

## Parent Council Meeting Minutes

5<sup>th</sup> October 2023

### Attendees (School):

Mrs McFadden,  
Miss McLaughlin,  
Miss Johnston,  
Miss Lynch

### Attendees (Parent Council):

Jackie Brown,  
Anne Barret,  
Brenda McGinley,  
Charisse O'Neill,  
Daniella Kamrat- Pietraszewska  
Cecile Bell  
Sylvia Adetoro

### **Apologies:**

Claire Logue (Co -Chair), Emily Reid (Co Chair), Aynsleigh Ponsonby, Gyongyver Szucs

### **2. Actions from Previous Minutes**

There are no outstanding actions from the previous minutes as they were all related to planning for the Family Fun Night.

### **3. Membership Updates**

The Parent Council currently has 11 voting members, with two new members officially joining since the AGM/Final Meeting of the year in June 2023.

Branda McGinley and Jackie Brown.

We still have 1 voting place bringing us to 12 - and would like to encourage more parents to attend the meetings even if they cant commit to being part of the parent council it will help to feedback to all parents what school is working on.

We would also like to get more parents involved in Fundraising at school and it would be something to think about having a separate fundraising group.

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### 4. Treasurers Update

	<b>BALANCE BROUGHT FORWARD</b>	<b>£ 374.76</b>	Jun-23
	<b>INCOME</b>		
21/07/2023	GCC Annual Payment	£ 400.00	
22/08/2023	Easy Fundraising Income	£ 45.23	
29/08/2023	Income from Hamper Raffle in June	£ 250.00	
06/09/2023	Repayment of Face Painter Payment (Emma Ross) due to cancellation	£ 100.00	
13/09/2023	Income from Family Fundraiser (Cash after DJ and Face Painter Paid)	£ 1,058.30	
	<b>Total Income</b>	<b>£ 1,853.53</b>	
	<b>EXPENDITURE</b>		
16/08/2023	Deposit for Face Painter - Emma Ross (Family Fun Night) - Paid to CONEILL who paid on behalf of PC	£ 50.00	
16/08/2023	Sweeties for Sweet Cones to sell at family fun night - paid to Claire Logue who paid on behalf of the PC	£ 38.67	
30/08/2023	Balloons and Easel for Fundraiser (Paid to CONEILL)	£ 38.54	
30/08/2023	Postage of letter to Bank of Scotland for Change of signatoreis	£ 6.20	
30/08/2023	Extra Sweets for sweetie cones	£ 18.29	
30/08/2023	Prizes for Games at Family Fun Night	£ 14.50	
30/08/2023	Balance Payment to Face Painter Emma Ross	£ 50.00	
03/09/2023	Payment to Claire Logue for Booker (Bar) and Sundries for Fun Night	£ 157.74	
	<b>Total Expenditure</b>	<b>£ 373.94</b>	
	<b>Bank Balance</b>	<b>£ 1,854.35</b>	
	Charisse O'Neill		
	Secretary & Treasurer		

\*\*\*\*From the balance the Buses and DJ should be deducted - see family fun night update\*\*

### 5. Head Teacher Update - Provided by Miss Johnston

Miss Johnston shared the School Improvement Plan and the Key Priorities for the upcoming terms.

Key Focus continues to be raising attainment in literacy and numeracy across the school.

- Part of a pilot across Glasgow called write on track - with P2 and P5 children being the focus.
- This is a brand-new resource focusing on Grammer which the children have been enjoying.
- P2s the focus is on the terminology used in writing such as verbs adjectives etc
- P5 the focus is on co ordinating adjectives.

The programme will be rolled out across Glasgow in the current months and the fact that school have been chosen to participate in the pilot is a great reflection on our commitment to raising attainment.

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Miss Garrett is currently teaching using the resources in classes, but all teachers will have access it as it is rolled out.

Another Focus this year is Problem Solving, this follows an analysis from the end of year assessments.

As does the Leaders in Teaching and Learning Programme (LITL) - This is about providing Feedback to children about their next steps within their learning journey. Allowing children to evaluate where there are and what is next for them. More individual assessment.

