



# Rosshall Academy Parent Council

## Meeting Minutes – Wednesday 11<sup>th</sup> December 2024

Attendees	<b>Chairperson</b> – Ronnie Jamieson <b>Vice Chairperson</b> – Peggy McCartney <b>Treasurer</b> – Alasdair McLaren <b>Secretary</b> – Peggy McCartney
	<b>PC Members</b> - Gillian Connor   Ray McDonald <b>Parent Forum</b> - Edi Reavey <b>Staff</b> - Kathryn King - DHT
Apologies	<b>PC Members</b> - <b>Secretary</b> – Lisa Mullin   Dale Hardy <b>Parent Forum</b> - Adriana Paez Lozano <b>Staff Apologies</b> – Pauline Swan HT   Robert Clelland – PT

Item Discussed	Action Required / Outcome	Action By	Completed Date
<b>Welcomes &amp; Apologies</b>	<ul style="list-style-type: none"><li>The meeting was opened by the Parent Council (PC) Chairperson and apologies read out that were received.</li><li>A warm welcome was given to all attendees.</li></ul>	N/A	N/A

Previous Minutes			
<b>Approval of Previous Minutes</b>	The previous minutes from October 2024 were: Approved by Gillian Connor.   Seconded by Alasdair McLaren.	Secretary	N/A
<b>Matters arising from Previous minutes</b>	<ul style="list-style-type: none"><li>No items raised</li></ul>	Secretary	N/A

Head Teachers Report			
<b>HT Report</b>	Presentation for HT report is added to end of minutes.	HT	N/A
<b>Questions raised after HT Report</b>	<ul style="list-style-type: none"><li>Chairperson read out an email from Robert Clelland regarding the new format for the Careers Day event.</li></ul>	RC	N/A

Treasurers Report			
Confirmed Balance at 13 <sup>th</sup> November 2024  <b>£2379.35</b>	<p>The following Report was presented by the Treasurer :</p> <ul style="list-style-type: none"> <li>• Rag Bag to be collected in February 2025. Poster to be created and sent to social media and school newsletter.</li> <li>• Let is only outstanding invoice.</li> <li>• £50 donation to be made to school for this evening Barista Coffee supplied by staff &amp; pupils.</li> </ul>	Treasurer	

Secretary Emails / Enquiries			
Fire Alarms & Incidents	<ul style="list-style-type: none"> <li>• RAPC had written to Pauline Swan, Head Teacher at RA regarding the issues with the activation of the school fire alarm during classes and then during the start of the prelims. The incident was also discussed during this letter of suspected youth on school grounds. <ul style="list-style-type: none"> <li>➤ The school are very frustrated with these incidents and have put in a robust plan of senior staff manning the front door to prevent pupils allowing entry into the school of any person who should not be on the premises. This time for the staff to complete these checks now takes time away from other duties but the safety of all attending RA is paramount to the staff. This will remain in place until a further assessment is taken place but the school are hopeful that these will now cease and are working with local authorities and police moving forward.</li> </ul> </li> </ul>		
Communications	<ul style="list-style-type: none"> <li>• After discussions on the above incidents it has been decided with the Head Teacher that the school will now communicate at the earliest opportunity of incidents to try and prevent the negative promotion of any incidents where incorrect information is being discussed about Rosshall Academy within our community where possible. This started with the fire alarm during the prelims and an memo was sent to pupils family members..</li> </ul>		
Emails to Families	<ul style="list-style-type: none"> <li>• Staff made aware that school communications are sometimes going to parents/Carers email spam and the communications are not getting through to families. This will be looked into and RAPC will continue to provide further feedback.</li> </ul>		
Prelim Interruption	<ul style="list-style-type: none"> <li>• The point was raised to see if many pupils were interrupted with the fire alarm during the Prelims. There was only 1 small exam being held at this time but the pupils were given additional time to ensure they were not disadvantaged.</li> </ul>		
Prelim Schedule	<ul style="list-style-type: none"> <li>• It was raised if the school would consider having the prelims over a 3 week period to lower the amount of changes to the schedule. They need to consider the amount of time off school during this period. If pupils feel that their prelim schedule is cramped then they should speak with their Pastoral Care and where prelims overlap then these will be looked into and can be moved if possible.</li> </ul>		

	<ul style="list-style-type: none"> <li>RJ raised that due to the incident before &amp; during the prelims will the school look at having a risk assessment for the main exams in May to prevent further disruptions. This will be looked at and if any possible incidents then these will be dealt with nearer the exams.</li> </ul>		
Positive Destinations	<ul style="list-style-type: none"> <li>Positive Destinations &amp; Restorative Practices are on school website but no links are shared with parents. This will be discussed to add these links to the weekly newsletter.</li> </ul>		
Engagement & Strategy Policy	<ul style="list-style-type: none"> <li>It was asked if the school has this in place? This is a key role of Robert Clelland and they want to minimize online interaction and get parents back into the school for engagement.</li> </ul>		
Primary School PC Engagement	<ul style="list-style-type: none"> <li>To promote Positive events within RA by our pupils the Chairperson has emailed our feeder Primary school PCs to ask if we could share the school newsletter so that our future pupils can see what happens at the school before they start next year. This is also to promote the positive vibes that are often overlooked within the community. There has been no responses at the time of the meeting.</li> </ul>		
Breakfast Club	<ul style="list-style-type: none"> <li>RAPC has written a letter to be shared with local businesses to promote items or donations for the breakfast club. There is still a few to be distributed and will be done over the next week. Hopefully there will be a few uptakes.</li> </ul>		
P7 Transition Evening	<ul style="list-style-type: none"> <li>RAPC members attended the event to share information of the Parent Council and hopeful of some parents / Carers attending to meetings once there kids become S1 pupils.</li> </ul>		

#### **Fundraising :**

Sub Committee	<ul style="list-style-type: none"> <li>The Bonus Ball to be promoted at the Xmas Show on Wednesday 18<sup>th</sup> December.</li> <li>1 winner last month.</li> </ul>	Vice Chairperson	
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#### **Any Other Competent Business :**

Barista Coffee	<ul style="list-style-type: none"> <li>The members attending would like to thank the staff &amp; pupils who attended to make and serve coffee form the coffee machine at tonight's meeting. As part of arranging this the PC will donate £50 to the school funds.</li> </ul>	Chairperson Treasurer	
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<b>Next Parent Council Meeting</b>	<b>Wednesday 15<sup>th</sup> January 2025 @ 1900 Within Rosshall Academy School Library</b>
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