



Rosshall Academy
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## S1 Parents Evening- Monday 27th November

Dear Parents/ Carers of S1 pupil(s),

We are delighted to be able to welcome parents and carers into school for the upcoming **S1 Parents Evening**. Like last session, we will be using our online booking platform to enable you to make appointments when you want and with whom you want (more information on this is below).

Booking will open at 7pm on Wednesday, 22nd November (a reminder email will be sent).

The evening itself will begin at **4.30pm** and finish at **6.30pm** on **Mon 27**<sup>th</sup> **November**. Appointments will take place in the school social space and in some departments. Locations will be shared via maps which will be provided on the evening at the door. Appointments will be 5 minutes long- please try and stay to this allotted time as this will allow for the evening to function for all parents/ carers. **Note-S1 Parents Evening is often very busy, meaning that it may not be possible to make appointments with all teachers as some teach more than one class, meaning they will not have enough slots for all pupils.** 

Pastoral Care Teachers will be available on a drop-in basis, should you wish to speak with them.

## **Making Bookings**

Bookings will open at 7pm on Wednesday 22nd November and will close at 10am on Friday 25th.

Bookings can be made at <a href="https://parents-booking.co.uk/rosshall">https://parents-booking.co.uk/rosshall</a>

PLEASE NOTE: You will need to use the name of the <u>MAIN CONTACT</u> on the booking system to gain access. For families who are separated and shared booking is an issue, please contact pastoral care via the school office.

If you have any issues logging in to the system, please contact the school office- 0141 582 0200.

Yours sincerely,

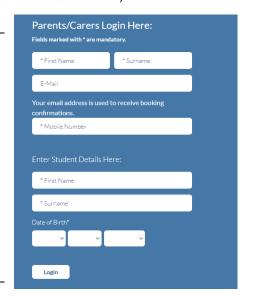
Pauline Swan Head Teacher



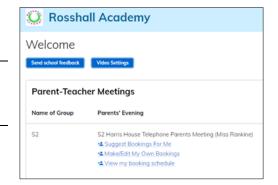
## **Booking a Parents Night Appointment:**

Bookings can be made at https://parents-booking.co.uk/rosshall (or use the QR overleaf)

- Enter: Your first name and second name (NOTE- THIS MUST BE THE MAIN CONTACT) and then your pupil's first name, second name and DOB:
- Please ensure these are correct as any misspelling will lead to denied access.
- Your mobile number will be used to contact you at the agreed time, so please ensure this is correct.
- Reminder that when calls are made, the number will appear as 'Unknown Caller'.
- Calls will be strictly time-limited to ensure time is available to all parents/ carers.



 Once logged in, book a slot that suits you for a phone appointment with the Principal Teacher of Pastoral Care for your pupil by clicking the 'Make/ Edit My Own Bookings' button



Click the book button. At this point you will be given the option to leave a message that will be viewed by the teacher. This can be used if you have a particular focus/ concern. It can also be left blank.



## Unable to make the available slots, but keen for feedback?

These appointments are scheduled for the school day- if none of these times suit please leave a comment in the 'send school feedback' box (pictured adjacent), once logged in.

