

**School Handbook
2021-2022**

Be the Best You Can Be!

A Message from Our Head Teacher

Welcome to St Roch's Primary and Deaf School

I would like to welcome you and your child to St Roch's Primary & Deaf School. This handbook contains a range of information that you might find helpful. Please do not hesitate to contact the school if you need more information.

I hope that this handbook gives you a glimpse of life at St Roch's Primary and Deaf School. We look forward to having you and your child learn with us and hope that this will be the start of a strong partnership.

Mrs Pauline Ward
Head Teacher

School Vision & Values

*F*amily *A*chieve *I*nclusion *T*rust *H*onesty
Be the best you can be!



Vision

Our vision for our learners is to '*Be the Best You Can Be!*'. In St Roch's Primary and Deaf School we are working together to prepare children for the future in a safe, challenging and motivating environment where everyone is nurtured, valued, respected and supported to reach their full potential. We are enabling our children to have the skills and confidence to succeed in today's society. Our vision and values celebrate the diversity of our community.

Values

We want all of the St Roch's family to hold our values at the heart of all that we do. Our Values Are:
Family, Achieve, Inclusion, Trust, Honesty

School Information

Contact Details

267 Royston Road,
Glasgow
G21 2BS



Telephone: 0141 552 0010



Twitter: @SaintRochPS

Email: headteacher@st-rochs-pri.glasgow.sch.uk

St Roch's Primary and Deaf School is a Roman Catholic Primary School within Glasgow City Council's Pre-12 Strategy. It has the provision for Deaf Learners and inclusion is at the heart of everything we wish to achieve. Our current role is 362 with a capacity of 400.

The School Day

Primarys 1-3

Morning Start Time: 9.00am

Morning Interval: 10.35am-10.50am

Lunch: 12.35pm-1.20pm

Dismissal Time: 3.00pm

Primarys 4-7

Morning Start Time: 9.00am

Morning Interval: 10.15am-10.30am

Lunch: 11.45am-12.30pm

Dismissal Time: 3.00pm

Please note we also operate a breakfast club which runs from 8.00am to 8.45am and costs £2 per day.

More information, including menus can be found at:

<https://www.glasgow.gov.uk/fuelzone>

School Staff 2021-2022

| Senior Leadership Team | | Roles and Responsibilities |
|----------------------------|--------------------|--|
| Head Teacher | Mrs Pauline Ward | Whole-school responsibility, Leadership Management, Learning Provision, Creative Pedagogy, Successes & Achievements |
| Depute Head | Mrs Jennifer Smith | Pastoral Responsibility P1-3 Whole-school ASN, Nurture, Health & Wellbeing, RRSA, Professional Learning Coordinator. |
| Principal Teacher | Miss Amy Welsh | Pastoral Responsibility P4-5, Play Pedagogy, Raising Attainment, Outdoor Learning, Pupil Voice, Wider Achievement, whole-school communications, Mentor of Probationer Teacher. |
| Principal Teacher (Acting) | Mrs Samantha Moir | Pastoral Responsibility P6-7, GDSS, Deaf Provision, Equalities & Partnerships, Whole-school Assessment Coordinator, Language Ambassadors, Mentor of Probationer Teacher. |

| | |
|--|---|
| Challenge Leader of Learning (literacy) | Miss Ava McGeehan |
| Challenge Leader of Learning (numeracy) | Mrs Kerry Anderson (Mon-Wed) |
| Challenge Leader of Learning (numeracy) | Mrs Jennifer Fitzpatrick |
| P1a | Miss Amanda Connolly |
| P1b | Miss Catriona McInnes |
| P1c | Miss Clare Fitzpatrick |
| P1/2 Infant Deaf Class Teacher of the Deaf | Mrs Kim Wilson (Mon-Wed); Mrs Renfrew (Wed - Fri) |
| P2a | Miss Sarah Harvey |
| P2b | Miss Alix Coyne |
| P3a | Mr Christopher Beirne |
| P3b | Miss Kerrie Cunningham |
| Junior Deaf Class Teacher of the Deaf | Miss Linda Lynch (Mon – Wed), Mrs Sally Ireland (Thu / Fri) |
| P4a | Mr Peter McLaughlin |
| P4b | Miss Nicola Hill |
| P5a | Miss Justine Thompson |
| P5b | Miss Lynne Kilbridge |
| Senior Deaf Class Teacher of the Deaf | Miss Elise Muscroft & Miss Elaine Molloy |
| P6a | Mrs Kathryn Milloy |
| P6b | Mrs Audrey Woodward |
| P6c | Miss Emma Brown |
| P7a | Miss Frances Gardiner |
| P7b | Miss Chanel Crooks |
| Nurture Teacher (The Orchard) | Miss Gemma Carroll |

