storing and holding receipts for purchases, recording all transactions etc. This person needs to be put on to the bank account so as to be able to make payments, move money etc. Most banking is online but may sometimes have to go in person to the bank.

Luciana – What is the role of the secretary?

Eabhna – monitoring the email account, making the agenda etc.

Fiona – The agenda can be worked out via the WhatsApp account.

Eabhna – The Chair would probably do that.

Luciana – I'll monitor the emails. What about Twitter?

Emma – We only have one person responsible for that.

Eabhna – That's not really our role.

Luciana – Who does it at the moment?

Eabhnat – I think it's Mary Louise. She has moved on but can help if we need it.

Secretary – Eabhnat proposed Luciana and Fiona seconded.

Eabhnat – If no one is coming forward to be Chair then I will do it for one year with a view to preparing the Vice Chair to move in to that role next year. All Office Bearers should only be in their roles for two years at most.

Luciana – It will be better when we can have parents in the school again so that they can see what role the PC plays and what we do. Might lead to more members.

Chair – Eabhnat was nominated by Fiona and seconded by Luciana.

Eabhnat – Now we need a Treasurer to look after the money.

Agas – Is it just noting money and keeping a track of it?

Eabhnat – Essentially yes, and there are plenty of members that can help you.

Emma – I have the pay in/out books.

Treasurer – Agas was nominated by Eabhnat and seconded by Emma.

The new Committee has now been agreed.

Eabhnat – Are we having a Halloween Disco?

Luciana – Would be great to start these events again.

Emma – We would need to apply for a LET ASAP.

Mrs LaCombre – We will need to call it an Autumn Disco. I will speak to Mrs Fisher in the morning. We need to have 2 separate discos just like before and we need to be aware of children's additional needs, sensory issues etc. The disco needs to be as inclusive as possible.

Eabhnat – Would Tues 25th October be okay?

Mrs LaCombre – Yes, that's fine with us.

Luciana – There are lots of parents here who may be able to help.

Emma – We have a Risk Assessment form in the email inbox that has to be filled in.

Luciana – What do we have to do for that?

Emma – Work out the ratio of children to adults etc. There should be a template for that too.

Luciana – I'll take care of that.

Mrs Isaac – Does anyone remember the times of the disco? Is it still P1-P3 then P4-P7? Do we include the nursery Children?

All – Think it will be a bit too much for the nursery children.

Mrs LaCombre – I'm sure P4 have the option of the early or later disco.

Eabhna – Do we allow them to bring accessories, wear masks?

This received a mixed reaction as it would depend on the costume.

Thomas – Not sure we can say one way or the other.

Emma – We will need money to buy things.

Mrs LaCombre – How much do we have in the bank?

Mrs Isaac – I think it's around £800.

Eabhna – Does that include the SALTIRE money because that's around £500.

Mrs LaCombre – We will need to sell tickets ASAP.

Mr Kerlin – What if we moved it to Tues 1st November?

Mrs LaCombre – That's Parent's Night.

Luciana – Can payment be made at the door?

All – No as it takes up too much time.

Mrs Thomson – Can it be paid for on ParentPay.

Mrs LaCombre – Yes, but we have to remember the transaction fee that's taken when we are setting ticket price.

Emma – We have our own bank account but would have to go through all the names to see who had paid.

Mrs LaCombre – Stick with ParentPay as it will be easier.

Mrs Robertson – Who does the paperwork? Is it the office staff?

Lucy – What about those who can't pay?

Mrs LaCombre – We will look after them. Can we put emergency contact information form on ParentPay too as this would save time. Not sure if this can be done but it would save a lot of time.

Mr Kerlin – How do we tick the names off etc?

Mrs LaCombre – Need lots of parents on the door to help with that as it's very time consuming.

Eabhnaid – We could try one parent for each stage as we want to avoid any paperwork on the night.

Fiona – Can we use Microsoft Forms or Google Docs. It's a link. If they use ParentPay, we can send it to them.

Nicola – It's very time consuming on the night.

Thomas -Can the form be handed out beforehand so it's already there.

Mrs LaCombre – If someone makes up a template, we will hand it out. The Parent Council always have a separate contact information sheet and theirs is likely to have updated information and it means the parents are giving permission to the Parent Council and not the school.

Mrs Thomson – Can teachers keep reminding the pupils every day to bring their form back.

Lucy – I'm happy to make up a template.

Eabhnaid – It's all on the G-drive.

Lucy – We need a flyer to advertise.

Luciana – I can get it organised tonight and out as soon as possible.

Lucy – So we will just go through ParentPay.

Mr Kerlin – We have a new sound system now so won't need a DJ.

