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**Minutes**

**St Albert’s Primary School - Parent Teacher Council Meeting**

**Meeting date: Thursday 3rd November**

**Time: 6 – 7.30pm**

* Welcome
* Update from Mrs Harker

Mrs Harker updated on the results of the Twitter harassments. It led to many conferences and discussions and these might lead to changes in education.

- parents need to understand social media consent

- funding available from the school. Groups to come with proposals to Mrs Harker by end of March for money to be allocated

* Secretary – Looking for 2 members of parent council to take over the role of secretary. This would include setting the agenda, organising time & lets, writing up minutes and maintaining the display board. All roles can be found on the attached website. Any volunteers please?
* Home Learning – As per Family Learning blog post
* PC email access/communication – Communication within PTC – to be done mostly through email and sub group WhatsApp chats.

Communication with school/parents/carers –Can be done through the Parent Council Blog. Can a member take charge of the blog please?

Report cards – Should we have longer face to face meetings instead?

Class Blogs/website requires updating.

* Sub Groups

Fundraising – Fundraising App, to introduce new fundraising app for Parent Council funds.

Glasgow Parent Council site – Grants available and training events.

Eco – Walking bus to be started from Square Park. Funding application being completed. List of suggestions attached. Meeting with Miss Brooks on Wednesday to discuss plans.

Plastic cups, plates, cutlery etc. to be costed & ordered. (SCHOOL HAS BOUGHT)

Events – 50th Celebration suggestions – school show organised by school staff – Family evening event.

Dinner for X pupils in January organised by PC

Nativity event – 2 shows – 1 in the morning & 1 in the evening (PC will organise food to sell at break)

School Xmas party’s week beginning 12th Dec Lower & upper

SEN – Parent/child sessions with Gyl Milne

 Food/clothes Bank set up

* AOB

After school clubs – Can we get outside agencies in?

Lunch club for those children who prefer indoor plays?

Cycling club for ladies?

Saturday morning clubs??

Islamic studies – Is this possible in school?

Nut free zone sign to be in place

Funding available for projects – plan and reason for project must be provided.

* Close meeting

**Action Plan**

**Parent Council**

* Appoint 2 secretaries, meet to update on role. Share minutes of meeting with whole school.
* Appoint 2 members to manage emails/blogs – Send a welcome email/blog to whole school.
* **Fundraising group** to send details of Fundraising App to be shared on PC blog
* Search of other grants available
* Check out Glasgow Parent Council for training etc
* Walking Bus – **Eco group** send information to share with other families and set a date to start
* **Eco group** to meet with Miss Brooks to begin to tackle list of items on the eco agenda
* **Eco group/events group** to price plastic cups etc
* **Events group** to plan food for Nativity on Tuesday 20th December @ 6 – 7.30pm
* **Events group –** To plan meal for X pupils of St Albert’s in January. Date to be confirmed. X pupils to be invited.
* **Events group –** To organise school Christmas parties over 2 afternoons. Lower/upper.
* **SEN group –** Meet with Gyl to discuss working with families.

**SEN group –** Assist with food/clothes bank

* **Funding available** for projects – plan and reason for project must be provided.

**Staff**

* Discuss Report cards – Should we have longer face to face meetings instead? Views from parents.
* Class Blogs/website to be updated
* 50th Celebration school show (evening & afternoon) in April
* Arrange a 50th Celebratory Mass before PC meal night for X – pupils
* Search & invite X pupils
* Clear area & set up clothes/food bank
* Lunch club has been set up for children who prefer to stay indoors.
* Nut free zone sign is in place
* After school clubs – Can we get outside agencies in?
* Cycling club for ladies?
* Islamic studies – Is this possible in school?