**Minutes**

**St Albert’s Primary School - Parent Teacher Council Meeting**

**Meeting date: 17/01/2024**

**Time: 1.30pm-3pm**

**Location: Room 10**

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| **PTC Attendees** | **Role** | **Present (Y/N)** |
|  |  |  |
| Fauzia Ahmed | Chair | Y |
| Uzmah Raheel | Chair | Y |
| Barah Al-Rahho | Vice Chair | N |
| Umehra Ahmed | Treasurer | N |
| Nasreen Nadeem | Treasurer | Y |
| Marshall Waugh | Parent | N |
| Fatima Ahmed | Parent | N |
| Raheesa Akram | Parent | N |
| Milad Raza  | Parent | Y |
| Rana Kassem  | Parent | Y |
| Umran  | Parent | N |
| Fazim Idroos  | Parent  | N |
| Sehrish Ahmad | Parent  | Y |
| Rizwana Munir | Parent | N |
| Urooj Rafiq | Parent | N |
| Shahzad Saqib  | Parent | N |
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|  |  |  |
| Karen Kelly | PT | Y |
| Clare Harker | HT | Y |

 **Minutes**

* **PC Members Update –**

**According to the new parent constitution the committee consists of 15 members. We have reviewed memberships and we will not be taking anymore members at this present moment as the committee is now full.**

* **PTC Banking –**

**The treasures will decide a date and time to go and sort out online banking for the ptc account. They will also update the new signatories on the account. A suggestion for a new online bank account was discussed. Any further discussion on this is welcome.**

* **Summer Fayre – decide date for meeting before Ramadan.**

**A meeting to discuss the arrangements for the summer fayre is going to he held on THURSDAY 15th FEBRUARY at 1pm. All members are required to attend this meeting as this is the biggest event of the ptc and a lot of preparation is required.**

* **PTC cupboard –**

**A lock had been fitted on the ptc cupboard but there are still some issues with it which will be solved within this coming week. We have discussed the materials needed for the cupboard and measurements will be taken to buy some storage products. If anyone has any ideas for storage then please feel free to share. Some members will be looking online as well if we can get a better deal or products. Investment product list will be shared once we have storage in place.**

* **School Lunches –**

**On Monday 15th of January some members from our PC visited Pollokshields Primary School for a meeting with Liz McDougall who is the catering manager in the Glasgow city council regarding the school lunches. We had a very productive meeting discussing our concerns about the school lunches and Liz was very keen to get on board and help us further investigate this issue. WE HAVE ARRANGED A MEETING FOR LIZ TO COME INTO SCHOOL ON so before we meet with Liz we will be having a meeting for parents/carers on WEDNESDAY 24TH January at 1pm and also on MONDAY 29TH JANUARY at 1pm to please come and share their further concerns and advise any further solutions or ideas which can help resolve this issue. We have suggested a proposal for a COOKING KITCHEN in St Albert’s which we will also be discussing at these meetings and hopeful to have a proposal ready for when she comes in. All ideas and suggestions are welcome. I strongly advice all the PC members and the wider school parent body to please attend these meetings as this will be the only chance to have your opinion stated. Once we have agreed on an action plan we will then be taking this to the higher authorities and trying to get this as a SOCIAL ENTERPRIZE project which will benefit our school and children in the long term.**

* **PC Documentations –**

**A new Parent Council Constitution has been formed which will be shared in due course. Documentation regarding our Parent Council Policies has also been formed and reviewed. This will be on our FAMILY LEARNING BLOG so everyone Is welcome to view it. Can I please advise everyone to have a read at the new constitution and policies. Some PC members have already signed the Policies and some are yet to sign which can be done in the next meeting.**

* **PC FACEBOOK PAGE vote –**

**We have discussed setting up a PC SOCIAL MEDIA FACEBOOK PAGE. Members who were present at the meeting voted yes and therefore we will be looking into this and having another meeting soon to discuss this further.**