

Minutes of Meeting 2nd October 2023

Minutes of Riverbank Primary and Nursey Class (PNC) Parent Council meeting held on Monday 2nd October 2023 at 1815 in Riverbank Community Hub. This was held in person meeting.

1. Attendees

Billy Barclay (Chairperson), Julie Bradley (Secretary), Lisa Smith (Treasurer), Nicola Nisbet (Communication Officer), Alison Cowan, Anthony Hynes, Philip DiNardo, Yvonne Dempsie and Jean Scott

Helen Paterson (Head Teacher), Margaret Mary Williams (ADHT) and Iain Sidlo (APT).

Apologies

Tracey Galloway (Vice Chair), Diane Davidson (Co-Treasurer), Shabana Akhtar and Lorraine Blair.

Mari-Ann Arnold has decided to leave the PC due to personal circumstances. **BB** thanks Mari-Ann for her time on the PC.

2. Minutes

Minutes from 4th September agreed and accepted by all.

3. Treasurers Report

Current balance **£634.89**.

Outgoings since last meeting.

-£40 for flowers for Mrs Dick following a family bereavement.

-£30.05 for a food hamper for school staff from the parent forum as a thank you for the effort and long hours preparing the school for the return of pupils after the summer holiday.

Remaining money from Sikeside PC to be transferred to Riverbank PC account.

4 Head Teachers Report

Staffing has increased as a result of the school roll increasing. Officially we are 19.25, staffing is 19.20. Welcomed Elisabeth Smyth 1.0 fte on a temporary basis to cover a sickness absence.

Whole School Events:

- STEM events in P5, P6 and P7 taken place as a taster
- NL Challenge in P7 this week starting with CLD
- P3 trip to Murrayfield
- P7 Scottish Parliament Outreach Service this week 02/10/23
- House Launch on 13th October 2023. River themed house names chosen by pupils. Captains voted and in place.
- Peer Mediation training for P7's

- P3M Assembly 13th October 2023
- Interim Reports out to parents 6/10/23

Next term focus on:

- Vision and Values, questionnaires to parents, pupil and staff
- Snapshot Jotters. Jotters will be sent home with a week worth of work rather than full jotters as previous.
- Pupil Council/ Committees- JRSO, RRSa (to include the nursery), Digital Leaders
- Maths and Numeracy input for staff from the numeracy team for school and nursery
- Transition joint work with the nursery- P6 children and in at assemblies
- Open event
- Assemblies- dates as per diary
- Star writer monitoring
- Support timetable in place
- High Quality Assessments- Jenny O'Donnell leading this with the staff to build on from last session.
- Pantomime trip- Christmas events as per the diary
- Parent's Evening Thurs 16th Nov. Stall for PC to engage with parent forum.

School Improvement Priorities

- Survey sent out this week for parent views and how best to spend the PEF- 0.5 match funding. PEF money will be joined together
- School budget carry forward is very healthy – planned spend- Numeracy- Leckie and Leckie text books etc as part of Numeracy School Improvement Priority- as a result of HMIE.

Purchased 10 new laptops and received 10 free

- Laptops/ technology/ PE equipment/ Reading books- PEF Spend
- Priority 1- Numeracy Attainment
- Priority 2- HWB- meeting needs of children during period of transition- measures/ impact
- Priority 3- Curriculum Rationale for Riverbank PS, Vision and Values

Riverbank Primary School and Nursery Class

· Uniform bank, Halloween bank and Christmas jumper swap to be arranged. Help to organise this from parent council and volunteers identified.

5. Constitution

Constitution to be submitted as agreed at present and will be reviewed at the AGM next year.

6. School Disco and Xmas Fayre

Halloween disco will be on Tuesday 24th October. Tickets are £3 each and include a sweet, crisps and a drink. P1-3 18:30-19:30 and P4-7 20:00-21:00. Dress up optional. Money to class teachers.

Christmas Fayre will be held on Sat 9th December. Cost £20 per table and approx. 20 tables available. No space in the hall for a bouncy castle. Stalls to be advertised on PC social media accounts initially then to the wider local community.

7. School boundary and winter plan

Site surrounding school remains unkempt. Debris from building discarded around the boundary with cut metal poles and wooden stumps protruding from the ground causing a hazard and discarded fencing and clips. Concerns this will be hazard to people using the surrounding area for dog walking, cycling etc. The hill is also popular with the local community for sledging during periods of snowy weather. **JB** to take pictures and email to Mrs Paterson to raise with Morgan Sindall.

Concerns regarding the proposed closure of back gate during periods of icy weather due to being out with the school boundary and not being gritted. Email as been sent regarding this to the Council.

8. Safe walking route and transport

No clarification regarding eligibility of school transport. Safe walking route now includes the area of narrow pavement in front of the houses at Park Place beside the Main Road. Previously this had been deemed as not suitable. A freedom of information request to be submitted regarding the process of assessing the safe walking route.

Safety barriers and permanent traffic lights now installed. Signage remains outstanding.

9. School lunches

Ongoing feedback regarding the quality of school lunches. Feedback to be collected from pupils via Pupil Council.

10. Availability of uniform

Members of the parent forum have contacted the PC regarding poor availability of Riverbank uniform. Mrs Paterson has contacted Scotcrest who cited supply issues from the manufacturer and demand for uniform. Mrs Paterson will contact the manufacturer for an update.

11. Any other business

No reply from the council yet regarding concerns about the walking route, lighting on the back path, gritting during winter and road signage. This has now proceeded to a complaint and will be responded to by 13th October. Update will be provided at the next PC meeting.

12. The next meeting of Riverbank PSNC Parent Council will be held on Monday 6th November at 1815 in Riverbank Community Hub.