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**Head Teacher**  
Mrs P Swan BSc

Dear Parents/Carers,

### **S4/5/6 Final SQA Exams 2025**

I am writing to you about the final SQA Exams which take place in school from Friday 25<sup>th</sup> April to Friday 30<sup>th</sup> May. It is vitally important that all pupils are aware of the arrangements for the SQA exam period.

### **Study Leave Arrangements**

The last day in School before the SQA exams for S4-6 pupils will be Wednesday 23<sup>rd</sup> April. Study leave will start on Thursday 24<sup>th</sup> April and run through to Friday 30<sup>th</sup> May. Pupils should return to school on Monday 2<sup>nd</sup> June. During study leave, your child **should not** come in to school except for on days that they have an exam or have been invited into school to complete coursework by arrangement. Whenever pupils are in school they should wear **full school uniform** and return home after their exam/study session is complete.

### **Supported Study and Exam Revision**

Supported study will be offered in school across the Easter Holidays. You can find a copy of the timetable here: <https://blogs.glowscotland.org.uk/glowblogs/rosshall/archive/easter-school-2025-timetable/> There will be revision days held across departments on the days prior to exams. All pupils are expected attend these sessions. A timetable will be issued after the Easter Holidays.

### **Exam Timetables**

You can access a copy of the full SQA exam timetable here: [https://www.sqa.org.uk/sqa/files\\_ccc/nq-2025-exam-timetable.pdf](https://www.sqa.org.uk/sqa/files_ccc/nq-2025-exam-timetable.pdf). Pupils will be issued a personalised copy of their timetables next week during Personal Support on Thursday 3<sup>rd</sup> April. Pupils who have Additional Exam Arrangements will receive their timetables from the Support for Learning Department.

### **Exam Arrangements**

Pupils are required to:

- arrive 30 minutes before the exam start time to be registered
- check which room/hall they have been allocated for their exam
- check their seat number and ensure they sit at the correct exam desk
- be in the exam room 10 minutes before the exam start time
- wear full school uniform
- following all instructions given by both teachers and invigilators

The SQA has provided an online booklet which pupils should read ahead of exams:

[https://www.sqa.org.uk/sqa/files\\_ccc/Your-Exams-2025-SQA-school-digital.pdf](https://www.sqa.org.uk/sqa/files_ccc/Your-Exams-2025-SQA-school-digital.pdf)



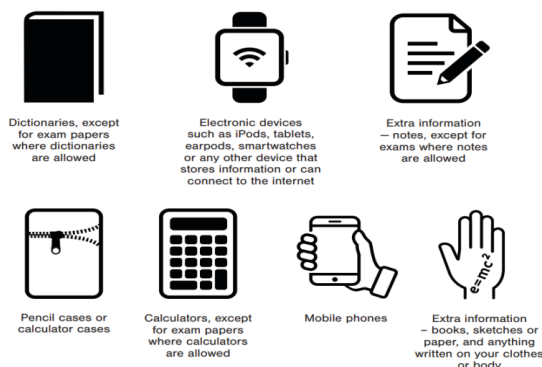
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## Exam Rules

The SQA examinations use the following rules – please ensure your child is familiar with them as failure to follow these rules can potentially lead to cancellation of papers and awards.

- Bring the right equipment and your Scottish Candidate Number (SCN)
- Check you have the correct exam paper – notify invigilators immediately of any issue
- Complete all your details (i.e. name and SQA number) on every piece of work that you hand in
- Read all instructions and listen carefully for additional instructions – ask if unsure of anything
- Check that you have not missed any out any sections or questions
- Cross out all rough work once you have made a final copy
- If you feel unwell during an exam, tell the Invigilator
- Stay in the room until the invigilator indicates that you have permission to leave
- Do not copy from someone else, or share your work with anyone else
- Do not use offensive or frivolous language in your answers
- Do not speak to any other pupil
- Do not behave disruptively or cause a disturbance in the exam room
- Do not share equipment with anyone else

The following items are BANNED from the exam hall



Please note: It is critical that you notify the School Office **as soon as possible** on the day of an exam of any latecoming or absence.

All information included in this letter will be shared with pupils at special SQA assemblies which are being held on Tuesday 1<sup>st</sup> April Period 1 for S4 pupils, and Wednesday 2<sup>nd</sup> April P2 for S5/6 pupils.

Kind regards,

Kirstin Campbell

*Depute Head Teacher*