

Minutes of Meeting 3rd November 2025

Minutes of Riverbank Primary and Nursey Class (PNC) Parent Council meeting held on Monday 3rd November at 1815 in Riverbank Community Hub.

1. Attendees

Julie Bradley (Secretary), Diane Davidson (Treasurer), Nicola Nisbet (Vice Chairperson/Communication Officer), Alison Cowan, Rebecca Robson, Stacey Kelly, Antony Hynes, Shobha Chacko, Nicola Clements, Sam Middleton and Leeann McIlwraith.

Helen Paterson (Head Teacher) and Karen Johnston (PT).

Apologies were received from Billy Barclay (Chairperson), Shabana Akhtar and Sam Middleton.

2. Minutes from 1st September

Agreed by all.

3. Disco Debrief

Initially, no float available at school to provide change to pupils paying entry at the door which led to a delay in pupils entering. A float to be left with the school for future discos.

Times of discos to include an entry from time to try and speed up the entry process to discos.

No sweets from DJ as pupils given lollipops and sweets during disco leading to safety concerns as well as allergy concerns. Hall noisy and difficult to hear instructions from DJ. Will be discussed with DJ prior to next event.

Water station and small cups helpful to provide drinks for pupils.

4. Treasurers Report

Current balance £2313. Disco £865, outgoings £161 for tuck and DJ £???

5. Head Teachers Report

Parental engagement strategy completed. Improvement plan to include a noticeboard for the front and rear entry points of the school, monthly update from PC on HT newsletter, weekly update of school activities regarding events for the week ahead and a reminder to the parent forum that the PC provides a voice for parents/carers and represents their views. PC contact details are included in the HT newsletters.

Inspection of nursery and school to take place on 24th and 25th of November.

Primary 1 Play pedagogy. The PC watched a presentation by Primary 1 pupils appealing for funding to improve their play area and purchase new toys to support play pedagogy. PC members voted and agreed to donate £200 to support the ongoing improvement which will benefit current and future P1 pupils.

This year, NLC Pantomime to be held in Airdrie Town Hall. Staff have safety concerns regarding taking pupils to and from buses due to limited parking areas at the venue, as well as, poor visibility within the venue for younger pupils. Proposal to have an in-house Pantomime instead which would take place in January after the school holidays due to the weeks leading up to the school holidays being busy. PC members agreed to contribute to the cost of this when more details are known.

Good feedback from parent forum regarding the change times for assembly and meet the teacher events.

6. School Photographs

Discussion regarding school photographs and how some local schools have nice backdrops for photographs. Current photographer is Tempest. Mrs Paterson happy to discuss other providers and costs. PC members will look at alternative providers.

7. Christmas Fayre

Stall holders confirmed. Some payments outstanding. **JB** to make contact for transfer of payment. **NN** to post social media post looking for volunteers and to request donations of home baking to sell at the event. PC table to sell and apply glitter tattoos.

Christmas themed hampers to sell for each classroom and the nursery. 14 required in total. Room to be booked for PC member to assemble the hampers.

8. Any other Business

No other business declared.

Next meeting Monday 19th January 2026 at 1815