

SOUTH EAST IMPROVEMENT COLLABORATIVE BOARD

Note of the South East Improvement Collaborative Board meeting held on Tuesday 26 June 2018 at 9.00 am in Waverley Court, Edinburgh.

Present: Carrie Lindsay, Fife Council (Chair)
Lorna Robertson, Headteacher, Fife Council
Lesley Brown, East Lothian Council
Catriona Gill, Headteacher, City of Edinburgh Council
Justin Sinclair, Headteacher, Scottish Borders Council
Lynn Black, Headteacher, Midlothian Council
Lorna Sweeney, City of Edinburgh Council
Nicola McDowell, Midlothian Council
Rowena Arshad, Head of Moray House, University of Edinburgh
Jill McArthur, Fife Council (Notes)

Apologies: Fiona Robertson, East Lothian Council
Donald Lumsden, Skills Development Scotland
Grace Vickers, Midlothian Council
Michelle Strong, Scottish Borders Council
Andy Gray, City of Edinburgh Council
Moirra Cummings, Education Scotland
Sarah Ogden, Headteacher, East Lothian Council

1. Welcome / Introductions

Carrie welcomed the group to the meeting and apologies noted.

- Lesley Brown attended on behalf of Fiona Robertson, East Lothian Council.
- Lorna Sweeney attended on behalf of Andy Gray, City of Edinburgh Council.
- Nicola McDowell, Midlothian Council attended to update on the Professional Learning & Leadership workstream.

2. Matters Arising from Minute of 28 My 2018

The previous minute agreed as accurate with following matters arising:

- Methodology Workshop – new centre opens on 22 June. Agreed to organise an event in September. Will discuss outline of the event at the next meeting. Action for Grace carried forward to the next meeting.
- Key Dates – calendar of key dates will be produced for the workshop in August therefore these should be sent to Jill.
- QIN Meeting – no reps from other authorities attended the Fife QIN meetings. Carrie advised it would be good to have dates circulated for subject focused meetings.

Action

GV

ALL

<ul style="list-style-type: none"> • <u>National Parent Forum Scotland</u> – it's been difficult trying to set a date for this meeting. Nicola advised Midlothian have identified a rep and will pass contact details to Jill. 	NM
<ul style="list-style-type: none"> • <u>Trade Unions</u> – Carrie is meeting with the Trade Unions on 27 June and will feedback at the next meeting. 	
<ul style="list-style-type: none"> • <u>Video Clip</u> – action for Carrie to develop video clip carried forward. 	CL
<ul style="list-style-type: none"> • <u>Staff Collaborative Panels</u> – Carrie meets regularly with a staff collaborative panel but this is a separate meeting from Trade Union reps. Justin is setting up a meeting with a group of staff from Borders. 	
<ul style="list-style-type: none"> • <u>Education Scotland</u> – Carrie has met with the rep from Education Scotland to discuss use of GLOW which will be explored further. 	
<ul style="list-style-type: none"> • <u>Resource Request</u> – there will be some resource for each of the RICs. The amount will be decided at the CoSLA Distributions Group. Education Scotland have been asked to develop a paper describing the links between ES and RICs. 	
<p>Education Scotland are doing a recruitment drive for posts to support the RICs. It is likely these posts will be in place by the end of the year.</p>	
<p>SEIC would be keen to explore how relationships between SEIC, ES and University of Edinburgh can be developed further and strengthened.</p>	
<p>Lorna suggested having an Educational Psychologist or research post as part of the workstreams would be beneficial. Carrie to invite Principal Psychologists from each local authority to be part of each workstream. Rowena advised the University could offer key sessions on research methodology. Agreed to explore this further.</p>	CL
<p>3. <u>Professional Learning & Leadership Workstream Update</u></p>	
<p>Nicola McDowell provided an update on the workstream. The following points were noted:</p>	
<ul style="list-style-type: none"> • The group have met twice as a RIC group. It has been difficult to get all local authorities together. It was acknowledged not everyone can attend every meeting but need to be mature about this and agree on travel of direction. • The group are linking with SCEL (now part of Education Scotland) and GTC. • The group will focus on data gathering next session. Carrie suggested the data workstream could help with this therefore Nicola to email requirements to Carrie. • Looking to increase the number of applicants for professional learning activities. 	NM

- Looking to create professional learning opportunities for PTs in smaller schools.
- Framework being developed collaboratively but each local authority are doing individual professional learning.
- HTs and middle leaders will be involved in developing the framework.
- Professional learning plays a part in all workstreams therefore links to be made with other workstreams. Early discussions been held with Equity workstream.
- Carrie suggested including joint headship opportunities as a number of schools now have these.
- Lorna advised the rep from Edinburgh on the workstream will now be Anna Gray.
- Justin highlighted the need for middle leader opportunities as no training is provided for PT roles.
- Lynn suggested professional learning opportunities are required for HTs who may be less enthusiastic to galvanise these staff. Shadowing across authorities may be a solution.
- The focus areas for the workstream going forward is PT Guidance and PT Curriculum.
- Carrie noted it sounds like the workstream is going in the right direction.

