

 **A G E N D A**



|  |  |
| --- | --- |
| 1. | Welcome & Introductions |
| 2. | Apologies |
| 3. | Reason for Meeting |
| 4. | Information Sharing/Discussion |
| 5. | Recommendations that Shape Child/Young Person’s Action Plan* Who will do what & when
* Including family members
 |
| 6. | Lead Professional Role – identification, if appropriate |
| 7. | Clarification of Lead Professional Role |
| 8. | Review Date, Time and Venue Arranged |