



Rosshall Academy Parent Council

Meeting Minutes – Wednesday 14th May 2025 (AGM)

Attendees	Chairperson – Ronnie Jamieson Treasurer – Alasdair McLaren Secretary – Peggy McCartney PC Members - Ray McDonald Parent Forum - Adriana Paez Lozano Edi Reavy Staff - Kathryn King - DHT Robert Clelland - PT
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Apologies	Vice-Chairperson – Peggy McCartney Secretary – Lisa Mullen PC Member – Dale Hardie
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Item Discussed	AGM Minutes for Rosshall Academy Parent Council	Action By	Completed Date
Welcomes & Apologies	<ul style="list-style-type: none">The meeting was opened by the Parent Council Chairperson and apologies read out that were received.A warm welcome was given to all attendees who attend this evening's meeting.	N/A	N/A
Chairperson Report	<ul style="list-style-type: none">The Chairperson read out the Chairperson Annual Report. Copy to be added to report.	N/A	N/A
Treasurers Report	<ul style="list-style-type: none">Accounts for period March 2024 to end of April 2025 have now been completed and set to be audited.These will be presented at the next meeting and submitted by Treasurer.Nominated signature to be added to next minutes for future audit.	Treasurer	
AGM Agenda	<ul style="list-style-type: none">Dissolution of the Parent CouncilMeeting taken over by the DHT.<ol style="list-style-type: none">Nominations for Chairperson were taken. Ronnie Jamieson was nominated by Gillian Connor, and it was Seconded by Alasdair McLaren.New Chairperson resumed meeting. Asked members of the Parent Forum who would like to join as Members of the Parent Council. The following agreed to become members of the PC. Dale Hardie, Lisa Mullen, Alasdair McLaren, Ray McDonald and Adriana Paez Lozano and Gillian Connor. Dale Hardie, Lisa Mullen & Peggy McCartney had given Apologies but had agreed to continue as members.<ol style="list-style-type: none">Nominations for Treasurer were taken. Dale Hardie was nominated, as per his request in absence, by Alasdair McLaren, Seconded by Ronnie Jamieson.Nominations for Secretary were taken. Lisa Mullen was nominated, as per email request for minutes, by Gillian Connor. Seconded by Ronnie JamiesonNominations for Vice Chair were taken. Peggy McCartney was nominated as per email request, by Ronnie Jamieson. Seconded by Alasdair McLaren.	HT & Chair	08May24

Rosshall Academy Parent Council has been selected. AGM is now completed.



RAPC Monthly Meeting Minutes. – 14th May 2025

- Attendees & Apologies as per AGM Report

Previous Minutes			
Approval of Previous Minutes	The previous minutes from March 2025 were approved by : Alasdair McLaren and seconded by Ronnie Jamieson	Secretary	N/A
Matters arising from Previous minutes	<ul style="list-style-type: none"> S3 Reports lack of guidance. It was feedback at the last meeting that this was reviewed and will now be included in future reports. 	Secretary	N/A

Head Teachers Report			
HT Report by Pauline Swan	<ul style="list-style-type: none"> Report given by Kathryn King – Report attached below. 	KK / PS	N/A
Rosshall Academy Fun run	<ul style="list-style-type: none"> KK updated on the proposed Fun Run to raise vital funds for the school. Details for this in June will be sent out via the School. They will be looking for volunteers for Marshalling, Water Station etc. RAPC would like to assist and if successful then look at organising a fair for next year. 	KK	N/A
Questions raised from HT Report & Staff Reports	<ul style="list-style-type: none"> 		N/A

Treasurers Report			
Confirmed Balance at 14th May 2025 £2485.75	<p>The following Report was presented by the Treasurer :</p> <ul style="list-style-type: none"> No winner for the BB last month. AMc will arrange to get a handover with DH of all Treasurers duties. AMc to advise on the way ahead to add DH to Bank Signatory list. 	AMc	

Secretary Emails / Enquiries

Emails	<ul style="list-style-type: none"> 3 PC members attended a session on the new updated rules for PVG as of 1st June. RJ has registered RAPC with VSDS to allow us to register members for a PVG free of charge as its £140 through Disclosure Scotland. Recruitment & Selection course available – We are ok for cover for the moment. RJ asked if staff could share the email sent reference the Bonus Ball with all staff & department members to see if any staff would like to join in with a number from the Bonus Ball. 	All PC RJ KK	
New S1s	<ul style="list-style-type: none"> Looking to put our RAPC leaflets within the new S1 bags. If staff could let us know then we can arrange to come in and complete this to communication the school PC. 	RC / KK ALL RAPC	