| | |
|-----------------------------|------------------------|
| EAL Teacher (Mon-Wed) | Miss Joyce Monaghan |
| Teacher - NCCT | Miss Sarah Reid |
| Teacher - NCCT | Miss Francesca McGrory |
| Teacher – STEM / NCCT | Mrs Michele McMahan |
| Janitor | Mr Barry Brierley |
| Office Manager | Mrs Andrea Hoey |
| Clerical Assistant | Mrs Linda Robertson |
| Clerical Assistant | Mrs Karen Goldie |
| Clerical Assistant | Ms Anne Miller |
| Clerical Assistant | Miss Gillian Wylie |
| Support For Learning Worker | Mrs Anne Cairns |
| Support For Learning Worker | Mrs Mairi O'Brien |
| Support For Learning Worker | Miss Leanne Clancy |
| Support For Learning Worker | Mrs Theresa Wayt |
| Support For Learning Worker | Mrs Theresa Carberry |
| Support For Learning Worker | Mrs Linda Mitchell |
| Support For Learning Worker | Mrs Liz McGlynn |
| Support For Learning Worker | Mrs Caroline Brown |
| Support For Learning Worker | Mrs Amanda Barnett |
| Support For Learning Worker | Miss Jackie Whitelock |
| Support For Learning Worker | Miss Amy O'Brien |
| Support For Learning Worker | Mrs Rosaleen Morton |
| Support For Learning Worker | Mrs Miriam Tamakloe |
| Support For Learning Worker | Mrs Eileen Grugen |

St Roch's Primary and Deaf School Improvement Priorities

We have three main priorities for improvement this session. They are as follows:

Priority 1: *Raising Attainment and Celebrating Achievement.*

Priority 2: *Promoting Equalities and Rights.*

Priority 3: *Leadership of Learning and Change.*

Family Achieve Inclusion Trust Honesty
Be the best you can be!



Parental Involvement

Parents can be involved in their child's learning by:

- supporting learning at home;
- developing strong partnerships between home and school; and
- engaging with the school

Parent Council

We have a supportive school community in St Roch's. Our Parent Council meet regularly throughout the school session. All parents are most welcome to come along and find out what events will be taking place and join in the discussions. Please contact our school office if you would like more information or are interested in coming along to any of our meetings. If you have any queries for our Parent Council, please contact via: parentcouncilstroch@glow.sch.uk

Information, Support and Advice

In St Roch's Primary and Deaf School we have an 'open door' policy. We strive to ensure parents always have direct, easy access to the person they wish to speak to. We will always try to respond to enquiries within 24 hours. If you require a meeting, please contact our school office on [0141 552 0010](tel:01415520010) to organise this.

We encourage your child's learning journey through apps called Seesaw (P1-6) and Showbie (P7). These tools also help to ensure there is effective communication and regular contact between home and school. We communicate with parents in a variety of ways:

- Twitter
- text messaging via our Group Call system
- pupil profiles - Seesaw and Showbie
- termly curricular and whole-school newsletters
- performances
- letters
- information evenings and family learning events
- parents' evenings
- report cards (interim and end of year)
- informal/formal meetings
- parental questionnaires/feedback

Organisation of Classes

In line with Scottish Government guidance, we adhere to the national guidelines for our organisation of classes. The guidance is as follows:

- Primary 1- maximum 25
- Primaries 2 and 3- maximum 30
- Primaries 4-7- maximum 33
- Composite classes maximum 25
(Composite classes have pupils from more than one stage)

Enrolment

Registration of Primary 1 children takes place in the November and January before they start school and is advertised widely in the local press etc. All enrolments must be made online via Glasgow City Council's website.

<https://www.glasgow.gov.uk/index.aspx?articleid=18426>

Families living out with the catchment area are welcome to make a placing request to attend a Glasgow Primary School but must enrol their child at their local school as a first step.

Our school vision is shared with parents through a series of visits as part of the induction programme. This ensures that parents are able to view the range of activities and resources available and have an opportunity to speak with school staff. Children also have an opportunity to meet their classmates and their teacher and become familiar with their new surroundings. Pupils settle quickly into Primary 1 following these visits to the school.

We work in partnership with our local nurseries to plan and deliver an effective Early Years Transition Program. Your child will have opportunities to visit, learn and play in our school prior to joining in Primary 1.