HMIE Inspection Feedback was to increase focus on creative learning - school is doing that from outdoor learning. Miss McInenny has been focusing on this with the children who have really been enjoying outdoor classrooms and walks in the local community.

**Open Evening** for Parents on *Restorative Approaches, Paths and Nurture* within the school - to provide parents with an understanding of what is taught in school but also how these techniques can be used at home.

There was some discussion with the group on how to increase participation from parents at this event. It was suggested that School should publish a fact sheet about the event explain what the initiatives are and the benefits to parents, what they will get from attending. And that plenty of notice should be given on the dates.

### **Open Evening for Parents:**

- **P2 phonics workshops**
- **Reflective Reading**

Again, these will be evening and morning sessions to make them accessible for all families.

## **6. Family Fun Night Finance Update**

Charisse O'Neill Provided an update on the Family Fun Night.

We sold over 130 tickets and almost everyone attended. The feedback has been really positive from all the families who attended.

Total raised of £1681.90 less expenses of £627.43 for the Parent Council to run the event:

Tickets -	£285.00
Tombola / Key Game:	£764.20
Bar/Key Game:	£382.70
Raffle:	£250.00
<b>Final Amount Raised</b>	<b>£1054.47</b>

From this we have committed:

£450 for the P7 trip to the Theatre

£100 for the DJ for the Halloween Discos.

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### 7. Planned Trips/Events in 23/24

Daniella asked what the planned trips/events are for the coming year and what support the school would like so that this can be planned in advance.

Miss Johnston explained that the minimum this year for trips is:

P1 - Santa Visit (Breakfast with Santa at Dobbies or New Lanark)

P4 - Museum Trip (To be arranged but likely to be Kelvin Grove or Burrell Collection)

P7 - Theatre Trip is booked and paid through PEF and the buses will be supported by the Parent Council (£450 max)

It is the hope then that at some point every child will get a trip/experience in their time with St Francis. Other smaller trips and outings will be planned through the year and will be weather/staff dependant.

School will ask for a contribution to these trips when required but where there are financial difficulties then support will be provided to those families.

#### **Action:**

School would like Parent Council Support to fund the P1 Santa experience of either the buses £350 - £450 or the tickets themselves at £12.50 for 66 children. Miss Johnston is investigating if there is a group discount and once final costs are confirmed the PC will vote on what support to provide.

### **Parents Evening**

School asked for Parent Council support with Parents Evenings

Information Stall / Raffle / Tea and Coffee / Craft Stalls

16<sup>th</sup> and 23<sup>rd</sup> November from 3.00 pm

***Children will also be Selling Christmas Crafts £2.00 that they have made at school on the night.***

**Action:** Charisse O'Neill to confirm who can support the Parents Nights.

Daniella to speak to Greggs for a contribution to Tea and Coffee stall - pastries to sell

Jackie to investigate Krispy Crème Donuts to sell - they have reduced costs for charities/community events.

Halloween Parties - 30<sup>th</sup> October 2023 - 2 sessions (P1 -3 and P-7)

Parent Council will run a Tuck Shop - price list to be communicated to parents beforehand - Showbie and Twitter.

**Action:** Charisse O'Neill to confirm volunteers to run the tuck shop and also price list

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### **8. Strike Work**

Daniella had raised the agenda point about school providing school work to parents during the recent strike action but support staff.

There was some discussion about this, and there will be a further discussion with Daniela and Mrs Martin.

The decision on providing schoolwork was a local authority one, not a school decision. St Francis were following the guidance of Glasgow City Council.

The parent council discussed all the resources available to parents should they want to use them - For reference there are: Bookbug, Sum Dog, Homework grids and BBC Bitsize that parents could use if they wanted schoolwork. There is also a home learning reference page **on the school website that parents can access.**

### **9. Bikeability Programme**

Charisse raised the agenda point. The Parent Council received a letter about Bikeability Training and asked if there was anything the PC could do to support the school with this.