Fundraising :

Sub Committee	<ul style="list-style-type: none"> Bonus Ball information will be going out this month to try and share with Parents Forum and also for the new S1s. For the Awards Ceremony in June, we will be looking to try and do another Raffle. KK will share all the dates for remaining events that involve parental involvement that we can promote the PC. 	KK / RC ALL PC	
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Any Other Competent Business :

Value Trophies	<ul style="list-style-type: none"> AMc asked if the names for the Value Awards could be forwarded so we can arrange the purchase & engraving. 	KK / AMc	
RAOC Leaflets - Digital	<ul style="list-style-type: none"> RJ asked if RC could assist with creating an email for promoting the PC to the new S1 parents/Carers. 	RC / RJ	
IDL Panel	<ul style="list-style-type: none"> RMc will attend for the PC to be part of the judging panel. 	RMc	
Mr Alasdair McLaren	<ul style="list-style-type: none"> As AMc will be stepping down as Treasurer, The Chairperson has passed on the thanks of the Parent Council for the hard work put in over the last 2 years to bring the accounts into a digital format and setting up a new bank account to allow digital banking and the ease of reporting the accounts at each meeting to allow transparency. Thank you, Alasdair. 	ALL PC Members	

Next Parent Council Meeting

**Wednesday 18th June 2025 @ 1900 Within Rosshall Academy School Library.
This will be 1 week later due to the school end of year Show.**

Attached :

1. Chairperson report 2024 / 2025
2. Head Teachers report – 14th May 2025



Chairperson Report May 2024/25

It has been a pleasure being the Chairperson of Rosshall Academy Parent Council for the year 2024/25. With the help of the 6 members and a few Parent Forum who have attended, we have now got the PC back on a solid footing with a good outlook for the future. The one agenda that remains, as with every committee, is getting the parent forum onboard to strengthen our numbers but to ultimately help us support our children and the school.

Over this year we have been able to get the business side of the PC stabilised and of being in a healthier stature so that we can be transparent to all. I would like to thank my fellow office bearers for their time and support with arranging the financial side, taking of minutes and administrative duties along with the support to ensure a continuous and smooth communication with the school staff, GCC, PC Members and ultimately the Parent Forum. Over the year as I said we concentrated continued our foundations being on solid ground by going back to basics, starting with communications. This started between the PC members, then the school and the wider area to the parent forum via social media and school assistance for example the weekly newsletter with more information regarding RAPC.

I would also like to thank the school Headteacher , Pauline Swan and PT Robert Clelland who have been a great source of support over this year to allow us to be part of all aspects of PC business and allow the PC to be back vocal withing the School. Also Pauline has supported us each month and helped to allow the PC to communicate to the Parent Forum via the school newsletter and allowing myself to ask and be educated on the more finer aspects of the school procedures & more. This partnership with everyone has allowed us to get settled into the roles and grow the basic foundations of the PC so that we can be stronger for the coming years.

I would also like to thank the SLT staff who attend each month and how they have always fed back from our list of questions at our meetings , usually withing the first day after the meetings. I personally have tried this previously elsewhere and it works now and again, but the SLT staff have never missed a beat with the feedback after each meeting, so thank you.

Finally and most importantly to our members. The amazing parents who kept the PC afloat and have now been a great support to us as this year's office bearers. The information and education you have provided has been fantastic and I do hope you all stay around for the new term so we can grow the PC to a level of participation to allow us to continue with the support in representing the parent forum.

Over this year we have managed to complete the following:

- Retain 6 members of the PC with Office Bearers in place.
- Complete all meetings as planned.
- Increased the communication across FB & Twitter and school newsletter.
- Interacted within the weekly school newsletter with further information.
- Roll out of the PC Bonus Ball which has now been going for 12 months.
- Supplied the school with various donations :
 - Coffee Barista at PC Meeting.
 - Meal Vouchers worth £40 for Science Centre Trip.
 - Trip to panto donation of £100.
 - Stationery packs worth £200.
 - Value Trophies at Awards ceremony.
- Completed a raffle at the summer shows where money raised went to stationery packs for August.
- Used the money from the raffle at summer shows to ensure a stationary table was visible at the uniform stand.
- Completed an application for Area Partnership.
- Attend various online courses including refresher roles of PC and PVG.

I do hope we continue to grow in strength next year and we can get the support of more of the Parent Forum and get them along to the meetings. Thank you again to everyone for your support over the last 12 months.

Ronnie Jamieson
Chairperson
Rosshall Academy Parent Council



Rosshall Academy Head Teachers report – May 2025