Fiona – I'll make up a playlist.

Eabhnaid – Great so Luciana will make up a flyer and do the Risk Assessment, payment will be made on ParentPay with a link. What do we charge, £2.00?

Mrs LaCombre – We have to think of the rising costs and how everything we will be buying in will be more expensive, as well as the cost of the school day.

Emma – We can just give the kids a drink and a snack.

Eabhnaid – Will we go for £3.00 per child and £5.00 for two or more siblings.

Mr Kerlin – The notes section may have the option to put the names of siblings and who each ticket is for.

Agas – Can this include mobile numbers for contact?

Mr Kerlin – I'll ask the office what we can/can't get re contact information and get the link set up.

Eabhnat – Who will go shopping?

Melanie – I can do that.

Emma – Do we ask the local community for donations or do we leave that for something like the Christmas Fayre/Raffle?

Thomas – I will donate £100 towards the cost of buying juice etc.

All – Thank you Thomas.

Mrs Isaac – Do we just get the Kwenchy Cup juice as these don't cost too much and there are a lot in a box.

Eabhnat – Emma and Nicola will be able to help you with the shopping Melanie.

Fiona – I'll bring the crafts again for the younger ones and the quiet areas. Are we still doing the pumpkin drawing competition? Was that just for lockdown?

Mrs LaCombre – We might not have time to get that done.

Fiona – I'll bring some on the night.

Mrs Isaac – Can we give it out to those children not attending the disco?

Thomas – Can the children do it over the October break?

Luciana – Do we need prizes for the disco?

Eabhnat – Yes, and everything needs to be Halal.

Lucy – What about decorations?

Eabhnat – I think they are in the PC cupboard.

Luciana – What time can we come in to decorate at?

Mrs LaCombre – The last disco was -

P1 - P4 5.45p.m – 7.00p.m

P4 – P7 7.15p.m – 8.30p.m

Eabhnat – We need volunteers.

Mrs LaCombre – You can come in around 2.30p.m. to decorate, collect your children, then continue until around 4.00p.m.

Nicola, Eabhnat, Lucy, Agsa, Luciana and Lisa are all available to decorate.

Mrs Robertson and Mrs Isaac will be there on the evening to tick off the children in their classes when they arrive.

Eabhnat – Are we still doing a Christmas Fayre?

Emma – It's in the newsletter for 26th November this year but says still TBC.

Action

Head Teachers Report

Mrs LaCombre – Thanks to everyone for coming along tonight. It is wonderful to have in person meetings again and I hope we all have a very successful year.

Mrs LaCombre shared a slide with the PC.

Improvement Planning – Aim is to develop how our children learn. We aim to become Global Citizens in a sustainable world, support our children's health and wellbeing, become more engaged with our families. Prior to lockdown we had family events etc. This was really successful so hoping to do this again moving forward.

For the nursery – We aim to develop assessment strategies through observations, improve our literacy skills using Literacy for All strategies, support our children in digital learning and become more engaged with our families.

Building update – We have a new gate at the wooden fence path. The school gates cannot get locked at night as we have the janitor's house on the premises and he has a car. There has been some vandalism at the nursery garden but it is not too bad. Other schools have had much worse vandalism. The gate is also there as security for the children while they are in the playground.

School business - We used the Catherine MacEnespie Fund to purchase a new sound system and this is up and running.

We have 361 school pupils (14 classes) and 46 nursery children.

We have been asked to pilot a new Digital Planning Tool and the staff are working on this now. Feedback from the staff will be sent to the Authority.

PEF – We have £47,000 (other local schools have 3 times this amount) and we are using the money to get a new SFL worker and a class teacher(2 days a week). We are just waiting on the final checks for the SFL worker.

P7 residential trip is going ahead from 7-11 November. Four members of staff will go with them and some classes will have to be covered.

Parents Evening – New booking system is working well.

Parent Portal – Has anyone joined it yet? Not been a huge uptake yet. The Council is pushing for all schools to use this as it has lots of facilities for everyone. The staff will try to support parents on Parents Evening to register so as to increase numbers.

Fiona – Will it be replacing Xpressions?

Mrs LaCombre – No, they will run alongside each other.

Emma – I've registered but not sure if it is all okay. The first two links didn't work but the third one did.

Mrs LaCombre – Thanks for letting us know.

SQR Feedback – Any feedback from last meeting? I will be sending it out to all parents.

Playground Draw – This has taken a huge hit because payment is now on ParentPay, hopefully this will sort itself out.

Mr Kerlin – We can take some payments in cash, but not a lot, as we have a £20 cash prize for the draw. We would rather use ParentPay and keep everything cashless.

