

**Minutes**

**St Albert’s Primary School - Parent Teacher Council Meeting**

**Meeting date:** Friday 3rd May 2019

**Time:** 1.30pm – 3pm

**Location:** *St Albert’s Primary School, 36 Maxwell Drive – Glasgow – G41 5DU*

*(Room 10)*

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| **PTC Attendees** | **Role** | **Present (Y/N)** |
| Carene Blackwood | Chair | Y |
| Nadeem Ishaque | Vice Chair | A |
| Nasreen Nadeem | Treasurer | Y |
| Tayaba Ishaq | Treasurer | Y |
| Samiea Ishaque  | Time Keeper | A |
| Saadiya Bhatti | Parent | A |
| Aasha Ahmed  | Parent | Y |
| Nabila Azhar Tabassum | Parent | A |
| Liana Cice | Parent | A |
| Ayesha Nawaz  | Parent  | A |
| Maysaa Halawi | Parent | A |
| Rubina Sohail | Parent  | A |
| Veena Rani | Parent  | A |
| Musarrat Qasim | Parent | A |
| Tony Hollern | Parent  | A |
| Noreen Rehman | Parent | A |
| Mr Kashmar | Parent | A |
| Samaiya Ikram | Parent | A |
| Iqra Ahmad | Parent | A |
| Mrs Qureshi | Parent | A |
| Uzmah Raheel | Parent | A |
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| **St Albert’s Attendees** | **Role**  | **Present (Y/N)** |
| Clare Harker | Head Teacher  | Y |
| Karen McFadden  | Teacher / Secretary | Y |

* **Previous Minutes**

 Agreed

* **Matters Arising**
* Future Parent council meetings – Miss Blackwood suggested that more members might be available in the evenings. This will be discussed at next meeting. Parent council rules need to be reviewed via the connect site and agreed at first meeting. Aim to plan meeting dates for the year to increase attendance.
* Report Cards

Template of report cards looked at and agreed with parent council. To be distributed during the first week in June.

* Price of School Uniforms

Mrs Harker explained that the quality of the jumpers/cardigans were much better, hence the price increase. Also the rest of the uniform can be bought from cheaper stores. Cardigans are available to view at office.

* End of Year School Trip

A family trip was suggested – transport museum, Ayr beach, Farm etc. To be discussed further and buses arranged.

* Talent show

Scheduled for Wednesday 26th June 5 – 7pm. Pupils will be informed.

* Family bbq/fun day

To be planned for August at next meeting

* EID disco – Planned for 6th June then changed to Tuesday 11th June 5pm – 7pm. Parent council will arrange. £2.50 for tickets. Goody bags to be made up. Entertainment – Seema may be able to teach dance.
* Sports Day – Planned for 14th June. Parent council will provide stalls for food and toys. (No outside agencies involved). Canopy requested for shade.
* Primary 7 trip – Members agreed to pay £400 towards the trip from the PC funds

* **Head Teacher Report**
* Update from Mrs Harker

Mrs Harker is seeking advice from the attendance officer regarding attendance and will keep the school informed.

Mrs Harker stated that more parents should be using the blog to receive information. More training on this is required.

Whole school prize giving will take place on Friday 21st June at 1pm

* **Treasurer Report**
* Update from Tayaba

£2152.36

* **Community**
* **AOB**
* **Next Meeting**

TBA for end of May