



ROSSHALL ACADEMY MOBILE PHONE POLICY



Session 2018 – 2019

- Pupils can use their mobile phones during interval and lunch breaks in the social space or the playground. They can access the internet, listen to music through headphones and play games.
- Pupils should not use their phones in any other area of the school or any other time of the school day. This includes in school corridors, to and from classes, or at any other activity in school.
- Pupils must never take photos or video from their mobile phone in any classroom, corridor or any other area of the school.
- **Phones must be switched off and put away during lessons, as they are not allowed to be used in the classroom unless at the direct request of the teacher.** If mobile devices are required as a learning and teaching tool then the teacher will *either* pre-book and use the school's ICT suite *or* give permission for mobile phones to be used (this permission will only be for that actual single period and cannot be used as permission in other lessons or with any other teacher).
- Pupils cannot use a mobile phone in an exam – even as a calculator (as per SQA regulations). If an invigilator sees a pupil with a mobile phone during an exam or in an exam space they have the right to confiscate the phone and to recommend that the pupil is disqualified from the exam.
- If a pupil is ill, the school office will make contact with the parent / carer. Pupils should not phone home from their mobile to make a direct arrangement with a family member to go home. Further, parents should not contact pupils directly to arrange to pick them up.
- Parents / carers should not contact their children during school time by texting or phoning unless it is before / after school, at interval or at lunchtime. In an emergency, please telephone the school office on 01415820200.

If a pupil misuses their phone, the member of staff will warn the pupil and request that they follow the agreed school policy. Continued misuse will lead to confiscation of the phone where it may be given to the SLT to be picked up by the pupil at the end of the school day. In certain circumstances the phone will be confiscated until the parent / carer arrives to discuss the matter with the House Head.

Disclaimer

Pupils are not required to have a mobile phone in school and we support parents who make the decision that this is not necessary by ensuring that pupils are able to use the school landline to contact parents in an emergency. Parents can, of course, contact school via the landline on 0141 5820200. This policy does, however, recognise that the majority of our pupils do own a mobile phone. Any pupil who brings a mobile phone into school does so at their own risk and the school cannot be held responsible for any loss or damage.