



Keiss Primary School and Nursery and Bower Primary School

Referral agents for Caithness Foodbank

Caithness Foodbank operates a client collection service from centres in Thurso and Wick.

Our schools and nursery can support this process.

To make this happen and to ensure it runs smoothly, there will be a time slot for each client, and the foodbank will contact the client to arrange a suitable time.

ALL DATA WILL BE KEPT STRICTLY CONFIDENTIAL IN SCHOOL

What we will do is:

- **TEXT** either Wick or Thurso Foodbank Centre with family details.
We require **ALL** the following information in your text in this order:
 1. Agency's name and contact person
 2. Client's name – first and surname
 3. Client's year of birth
 4. Reason for referral e.g., low income, benefit delays
 5. Client's address **including postcode.**
 6. Client's contact number
 7. Type of parcel required i.e., single/couple/family of how many (make up of family – ages of children)
 8. Additional information e.g., gluten free, vegetarian, nappies required, sanitary products, dog/cat food, toiletries

INFORMATION IS RECORDED ON THE DATABASE

The foodbank stipulates a collection time between 12:15pm and 2:15pm to allow time to set up and tidy up in our session.

Wick and Thurso Centres are both open Tuesdays and Fridays: 12:00 – 2:30pm

- All parcels will have enough food for three days

Clothing Support

Caithness Poverty Action Group (CPAG) are working with the Thurso Community Café, Pulteney Peoples Project, Highlife Highlands, and volunteers. CPAG can potentially help with PE clothing and school uniforms.

Community Café Clothing page: [\(7\) Thurso Community Cafe Clothing | Facebook](#)

Pre-loved school clothing and lists items: [\(7\) Wick School Uniform | Facebook](#)

Income maximisation

School staff have signed up to training with money matters and from Term 2, will be able to support with information around income maximisation.

Access to emergency funding for fuel costs

CPAG have linked with 'Fuel Bank' who are able to offer vouchers for families on prepaid meters and can provide emergency funding to people with oil and coal heating. Please contact the school if you require more information.

Support working with local youth clubs

CPAG is working with Thurso Youth Club, Wick Youth Club, Lybster Youth Club, Castletown Youth Club, Ormlie Youth Club and Caithness Klics. If there are clubs or initiatives that you would like to become involved with that are run from any of the clubs, please get in touch.

School and Nursery Foodbank

Both schools and nursery will trial a service of issuing non-perishable foods on request. Items such as canned vegetables, dried fruits such as apricots and raisins, canned tuna, salmon, dry pasta and pasta sauces, granola bars and cereal bars would be gratefully received.

If families would like to support this initiative, the first round of donations would start on **Monday 3rd October 2022** in both schools. Supplies will then be sorted, stored and issued from school.

If you would like to access any of the services above, require more information or help support new initiatives in our schools and nursery please contact

Fraser.Thomson@highland.gov.uk.

You can also contact Bower.Primary@highland.gov.uk or Keiss.Primary@highland.gov.uk.