

Minutes of Meeting 1st June 2026 AGM

Minutes of Riverbank Primary and Nursey Class (PNC) Parent Council meeting held on Monday 1st June at 1815 in Riverbank Community Hub.

1. Attendees

Billy Barclay (Chairperson), Julie Bradley (Secretary), Diane Davidson (Treasurer), Nicola Nisbet (Vice Chairperson/Communication Officer), Alison Cowan, Rebecca Robson, Stacey Kelly, Shobha Chacko, Antony Hynes, Nicola Clements and Leigh-Anne Reilly.

Helen Paterson (Head Teacher), Karen Johnston (PT) Roberta McAvoy (PT).

Apologies were received from Sam Middleton and Shabana Akhtar

2. Minutes from 27th April 2026

Agreed by all.

3. Disco 10th June 2026

10 PC members available to help at P1-3 disco, 9 PC members available to help for P4-7 disco. All PC members now have a PVG or have a PVG application in progress. 1 volunteer has contacted the PC to help at the P1-3 disco. No further volunteers required. Water station as per previous disco. No water in hall due to potential for damage to the hall floor.

4. Treasurers Report

Current balance £2620.28. Deductions £604.30 for leavers ties, £1208.90 for Pantomime, £40 for flowers for Shabana and £55.20 for storage boxes to store PC stock. RR exploring options for bank accounts without service charges. Funds to be transferred when new account opened and existing account will be closed.

5. Head Teachers Report

54 pupils enrolled to start Primary 1 2026/27 term. Currently 14 classes across the school, however, awaiting staffing confirmation from NLC.

School show 'School of Rock' will be held on Tuesday 16th June and Wednesday 17th June with parents and carers invited to attend.

Pupil end of year reports will be issued on Friday 19th June.

Summer service Tuesday 23rd June. George who was the crossing patroller in Carnbroe for many years will be invited to attend the service to allow the school to thank him for his years of service.

P7 and Nursery graduation events to be held on Thursday 18th June and P7 leavers treat to M&D's on Friday 19th June.

Glee club performed at Regional Finals at Glasgow Royal Concert Hall on 19th May. They performed very well and were unfortunate not to progress.

P1 transition visits and P7 transition visits to High schools continue.

6. PC Activity and Contributions

In the 2025/26 school term, the PC have held x2 discos and a Christmas Fayre and funded leavers ties for Nursery and P7 children, funded whole school pantomime and donated money to buy toys for P1 play pedagogy. We hosted a refreshment stall at Progress evening in March and provided raffle prizes at Christmas and Easter to raise funds. **DD** will collate a summary of totals to publish for the parent forum.

7. PC Positions and Vacancies

Billy Barclay (Chairperson), Diane Davidson (Treasurer) and Julie Bradley (Secretary) are all leaving the PC as their children progress to High School. Shabana Akthar has decided to leave the PC after many years. Flowers were sent to Shabana to thank her for her contribution to the PC.

A vote took place and Nicola Nisbet will take on the role of Chairperson following a nomination by Billy Barclay and seconded by Alison Cowan. Shobha Chacko will take on the role of Secretary following a nomination by Julie Bradley and seconded by Alison Cowan, Rebecca Robson will take on the Treasurer role following a nomination by Julie Bradley and seconded by Nicola Clements and Leigh-Anne Reilly will become the Vice Chairperson following a nomination by Nicola Nisbet and seconded by Alison Cowan.

JB will email Catherine Sweeney at NLC Parental Engagement with details of the changes to Riverbank Parent Council.

Leeann McIlwraith has not attended recent meetings or sent apologies. **JB** will make contact to see if Leeann wants to continue on the Parent Council and will update **NN**.

8. Forward Planning for next school year

PC meetings: 7th September 2026, 5th October 2026, 2nd November 2026, 18th January 2027, 1st March 2027, 26th April 2027 and 2nd June 2027.

Discos: 29th October 2026, 11th February 2027 and 10th June 2027.

Christmas Fayre Saturday 28th November 2026.

Mrs Paterson will kindly book the required lets.

9. Any other business

A representative from Tempest Photography attended the meeting to provide information on packages they can offer. This includes the ability for parents and carers to change the backdrop to pictures, a booklet given at P1 stage to showcase the journey of the child through primary school and an autograph book or leavers card for P7 pupils. This will be trialled next school year with feedback sought from the parent forum.

PC will purchase banners for Nursery and Primary school graduates. These will be stored and reused each year.

Next Meeting Monday 7th September 2026