Placing Requests

Parents are entitled in terms of Section 28A of the Education (Scotland) Act 1980, to make a placing request, requesting that their child be placed in another school, other than their local school, under the management of the Local Council. Any parent/guardian of a child from out with the Catchments Area may enrol a child at the school after completion of a 'Placing Request' form. These forms are all online at

<https://www.glasgow.gov.uk/index.aspx?articleid=18426>

All Placing Requests are processed centrally via the Glasgow City Council CBS Hub.

Learning Community: St. Roch's Learning Community

Scottish Ministers have reaffirmed their commitment to the Integrated New Community School approach in "A partnership for a better Scotland" and have committed the Scottish Executive to roll out the approach to all schools. The policy is a key part of the Scottish Executive's wider social inclusion strategy.

Schools in the community work together to share their expertise and do their best through pulling resources to support families and children in our schools where the focus of our integrated approach is the child and his/her family, addressing barriers to learning and the needs of the child through an integrated provision of services.

Partners in the Community:

- St. Roch's Primary and Deaf School
- St. Cuthbert's Primary School
- St. Teresa's Primary School
- St. Stephen's and St. Kevin's Primaries
- St. Mungo's Primary School
- St. Roch's Secondary School
- Royston Nursery
- Rosemount
- St. Roch's Childcare

Pupil Absence Reporting

Within St Roch's Primary & Deaf School good attendance is encouraged at all times and children are rewarded accordingly. **Parents and carers are asked to inform the school if their child is going to be absent via the school absence line on 0141 287 0039.** This should be done before 9.30am on the first day of absence. If your child is going to be absent for some time, it would be helpful to know at the earliest opportunity.

The school uses daily text messaging to inform parents / carers of their child's absence if no contact is made. All unexplained absence are discussed with the Senior Leadership Team to offer support in line with our Nurturing approach. Where appropriate, links will be made with our Support and Engagement Worker as a further duty of care to our families.

Authorised Absence

When children are required to attend a clinic, dentist, doctor, or hospital during the school day they must be collected from school by an identified adult for safety (Someone 16 years or over). Please inform the school office of this where necessary.

Early Absences/Late Coming Intervention

If there are concerns regarding attendance/late coming, a letter of the child's record of attendance will be sent to the parent/carer alongside further information. It should be pointed out that the Education Liaison Officer investigates unexplained absence, and that the authority has the power to take further action where necessary.

Emergencies

We make every effort to maintain a full educational service, but on some occasions circumstances arise which lead to disruption. Schools may be affected by, for example, severe weather, temporary interruption of transport, power failures or difficulties of fuel supply.

In such cases, we shall do all we can to let you know about the details of our closure or re-opening by using letters, texts, Twitter, Seesaw, Showbie and the local media.

School Holidays 2021-2022

| Terms 1 & 2 | Terms 3 & 4 |
|--|---|
| August <ul style="list-style-type: none">• Thursday 15 August 2022 (Return date for Teachers & In-Service Day)• Tuesday 16 August 2022 (In-Service Day)• Wednesday 17 August 2022 (Return date for the pupils) September | January <ul style="list-style-type: none">• Schools return on Wednesday 4 January 2023 February mid term break <ul style="list-style-type: none">• Monday, 13 February 2023• Tuesday, 14 February 2023 |

| | |
|--|--|
| <ul style="list-style-type: none"> • Friday 23 September 2022 • Monday 26 September 2022 <p>October</p> <ul style="list-style-type: none"> • Friday, 14 October 2022 (In-Service Day) • Monday, 17 to Friday, 21 October 2022 (October Week) <p>December - Christmas and New Year</p> <ul style="list-style-type: none"> • Schools close at 2.30 pm on Thursday, 22 December 2022 • Friday, 23 December 2022 - Tuesday 3 January 2023 (Christmas holidays) | <ul style="list-style-type: none"> • Wednesday, 15 February 2023 (In-service day) <p>April - Spring Holiday (Easter)</p> <ul style="list-style-type: none"> • Schools close at 2.30 pm on Friday, 31 March 2023 • Monday, 3 April - Friday, 14 April 2023 (Spring Break) • Schools return on Monday, 17 April 2023 <p>May</p> <ul style="list-style-type: none"> • Monday, 1 May 2023 (May Holiday) • Thursday, 25 May 2023 (In-service day) • Friday, 26 May 2023 and Monday, 29 May 2023 (May Weekend) <p>June</p> <ul style="list-style-type: none"> • Schools Close at 1.00 pm on Friday 23 June 2023 |
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School Uniform

Our school uniform is:

- Blue shirt or polo shirt
- School tie
- Blue/black trousers
- Blue/black skirt
- Blue/ black shoes

Sweatshirts, cardigans, polo shirts and ties with the school logo are available for purchase at:



Tesco Stores,
St Rollox Business Park,
Cobden Road,
Glasgow,
Lanarkshire,
G21 1YL
0845 677 9309

Trutex,
35B Argyle Street,
G2 8AH,
0141 221 4472

Embroidered uniform can also be purchased with Aspire Academy Glasgow who can be found online: <https://aspireacademyglasgow.com/school/st-rochs-primary/>

Prior to children returning to school in August, we suggest that all items of clothing and any personal belongings are labelled in pen with your child's name and class. This will support with any lost property. Our uniform was agreed in consultation with pupils and parents. It is expected that all children attending St Roch's Primary and Deaf School will adhere to this dress code.

