



Rosshall Academy
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## S4 Parents Evening- Mon 13th November

Dear Parents/ Carers of S4 pupil(s),

We are delighted to be able to welcome parents and carers into school for the upcoming S4 Parents Evening. Like last session, we will be using our online booking platform to enable you to make appointments when you want and with whom you want (more information on this is below).

To ensure the booking system is fully functioning and to provide opportunities for all to book on launch we will be timing bookings to be open on **Wednesday (8<sup>th</sup> Nov) at 7pm (an email will be sent out as a reminder).** 

The evening itself will begin at **4.30pm** and finish at **6.30pm** on **Mon 13<sup>th</sup> November**. Appointments will take place in the school social space and in some departments. Locations will be shared via maps which will be provided on the evening at the door. Appointments will be **5 minutes** long- *please try and stay to this allotted time as this will allow for the evening to function for all parents/ carers*. Pastoral Care Teachers will be available on a drop-in basis, should you wish to speak with them.

## **Making Bookings**

Bookings will open at 7pm on Wednesday 8th November and will close on Sunday 12th at 9pm.

Bookings can be made at https://parents-booking.co.uk/rosshall More specific details are overleaf.

PLEASE NOTE: You will need to use the name of the <u>MAIN CONTACT</u> on the booking system to gain access. For families who are separated and shared booking is an issue, please contact pastoral care via the school office (number below).

If you have any issues logging in to the system, please contact the school office- 0141 582 0200.

Yours sincerely,

Pauline Swan Head Teacher

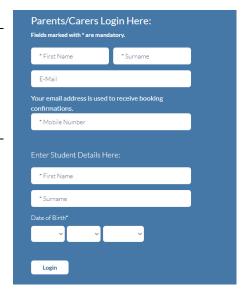


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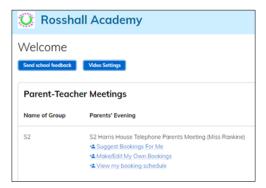
## **Booking an Appointment:**

Bookings can be made at https://parents-booking.co.uk/rosshall (or use the QR overleaf)

- Enter: Your first name, second name, mobile number and then your pupil's first name, second name and DOB:
- Please ensure these are correct as any misspelling will lead to denied access.



 Once logged in, book a slot that suits you. You can ask the system to suggest bookings for you or book appointments individually.



Click the book button. At this point you will be given the option to leave a message that will be viewed by the teacher. This can be used if you have a particular focus/ concern. It can also be left blank.



## Unable to make the available slots, but keen for feedback?

These appointments are scheduled for the school day- if none of these times suit please leave a comment in the 'send school feedback' box (pictured adjacent), once logged in.

