**Minutes**

**St Albert’s Primary School - Parent Teacher Council Meeting**

**Meeting date:** Wednesday 22/06/2022

**Time:** 1.30pm -2.45pm

**Location: Room 10**

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| **PTC Attendees** | **Role** | **Present (Y/N)** |
| Carene | Chairperson |  |
| Fauzia | Vice Chairperson |  |
| Saila | Member |  |
| Marshall | Member |  |
| Aasha | Member |  |
| Raheesa | Member |  |
| Nazreem | Member |  |
| Tooba | Member |  |
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| Clare | HT |  |
| Karen | PT |  |

* PEF spend

£130,000 this year

Staff: Primary 1 full time teacher, Duncan – PE specialist, Mrs Hanif – CDO, Mrs Hunter - PT

Experiences – Family learning trip, other class trips.

Resources: Outdoor classroom resurfaced, Wee playground partly surfaced, library areas

* Teachers for next year

Pupils will meet their new teacher on Thursday.

* Bell procedures

The no bell policy is working well for pupils & staff. Children are learning time keeping & responsibility.

* PC Meeting time & dates

It has been decided to hold 2 main Parent Council meetings a term. One in the afternoon & another in the evening to suit more people. Members must attend 1 out of every 3 meeting to remain a member in the parent council. Sub groups will be formed to discuss issues in more depth with the appropriate professionals.

* Plan & dates for term 1

Not discussed

* Outdoor environment improvement over summer

Parents are welcome to use the outdoor area over the summer. The building will be open for Pollockshields After school club from Monday – Thursday.

* Curtain fund

It was decided that the school require a backdrop for performances rather than curtains. Plans have been discussed with the appropriate people.

**Annual General Meeting**

**Approx. Thursday 25th August @ 6pm????**

* **School Improvement Plan**
* **PEF plans**
* **Election of Chair**
* **Confirmation of members**

1st Meeting in September 2022 Time/date TBA

* Arrange Sub groups
* Communication (sub group)
* Eco issues (sub group)
* Health Promoting School (sub group)
* Events (Sub group)
* Finances (Sub group)