In the past the school has had bikes for the children to use for bikeability but also to play on - unfortunately these have been stolen over time. This isn't something the PC can pursue again as there is no storage space.

Miss McFadden has taken the details on the bikeability training and school will pursue this.

### **10. Road Safety**

Charisse O'Neill raised the agenda point.

There has been a significant increase in the number of parents and other road users ignoring the no entry signs in front of school.

The road safety team have been contacted and they are working with Police Scotland on a day of action where they will attend school at morning and afternoon drop off to fine road users and discourage the use of the road for all the childrens safety.

Miss Johnston is working with the junior road safety officers in school and the Road Safety team on a campaign to remind parents, such as the parking pledge.

### **11. Walking Bus**

Jackie Brown raised the point before the announcement.

The walking bus has recommenced from the Co-op. All children are welcome to join

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### 12. P7 Residential

Anne Barratt asked for information on the cost of the P7 Residential

Blairvaddoch has been confirmed as the location for this years trip.

Max cost £250 approximately but it is dependent on numbers.

There will be an Information evening 2<sup>nd</sup> week after the October holiday -

Deposit will be paid and then final amount confirmed as it is dependant on the number of children/instructor ratio.

### 13. P7 Prom Support

Daniella asked what support was required from the PC for the Prom

Miss Johnston confirmed that everything would be organised by school and that the P7s would be fundraising specifically for the night. School has been very lucky in the past the parents/local businesses have donated food and other things to make the night a success.

The school would appreciate support from the Parent Council for the Holyrood Ties and the DJ.

**Action - confirmation on the support and costs (Approx £450 for ties)**

There was some discussion about sustainability and the P7 ties at St Francis, school are going to ask the outgoing P7s if anyone would hand back their tie to be reused to save costs and to work towards the schools sustainability goals.

### 14. Fundraising Ideas

The parent council wants to continue to support school initiatives, activities and trips through fundraising. Suggested Ideas for this year are:

#### **1. Halloween Costume and Christmas Jumper Exchange.**

Families can donate good condition costumes and accessories to a Halloween Shop which then would be open to families to purchase at a reduced price of £3.00 per costume and 50p - £1.00 for accessories.

Miss Johnstone confirmed that will PC support to organise the costumes school would run this initiative.

Donations would be accepted up to the 23<sup>rd</sup> October and the shop would be open on the 24<sup>th</sup> and 25<sup>th</sup> October - 8.45am until 9.15 am and 2.45 until 3.15pm each day.

A similar set up for Christmas Jumpers can be discussed after Halloween

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### 2. Christmas Cards -

Children design their own art work which can then be put onto Christmas cards or other product through a company called my childs art. The parent council would receive 20% of anything spent.

Products range in cost from £2.50 to £20.00.

There is minimal input from School. Teachers can use an art lesson to design the pictures.

Charisse Oneill will collect and organise the DPD collection back to the company.

They supply an information pack which includes a letter home to parents (school to bag drop) to explain how they log into the site and view their child's artwork.

PC will tweet about it to raise awareness.

Deadline for artwork to be submitted is early November.

Deadline for orders to be delivered before Christmas is the 8<sup>th</sup> December but our St Francis Shop will be open until the end of December for any last minute gifts.

### 3. Gym Jumpers / Hoodies

Would the school consider the PC selling hoodies or jumpers with St Francis Primary Gym Day on them for the children to wear on gym days over their school polo shirt.

They can have the school badge on them and be in keeping with the school colours.

They would cost £20.00 - £22.00 with £5.00/7.00 of this going to PC Funds

**Action - Miss Johnston will discuss this with Mrs Martin**

### 4. Hampers at Parents Night

PC would like to run a raffle at parents nights for Hampers - there are still some tombola prizes left that can be used for this and topped up for a small cost.

School happy for this to happen.

It can be set up from the PC Stall / Tea and Coffee Stall.

**Action: PC to decide if this can be supported**

**NEXT MEETING DATE - 2<sup>nd</sup> November 2023 @ 6.00 pm**