Mrs LaCombre – We are hoping to have an update on how much we raised for the Pakistan Flood Appeal. There were a couple of technical issues but we should have a total soon. We have renewed some of the toys for the playground. See September minutes for how the playground draw money has been spent – trim trail etc.

Eabhna – Could we put out a flyer to show what the Playground Draw money has paid for. We know because we are at these meetings, but other parents and families may not be aware.

Luciana – That sounds good as I'm not sure what it has been spent on.

Mrs LaCombre – Great idea.

Christmas Fayre – Do we have a big fayre or a smaller version this year? Are we aiming to raise lots of money or do we think about a Family Photo Evening the same as ones we have had in the past. There would be less for the PC to organise. Do we want to go to a panto this year? We have supported Langside College for a number of years now. The tickets for this year cost £6 per child and we then need to add in

the cost of the buses. The ticket cost would be about £2000 and the buses are very expensive too. If we have an in-house panto it has to be spread over 2 days and that costs more. We don't have any funds yet so do we ask the Catherine MacEnespie Fund for money to do this. They have already given us £7,000 for our whole school summer trip last year, £3,000 for our sound system and a further £1000 for miscellaneous items.

Emma – We can only try.

Eabhnat – I would love for the children to go out and see a panto as some of them will never experience this outside of school.

Luciana – Do we have a smaller fayre, charge a £1 to get in.

Eabhnat – In previous years it has taken over the whole school.

Mrs LaCombre – If it's a fundraiser we need it to make money. Families can have a clear out and donate things that we can sell in the hall.

Luciana – It doesn't need to be a big event.

Emma – Can it be an engagement event.

Mrs Robertson – What about Eastwood Theatre. Can some of the older children walk there? Will it be too long for them?

Mrs LaCombre – We can still have a Christmas raffle as we have this great donation from Thomas (see Sept minutes).

Lisa McCann – I can get a signed Liverpool shirt as my family know Andy Robertson.

Eabhnat – Will this be a joint school, PC event?

Mrs LaCombre – We could try to have it on Friday 25th November and run it until about 4p.m.

Lisa – What's wrong with having it on the Saturday as planned?

Mrs Isaac – I have a fire pit to make marshmallows.

Mrs LaCombre – We can work on the Autumn Disco just now and the Christmas Fayre at the next meeting. The Tuesdays in October are filling up fast so we could try Sainsbury's meeting room.

Mrs Isaac – Try for Wednesday 2nd November at Sainsburys for 6.30p.m.

Lucy – I'll phone them and see if I can book that for tomorrow.

Mrs LaCombre – We are having a coffee and cake event for parents. We don't have numbers yet but hope there's a good turnout. It will be an opportunity for parents to chat etc.

Crossing Patrol – Mrs LaCombre – I am constantly on the phone about this. William Glasgow should be starting soon. He will be covering Glen Orchy but will come to Glen Morrison from tomorrow as Alex is still off sick. There were 2 police officers out today because parents are not adhering to the Car Free Zone. They were taking details to make sure the vehicles belonged to residents or blue badge holders and had a right to be parking there. Greenacres has become more and more dangerous with parking.

Emma – There was an incident today in which a car ran over our traffic cone and was halfway up the road before realising it was under the wheels.

Mrs LaCombre – Moving forward we need to get everyone together in the one place – police, both primary schools, councillor, residents etc – to discuss this.

Nicol – The MUGA exit is also an issue with double parking etc.

Mr Kerlin – I try to be there.

Lucy – Some children just race across the main road.

Social Media – St Alberts had a lot of racist and hate crime abuse of staff and pupils after a visit from Nicola Sturgeon. Lots of people now putting up supportive tweets. Glasgow City Council have reported this as a hate crime. There is a meeting tomorrow for everyone to show their support of St Alberts and Mrs LaCombre will be attending. We use SeeSaw for pupil/class events and Twitter for whole school events. Freedom of Information Act means people can ask any questions and we don't know what perspective that is coming from. The Council have a legal requirement to respond.

Eabhnaid – Can you feedback on the meeting please.

Mrs LaCombre – Yes, I will

Action

AOCB

Eabhnaid - Re Road Safety. We have a committee for this.

Lucy – Are the children doing anything?

Mrs LaCombre – We have the Parking Buddies but we need help to put those out (See Sept minutes). Holly has been working with our pupils on Road Safety.

Mr Kerlin – We are working on this.

Emma – I have been verbally abused many times so I'm not prepared to keep going on my own.

Eabhna – Thank you everyone.

The next meeting will hopefully take place on Wednesday 2nd November in Sainsburys, Darnley at 6.30p.m. unless posted up on the WhatsApp group with a change.