Clothing & Footwear Grants

Parents/Carers receiving Income Support, Job Seekers Allowance (Income Based), Working Tax Credit (with a total annual income of less than £15,050*), Housing Benefit, or Council Tax Benefit will normally be entitled to monetary grants for footwear and clothing for their children. Information and application forms may be obtained from schools and at:

<https://www.glasgow.gov.uk/index.aspx?articleid=17885>

Physical Education (P.E.) Kit

It is important that pupils come prepared to learn, and for P.E. this requires appropriate clothing.

Pupils should come to school in their P.E. kit on their classes assigned day, parents and carers will be notified which day this is by letter and in the classes termly newsletters.

St Roch's Primary and Deaf School P.E. kit is:

- Plain white/blue/navy polo shirt or t-shirt
- Black shorts, black leggings or black joggers

- Gym shoes/trainers

All jewellery should be removed. Pupils who are not participating in P.E. must have a note or a medical certificate. Pupils who are unable to participate in practical PE should still wear their kit to allow them to assist in the lesson by refereeing, keeping scores or assisting with the distribution of equipment. This ensures that they are still able to take part in some way in the work of the class and do not miss out on the knowledge and understanding of the course.

There are forms of dress that are inappropriate for school, such as:

- Potentially encourage factions (such as football colours)
- Could cause offence (such as anti-religious symbolism or political slogans)
- Could cause health and safety difficulties (such as loose-fitting clothing, jewellery)
- Could cause damage to school flooring
- Carry advertising particularly for alcohol or tobacco
- Could be used to inflict damage on other pupils

School Meals

We are a health & wellbeing promoting school. Our school provides a lunch service which offers a variety of meals and snacks. This not only supports our children with their physical health, but also their social and emotional. Special diets for children with medical requirements can be provided. Please inform the Headteacher via the school office if your child has any dietary requirements.

Children who prefer to bring packed lunches are accommodated in the dining hall.

Primary 1-4 children are entitled to a free meal at lunch time. From January 2022 Primary 5 children will also be entitled to a free school meal. Children and young people of parents/carers receiving Income Support, income-based Job Seekers Allowance, Working Tax Credit and income-related Employment and Support Allowance are entitled to a free midday meal. Information and application forms for free school meals may be obtained from schools and at:

<https://www.glasgow.gov.uk/index.aspx?articleid=17885>

During lunch and morning breaks, your child will enjoy the use of our playground facilities and outdoor equipment where they are monitored by our Support for Learning Workers.

Transport

Deaf learners are transported from their home to St Roch's Primary and Deaf School by bus or by taxi. With an escort Clerical staff will arrange this and you will be informed of which bus/taxi run your child is on.

The education authority has a policy of providing free transport to all pupils who live out with a certain radius from their local school by the recognised shortest walking route. Parents/Carers who consider they are eligible should obtain an application form from the school or at:

<https://www.glasgow.gov.uk/index.aspx?articleid=17882>

Transitions

Transitions are at the centre of our practice. A smooth transition ensures that each child is supported socially, emotional and academically.

Our Transition Programme begin from nursery. Our Induction programme provides parents and pupils a variety of opportunities to become familiar with our school and for our staff to get to know every pupil prior to starting in August. The programme includes:

1. Nursery visits from our staff to early years' establishments
2. Play dates where the pupils meet staff and their Buddies
3. Review meetings for any pupils with additional support needs
4. Induction meetings for parents and carers to attend

Our Buddy Scheme involves our Primary 7 pupils. Your child will be paired up with a P7 who will stay with the Primary 1 pupils at intervals during their first few weeks at school, and generally be a Big Buddy to them!

We have strong links with St Roch's Secondary and other local schools as part of our Primary 7 transitions. Our transitions begin early in Primary 7. Your child will have opportunities to meet staff and peers from schools within our learning community. They will also have opportunities to visit the school prior to August as part of their induction days.

Local Nurseries

Some of our local feeder nurseries are:

- Royston Nursery
- St Roch's Childcare Service
- Rosemount Lifelong Learning

We also have children joining us from another number of local nurseries.

