

**Minutes**

**St Albert’s Primary School - Parent Teacher Council Meeting**

**Meeting date:** Thursday 19th November

**Time:** 10 - 11

**Location: Zoom meeting**

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| **PTC Attendees** | **Role** | **Present (Y/N)** |
| Carene Blackwood | Chair | Y |
| Samiea Ishaque | Vice Chair | Y |
| Uzmah Raheel | Vice Chair | Y |
| Tayaba Ishaq | Treasurer |  |
| Nasreen Nadeem | Treasurer | Y |
| Fauzia | Parent | Y |
| Umehra Ahmed | Parent | Y |
| Raheesa Akram | Parent | Y |
| Barira Qureshi | Parent | Y |
| Aasha Ahmed | Treasurer | Y |
| Jacqueline Chalmers | Parent | Y |
| Marshall Waugh | Parent |  |
| Saad | Parent |  |
| Simran Khan | Parent |  |
| Geeta Srivastana 1 | Parent | Y |
| Rubina Sohail 1 | Parent |  |
| Veena Rani 1 | Parent |  |
| Samrana Ali | Parent |  |
| Omair Javed’s mum | Parent |  |
|  |  |  |
| Karen Mc Fadden | PT | Y |
| Clare Harker | HT | A |

* **Welcome**
* **Update on school business from Mrs Harker (TBA)**

**Meeting arranged for Monday 23rd November**

**Matters to discuss**

**School**

* **Isolating rules**

**If children are isolating they should use the packs provided until online learning is put in place.**

**Children must log in to teams to continue learning daily. This is monitored and learning assessed.**

* **Teams**

**Mrs A asked that teams be more controlled. For example the content of discussions monitored and the time of usage to be set.**

**Mrs Mc F - A teams charter/rules is being developed in school ASAP.**

* **Parent workshops – parents are requesting technology, maths and literacy workshops.**
* **Christmas plans**
* **Hampers - ASAP**

**Food collection to be carried out. Collection of shoe boxes to make hampers to be donated to food bank.**

* **Xmas fayre, raffles – Date TBC**

**This will be run by school. Children will make crafts to be sold to parents and also run a stall. A virtual raffle will take place. All donations for this welcome.**

* **Parties – Friday 11th December pm**

**PC will provide some snacks for this. School will provide gifts for infants, selection box for middle, upper school.**

* **Santa**

**Will be able to visit classes during the parties.**

* **Xmas jumper day ­– Thursday 10th December. Children to bring a £1 and donations for to charity of choice.**
* **Xmas cinema - Thursday 10th December**

**Xmas film to be shown in class with juice & popcorn (PC will organise) Classes to choose their own film. Tickets will be £3.**

* **Virtual Xmas stories from parents all week**

**Week beginning Monday 7th December Xmas story week – parents will read through teams to classes.**

* **Nativity performance school video – Aim for Friday 11th December am**

**Classes are creating a nativity video, it has been suggested that we share this with local nursing homes, nurseries etc.**

**Next Meeting**

**Monday 23rd November @ 10am via teams**