**A logo with black and red letters

Description automatically generatedA logo with black and red letters

Description automatically generatedMVP Quality Assurance – Observation Checklist**

The following checklist can be used by the mentor support team or by peer mentors to ensure quality and consistence of delivery of MVP lessons.

This resource should be used as a supportive tool and should be completed along with the mentee.

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| --- | --- | --- |
| **Name(s)** | **Lesson Title:** | **Year Group:** |
| **Observer:** | **Date:** |  |
| **Part of Lesson observed (circle all that apply)** | Start / Middle / End / All | |

|  |  |
| --- | --- |
| **Specific focus** **of observation** (to be agreed prior to observation); | |
| **Prior to delivery** – Mentors have planned the session. | Comments (observer) |
| **Prior to delivery** – Mentors have ensured that learning is differentiated to match needs. | Comments (observer) |
| **Delivery** – session is introduced & group agreement is referred to. | Comments (observer) |
| **Delivery** – Mentor follows the lesson plan & delivery of key activities. | Comments (observer) |
| **Delivery** – Mentors facilitate discussion & explore a wide range of thoughts/opinions. | Comments (observer) |
| **Post Delivery** – Mentor reflects on session & receives feedback from observer. This should inform next steps. | Strengths -  Area for Development - |

|  |  |
| --- | --- |
| **Next Steps;** | |
| The mentor being observed will: | The observer will: |