4. Feedback from Scottish Education Council

The paper from the Scottish Education Council was circulated to the group for information and discussion. Carrie advised SEIC need to think about how to get closer to the classroom next term. Staff need to be encouraged to take up opportunities being offered across the collaborative which will allow them to see the work that can be attributed to the RIC.

5. Children and Young People Feedback

Lynn circulated the programme from the children and young people event held on 13 June. The session went really well and the discussion was very articulate.

Justin circulated the feedback from the event and noted there was a lot of discussion around technology. The young people could see the correlation between technology and mental health.

Equity also shown through in discussions and young people highlighted the difference across all schools for time allocated for certain courses.

Equity in terms of money also came through and one example given was the difference in young people being able to afford to go on school trips or not. Lynn also gave an example of a young person describing his feelings when comparing himself to 'middle class' peers.

The group discussed parents perceptions and the need to work with communities to change perceptions of vocational courses, foundation

apprenticeships etc. Lorna advised Edinburgh have planned an event through DYW to engage parents with these types of courses.

The young people discussed mental health provision and highlighted there wasn't enough support. However, they did agree the services providing this in schools are beneficial and there needs to be more of this. Carrie noted services need to maintain connections with the schools they are working in.

A Mental and Emotional Wellbeing workstream will be established therefore this feedback will be useful.

6. Headteacher Feedback from Focus Groups

Carrie recently held engagement sessions with Secondary HTs and Primary/Nursery/Special Education HTs. Feedback from these sessions was circulated to the group. Carrie noted the sessions went well and there seems to be an appetite for working collaboratively across all local authorities.

The Secondary HTs have requested a session for them all to come together across the collaborative. The HTs at the session agreed to take this forward. Lynn and Justin agreed to link with the group to scope out the session. Carrie will arrange to meet with the group and Lynn/Justin to discuss further.

CL
LB/JS

This may also be a good way for Primary HTs to come together. Carrie suggested cluster reps may be able to support the session. Lorna, Catriona and Sarah to liaise to scope out the session.

LR/CG
SO

Rowena could possibly identify a venue within the University therefore will check dates between October-December.

RA

7. Areas of Interest

Some authorities have sent in 'areas of interest' which will be built into the plan. Lesley advised East Lothian are collating this information and will send it on. Nicola and Lynn will take back to Midlothian for discussion.

LB/NM

A programme of visits and contact details will be pulled together.

CL/JMcA

8. SEIC Plan – Phase 2 Draft

Carrie circulated an outline of the phase 2 plan and went through the proposed structure. The group are happy with the direction of the plan.

An example of a driver diagram was also circulated which will be developed for each workstream. This will be discussed with workstream leads at the meeting in July.

9. Leadership Development – Columba 1400/SCEL

- Columba 1400 – Lorna recently attended the Columba 1400 residential which is a course fully funded by the Hunter Foundation. Lorna felt the

course was really good especially in terms of building collaborative relationships therefore has explored the idea of providing this for staff across the SEIC. Columba 1400 are happy to provide 3 courses which would provide 48 places. Once the dates are set for 2019 the SEIC can secure three of them for HTs/DHTs. Nicola noted this would be a good focus for the leadership workstream. Lorna will continue to link with Columba 1400 and Nicola.

LR

- SCEL Systems Leadership Course – Carrie is meeting with Gillian from SCEL to discuss the collaborative. Looking to bring together the current cohort to reflect and evaluate the course.

10. Oversight Group

The Oversight Group met on 22 June and the group are happy with how things are progressing. There was discussion around a logo/branding for SEIC with mixed views noted. The group were asked to think about how to brand SEIC without a logo therefore one possibility is using the letters in some way. Lynn suggested using the 5 logos around the letters and agreed to create a design for the next meeting.

LB

11. SEIC Board Development Session

A workshop for Board members and workstream leads is arranged for 27 August. The focus will be on communication and phase 2 of the plan which is due for submission on 3 September.

This will replace the Board meeting scheduled for 30 August.

12. Political Approval

Carrie advised the same statement regarding political approval will be used on phase 2 of the plan.

13. Any Other Competent Business

- Justin received a query from a parent asking if Queen Margaret University should be represented on the Board. Rowena is the representative for Universities and advised QMU are part of the Teacher Education Partnership Group therefore will receive information at this forum.

14. Date of Next Meeting

The workshop for Board members and workstream leads is scheduled for Monday 27 August 2018, 9.00 am in City Chambers, Edinburgh.