

**AGENDA - Minutes**

**St Albert’s Primary School - Parent Teacher Council Meeting**

**Meeting date:** 27th October 2017 (Friday)

**Time:** 0*9:15– 10:30 GMT*

**Location:** *St Albert’s Primary School, 36 Maxwell Drive – Glasgow – G41 5DU*

*(Room 10)*

|  |  |  |
| --- | --- | --- |
| **PTC Attendees** | **Role** | **Present (Y/N)** |
| Aysha Nawaz | Co-Chair |  |
| Tayaba Ishaq | Co-Chair | Y |
| Noreen Rehman | Co-Vice Chair |  |
| Saadiya Bhatti | Co-Vice Chair | Y |
| Aasha Ahmed | Treasurer | Y |
| Aasma Malik | Parent |  |
| Samea Ishaque | Parent |  |
| Liana Cice | Parent |  |
| Zainab Al-Qaraghuli | Parent |  |
| Asia Sajjad | Parent |  |
| Faiza Javaid | Parent |  |
| Maysaa Halawi | Parent | Y |
| Saleha Zia | Parent |  |
| Rubina Sohail | Parent | Y |
| Veena Rani | Parent |  |
| Carene Blackwood | Parent | Y |
| Tony Hollern | Parent | Y |
| Parveen Idrees | Parent |  |
| Nasreen Nadeem | Parent |  |
| Asmah Waheed | Parents |  |
| **St Albert’s Attendees** | **Role** | **Present (Y/N)** |
| Clare Harker | Head Teacher | Y |
| Karen McFadden | Teacher | Y |
|  |  |  |

* **Welcome & Introductions**

Mrs Ishaq welcomed all members and opened the meeting.

* **Apologies**

Aysha Nawaz

* **Previous Minutes**
* No action required.
* **Matters Arising**

No action required

* **Head Teacher Report**

HT unavailable at present.

* **Treasurer Report**

To be reviewed from Mrs Connell

* **School**
* **Uniform Quality & Supplier**

Mrs Ahmed stated that some parents have been complaining about the quality and price of the school uniform. Could this be reviewed?

* **Football, Swimming, Afterschool Club, Net Ball Team**

Mrs Ahmed stated that parents are looking for more sport activities in our school, during and after school. Can we have teams? Can we enter competitions? Can we pay for a PE teacher to come in to school? Can we pay for coaches to coach a team in netball, football, hockey, and gymnastics? Can we have more swimming opportunities for all pupils? Mrs Ahmed stated parents feel that their children are not getting enough opportunities to join sports activities and want our school to be more competitive with other schools.

Mrs Mc Fadden re-assured parents that part of our school focus this year is Health and Well-being and we have a delegated teacher responsible for health and fitness. Mrs Harker highlighted that our school has a badminton team and several sports clubs running after school. Mrs Harker assured parents that more sports clubs/teams are being set up including a Saturday morning club. Paying for sports coaches will be considered.

Mrs Ahmed stated that she knew some coaches who could deliver sport activities and she would get their details and pass on to the school.

School Choir – Mrs Ahmed stated that parents were asking if the school was co coordinating a choir which has proved successful in past years.

* **Events**

Halloween Party – Mrs Ahmed stated that parents had complained about the unhealthy snacks provided at the last Eid party, in particular, the drinks provided. Parents asked for the snacks to be reviewed and aim to be healthier if possible.

Christmas Party – Miss Blackwood asked if the school could have a party in the evening. Mrs Harker stated that the school could do this but the evenings would have to suit all the children. Parents asked if the party could have disco lights and music. Mrs Harker answered that all that could be arranged if that was what families wanted.

Trips – Mrs Ahmed stated that parents were asking for more and different school trips.

Mrs Harker assured parents that there were many school trips happening however they may not be getting highlighted enough on our school blog. Mrs Harker reminded parents that our 2 EAL teachers take groups of pupils on learning experiences every week and every child should get the opportunity to go throughout the year. She encouraged parents to view the school blogs regularly for information on trips. Mrs Mc Fadden suggested that class teachers arrange trips that are related to learning in the classroom and will happen over the year at appropriate times.

Mrs Harker stated that some of the PEF money had been used to book a whole school trip to the Christmas pantomime this year.

Mrs Harker stated that at present she is organising a family trip to Safari Park in April.

* **washable Paint**

Mrs Ahmed stated that parents were complaining that their children’s uniforms were getting ruined with paint.

Mrs Mc Fadden re assured parents that aprons and washable paint had been ordered and would hopefully be here during November. Mrs Bhatti asked if the school could send a message to parents to send in old T- shirts to protect their clothes during painting at the moment.

* **Debate Team**

Ran out of time to be discussed.

* **stay and Play**

Mrs Ishaq stated that parents were asking how long Stay & Play would continue. Parents stated that

They enjoyed spending time with their children at first however now they feel that…

* The activities are not challenging enough for P1
* The play leaders do not engage in activities with the children
* Children appear bored and wander round room
* 90 minutes is too long for children and parents
* Not enough parents are engaged in attending S & P
* Activities are repetitive and are not relevant to P1 learning

Miss Blackwood suggested that the leader did more group activities as well as

Independent activities. Mrs Ishaq suggested that the groups should teach the

parents something, like the literacy/numeracy workshops last year.

Mrs Mc Fadden suggested group activities in which the teacher/play leader

demonstrates a current learning activity to a group which parents could repeat

at home.

Parents agreed this would be more beneficial during S & P sessions.

* **Xmas Fayre (sub Committee)**

Mrs Ishaq suggested that a subcommittee take charge of the xmas fayre however

there was no time left to organise this.

* **Community**

Ran out of time to be discussed

* **AOB**

Mrs Bhatti asked if the P2/3 homework could be more challenging. Mrs Harker reminded parents that homework was a revision of class learning and the school had teachers allocated to monitor homework. Mrs Harker will review P2/3 homework.

* **Next Meeting**

**Action Items**

Head Teacher Report

Treasurer report

Update on uniform

School clubs update

Debate team

Events Update

Stay and Play update

Xmas fayre update

Community

Homework update

Secondary transition

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **#** | **Date** | **Description** | **Owner** | **Due Date** | **Status / Completion Date** |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |