

Dumfries Academy Parent Council Meeting Minutes

Date: 17.9.25

Location: Dumfries Academy

Chair: Liza Vinnie

Minutes taken by: Melanie McEwen



1. Welcome and Apologies

Attendees: LV(Chair), JD (Headteacher), MMc (Secretary),LG (Treasurer), Parents: KH, RD,NG Apologies: JG

We were delighted to welcome some new parents of S1 pupils to the parent council.

2. Matters Arising

Minutes of the meeting on the 21st May 2025 approved.

Planning for the 2026 Burns Supper is ongoing.

The Parent Council expressed interest in supporting the school's pupil committees

Action: JD to pass on details of committees and parent council to explore ways to offer support.

3. Headteacher's Report

The Headteacher shared an update, highlighting additional information since the report was written:

- a strong focus on pupil well-being, including a structured assembly programme and activities through Personal and Social Education (PSE), led by Year Heads across S1–S6.
- budget constraints were highlighted, with appreciation for Parent Council and business support for initiatives like the Breakfast Club.
- £57,000 in Pupil Equity Funding is fully allocated, but any surplus is open for departmental bids to provide targeted support.

4. Celebrating Achievement

The awards ceremonies were discussed in relation to promoting school values and rewarding achievement in skills. The Parent Council is keen to collaborate with staff and pupils on initiatives that celebrate this and are keen to work with staff and pupils developing the format of the awards ceremonies for 2026.

Action JD to ask relevant staff and pupil groups to work with parent council.

5. Parent Council Finances

The treasurers report was shared (attached) and in addition it was noted that the Parent Council can apply for up to £300 from the local authority as needed.

There was a discussion on additional funding sources available to support the school and Lucille highlighted the Community Health and Wellbeing Fund via Third Sector D&G.

Action: Joanne to ask IH to assess suitability.

Offer: Melanie offered to assist with the application process and involve senior pupils for a learning opportunity in grant writing if appropriate.

6. AOCB

A question was raised by new parents regarding how to access information about extracurricular activities.

Action: JD to upload relevant information to the school website.

7. Next Meeting Agenda Items

Burns Supper planning update.

Awards and feedback.

Next meeting 12th November @ 6pm