

**MINUTES**

**St Albert’s Primary School - Parent Teacher Council Meeting**

**Meeting date:** Wednesday 6th January

**Time:** 1pm – 2pm

**Location: Zoom meeting**

* **Welcome**

**Matters to discuss**

* **Remote learning**

Learning will be a combination of online tasks, paper packs, activities and live check in meetings. Attendance and progress will be closely monitored. Tasks can be completed at any time of the day although a daily timetable will be provided. Photographs of completed activities can be uploaded through teams.

* **Support Groups**

Extra support will be provided as we would in school through teams, on request of parents or teacher referral.

* **One to one support**

This can be provided on request, from parents or teacher referral.

* **Zoom Information Meeting**

There will be a zoom meeting on Thursday 7th January @ 1pm to share information. A link will be texted to you tomorrow.

* **Key workers/vulnerable children**

Let us know if you or your child falls under these criteria please.

* **Outdoor Groups???**

We are looking into the possibility of running short outdoor sessions for groups of children. The school grounds remain open for you so feel free to use them.

* **Technology**

All pupils should now have access to some form of device to enable online learning. Please contact the office if you don’t.

* **Contacting teacher**

You will be contacted by a member of staff weekly. Mrs Mc Fadden will be available all day on Mondays to answer any personal queries. Arrangements to contact your teacher will be determined soon.

* **Sharing information**

General information will be shared via text or email.

* **Monday phone in for parents**

Mrs Mc Fadden will be available via the phone on Mondays for personal queries.

* **Parent workshops**

Parent workshops will be available for you to help your child at home. Please let us know what you need.

* **Friday fun time**

It was suggested that classes have an open chat online on Fridays to meet up with their friends.

* **Online weekly competitions**

PTC has offered to provide weekly competition prizes – ideas on a post card please?

* **Making creative model/project**

This may be included in topic lessons.

* **Weekly PTC meetings – How can you help?**

PTC will look at ways to help in the community.

* **Friday Virtual Café @ 3pm**

All welcome to chat through teams/zoom to other parents over a coffee.

**Next Meeting**

**Wednesday 13th January @ 1pm via teams**