

**Transitions Planning (Individual) Guidance Note:**

*The template overleaf can be used to support transition planning for individual children who require an enhanced transition. Its designed to be completed as a collaborative effort between the ELC and primary setting and the family, with the child's voice included throughout. The Transitions Toolkit contains advice about how to consult with children about their views. It may be appropriate to complete the plan together as part of an initial transition planning meeting. It can be revisited and updated throughout the transition journey as needed.*

*Key information from this document can then be used to populate the child-friendly version of the plan. This can be shared with the child at home and at the ELC setting so they understand and can comment on the plan. The language and visuals used should be personalised to suit the child.*

*It needs to be converted from a PDF to an MS Word document to enable editing and personalisation. The following guide explains how to do this:*

*<https://www.adobe.com/uk/acrobat/how-to/pdf-to-word-doc-converter.html>*

*or you can download the Transition Guidelines in MS Word format from the ThingLink page: <https://www.thinglink.com/card/1883429865223357093> and access the templates from the Appendices.*

# Getting Transition Right For Every Child

[School/ELC Logo]



**[Child's Name] Transition Plan**

**[ photo of child ]**

This plan details how (professionals and family names) will work together to meet (child's name) needs throughout his/her journey from (ELC setting name) to (primary setting name).

<b>SAFE</b>	<b>[Child's name] will feel secure, nurtured and listened to...</b> <i>(Note any additional supports to be put in place, you may wish to consult: <a href="https://www.thinglink.com/card/1870792005890605542">https://www.thinglink.com/card/1870792005890605542</a> )</i>
<b>HEALTHY</b>	<b>[Child's name] will experience the best physical and mental health and be supported to make healthy and safe choices...</b> <i>(Note any additional supports to be put in place, you may wish to consult: <a href="https://www.thinglink.com/card/1870815871593611750">https://www.thinglink.com/card/1870815871593611750</a> )</i>
<b>ACHIEVING</b>	<b>[Child's name] will be supported and guided in learning and the development of skills, confidence and self-esteem...</b> <i>(Note any additional supports to be put in place, you may wish to consult: <a href="https://www.thinglink.com/card/1870841119294620134">https://www.thinglink.com/card/1870841119294620134</a> )</i>
<b>NURTURED</b>	<b>[Child's name] will develop in environments that provide the physical and emotional security, compassion and warmth necessary to develop resilience and a positive identity...</b> <i>(Note any additional supports to be put in place, you may wish to consult: <a href="https://www.thinglink.com/card/1870837295817425382">https://www.thinglink.com/card/1870837295817425382</a> )</i>

<b>ACTIVE</b>	<p><b>[Child's name] will have opportunities to take part in activities such as play, recreation and sport...</b></p> <p><i>(Note any additional supports to be put in place, you may wish to consult: <a href="https://www.thinglink.com/card/1870823178700325350">https://www.thinglink.com/card/1870823178700325350</a> )</i></p>
<b>RESPECTED</b>	<p><b>[Child's name] will be involved and have their voice heard...</b></p> <p><i>(Note any additional supports to be put in place, you may wish to consult: <a href="https://www.thinglink.com/card/1870844510691394022">https://www.thinglink.com/card/1870844510691394022</a> )</i></p>
<b>RESPONSIBLE</b>	<p><b>[Child's name] will have opportunities and encouragement to play active and responsible roles...</b></p> <p><i>(Note any additional supports to be put in place, you may wish to consult: <a href="https://www.thinglink.com/card/1870845964944671206">https://www.thinglink.com/card/1870845964944671206</a> )</i></p>
<b>INCLUDED</b>	<p><b>[Child's name] will have help to overcome inequalities and be accepted as part of their school and community...</b></p> <p><i>(Note any additional supports to be put in place, you may wish to consult: <a href="https://www.thinglink.com/card/1870847775319523814">https://www.thinglink.com/card/1870847775319523814</a> )</i></p>

This plan was developed by [ELC representative, Primary representative, family] on [date].

Review Date:

## [ Child's Name ] is going to school!

[ photo of child and photo of school ]

These are the people who will help me have a good time starting school.

[ Names and photos of everyone involved ]

These are some of the things they will do to help me have a good time starting school.

[ Photos and short sentences about the supports that will be put in place ]

I feel   about starting school.