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Subject: Minutes 20.11.10  
Date: 31 Jan 2020 at 13:08:19  
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Hello All

Copy of minutes from latest meeting. Excuse format, not working on usual device.

Thanks, Treasa

## **KEISS PARENT COUNCIL MINUTES 20.11.19**

### **Present:**

Mrs Reid, Gayle Ross, Kayleigh Macdougall, Vicki Mackay, Nadine Coghill, Lor Anderson, Treasa Hamilton

### **Apologies:**

Lara Campbell, Laura Breeze, Karen Begg, Kirsty Laverty, Denise Smith, Carla Taylor

Previous minutes proposed by Vikki, 2nd by Gayle

### **TREASURERS REPORT**

Balance is £4908.32 (includes reserved capital - £500.00 donation from Subsea7 towards swimming buses during Academic Year 2020/2021)

### **MATTERS ARISING & UPDATES**

## **December Fundraisers**

B&M Bag Packing

Was a success and raised £1086.49

Treasa to send letter of thanks and to secure slot for next Christmas.

Xmas Hamper Raffle

Was a success and raised £1053.00 (several receipts still outstanding)

Future raffles to be organised. Future cost of prizes to come from funds rather than asking for donations from Parents.

Kids Raffle – raised total £147.50 – half to be donated towards P7 Trip

All communications to go via Chairperson for checking prior to cascade.

## **School Update from Mrs Reid**

### **- Head Teacher Vacancy**

Mrs Reid leaving 31/01/20.

Acting Head vacancy advertised and awaiting outcome from Alison Donald. Kayleigh to write to Alison Donald.

Could not advertise as Permanent Vacancy as Head Teacher Post

Permanent Post

& Cluster Lead was Temporary Post.

Mrs Reid advises her working pattern was usually 3 days in Keiss / 2 days in

Bower.

### **- Sustainable Schools**

Alison Donald & Nicky Grant considering report produced from School Performance.

Alison Donald will come back to teachers / parents once review of report completed.

### **- School Building Works**

Nursery build due to finish by Easter.

Old nursery will be demolished and area will be laid to grass.

Once complete we can consider plans for a climbing stack or trim trail. Cost of

similar projects has been approx. £10,000.00.

School received £3,500.00 legacy and could be used towards this type of project.

Works must be done through approved Highland Council contractor.

### **- School Sign**

GMR Henderson are running a School Sign Competition and will cover the cost of a new School Sign.

### **- Expected Term 4 Costs**

Two end of year trips – tbc

Rural Sports – bus costs to attend (venue tbc)

Class teachers plan the end of year trips – likely to be Nursery to P3 & P4 to P7.

### **- P7 Trip**

Cost £438.00 per pupil.

School fundraising £70.98 per pupil raised so far.

Still to have Bright Day & Disco – half of proceeds towards P7 Trip.

Parent Council Kids Raffle Donation £72.85.

Mission Control Group applied for £250.00 Micro Grant.

Parent Council applied for funding from Stroupster Community Grant and BOWL

Community Fund. Awarded £500.00 from Stroupster Community Fund.

Gayle to get collection tin from Sinclair Bay Hotel.

### **- Online Banking**

Mrs Reid queried dual signatories.

Treasurer confirmed is in place on new bank account.

### **- SNAZZY Tests**

Pupils have completed Snazzy Tests.

P1, P4 P7

Online tests in Reading, Writing & Numeracy

Tracking system for evidence, assists teacher planning & highlights gaps in learning.

#### **- JIGSAW**

Health & wellbeing resource – whole school approach.

Expensive resource – shared between Keiss & Bower

Includes Living & Growing

Encourages Calm Me Time, Pause Moments. Includes Chime Bars.

Being led by Miss Munro & Mrs Forsyth.

#### **- PEF Funding**

Upskilling & Training for Staff

Maths Blocks at present.

#### **- Keiss News Survey**

5 replies received – will look at way forward.

#### **- School Website**

Looking to do School Website.

Bower's site up and running. Mrs Ross from Bower to assist with Keiss Website.

Treasa raised sharing Parent Council Minutes on site / with parents. View was that parents can request Minutes if required and updates to be via Newsletter on Seesaw.

### **- Nursery & P1 Enrolment**

Mrs Reid will provide confirmation re Nursery & P1 eligibility dates.

### **Future Fundraising**

Parent Council to hold Cupid Drive - proposed date 12th February @ 6.30pm. Mrs

Reid will confirm date suitable.

P7 will have fundraising stall.

Parent Council to hold a raffle.

£1 a sheet – includes tea, coffee, juice & biscuits.

Kids Easter Hamper Raffle

Term 4 – Summer Sports Day & Picnic

### **Access To School**

Can PTA get keys to open up / shut up for Parent Council meetings and events held

in School.

Mrs Reid to check.

**Smartie Tubes**

Ongoing until 20th March 2020.

**Next Meeting**

Keiss Primary School - 18th March at 6.30pm