Transfer from Primary to Secondary School

Primary 7 leavers transfer to secondary School between the ages of 11 1/2 and 12 1/2, so that they will have the opportunity to complete at least 4 years of secondary education. Parents and carers will be informed of the school arrangements no later than December of P7.

Children from our school normally transfer to:

St Roch's Secondary School

40 Royston Road, Glasgow G21
Phone: 0141 582 0270
Email: headteacher@st-rochs-sec.glasgow.sch.uk
Website: www.st-rochs-sec.glasgow.sch.uk

St Roch's Secondary School staff work with our pupils from Primary 6 onward to prepare them for the transfer to secondary school.



Emergency Contact Information

At the start of each school session, parents will be issued with the annual data check form. Please ensure that this is completed and returned to the school. It is also important that you let us know if there are changes to your telephone number(s) or to those of your emergency contacts throughout the year. As we make regular correspondence via phone, text and email, it is important that we are kept up to date with all relevant contact information.

Privacy Statement and Data Protection – Use of Information about Children and Parents/Carers

As a local authority our schools and early years establishments process information about children and young people in order to provide education and care. In doing so we must comply with the Data Protection Act (1998). This means, amongst other things that the data held about children and young people must only be used for specific purposes.

However, you should be aware that we may use this information for other legitimate purposes and may share this information where necessary with other bodies responsible for administering services to children and young people, or where otherwise required by law. We may also use any information for research purposes. However, all personal data is treated as confidential and used only in accordance with the Data Protection Act and the Information Use and Privacy Policy approved by the City Council.

For further information please see our full privacy statement at:

<https://www.glasgow.gov.uk/index.aspx?articleid=22066>

Whole-school Nurturing Relationships Policy

We are a Nurturing Relationships school. Our staff promote a culture of trust and respect amongst our learning community. All staff have received training on Nurture Principles to ensure that there is a consistent approach across our school.

We promote a sense of belonging in our school. Our school values are embedded in our school ethos with Pupil Voice a key driver in this.

St. Roch`s Primary and Deaf School has The Orchard which is our nurture class. It building offering Support through the operation of nurturing principles within a small group setting. Staff comprising of a nurture trained teacher and a Support for Learning Worker provide small group support using Boxall assessments to guide and target areas for improvement and support in emotional and social development.

This resource is widely appreciated within the school community and has had a major impact on enhancing support within the school.

Support for Learning

We work closely with Glasgow`s Hearing Impairment Inclusion Support Service to meet the needs of our deaf learners effectively. School staff carry out termly action plans which are regularly reviewed to support our hearing-impaired children.

We are a Language and Communication Friendly School. We have received accreditation for this. Our school is visual and meets the needs of all children within our care.

We engage in partnership working with outside agencies and Learning Community to support our learners with ASN.

Targeted Interventions

Our Challenge Leaders of Learning in literacy and numeracy provide further support to pupils across stages; particularly those at end of level stages in P1, P4 and P7. Raising attainment is an ongoing priority. This provision allows for effective challenge and support.

Early Support

Early interventions are key to ensuring that children begin their educational journey effectively so that they can continue to thrive.

Our staff carry out rigorous assessments, observations and dialogue to identify any necessity for early interventions.

Our Child Development Officers provide early interventions for our pupils in Primaries 1 and 2.

Our English as Additional Language teacher works closely across all stages to support any pupils benefitting from interventions in literacy and languages.

Curriculum

Curriculum for Excellence 3-18



Curriculum for Excellence has been introduced to raise standards of learning and teaching for all 3 to 18 year olds. It aims to help prepare children and young people with the knowledge and skills they need in a fast-changing world. As part of Curriculum for Excellence all children from pre-school to the end of S3 will receive a rounded education known as a Broad General Education (BGE). Curriculum for Excellence is all about bringing real life into the classroom and taking lessons beyond it.

The Four Capacities



Through the experiences we provide at St Roch's Primary and Deaf School, we want our children to become Successful Learners, Confident Individuals, Responsible Citizens and Effective Contributors. We are committed to providing children with a broad general education and focus on eight curriculum areas.

- Languages
- Mathematics
- Health and Wellbeing
- Religious and Moral Education
- Social Studies
- Expressive Arts
- Sciences
- Technologies

Progress in learning is indicated through curriculum levels as detailed below.

| Level | Stage |
|-------|--------------------------------------|
| Early | The pre-school years and P1 or later |

| | |
|--------|---|
| First | To the end of P4, but earlier or later for some |
| Second | To the end of P7, but earlier or later for some |
| Third | S1-S3, but earlier for some. |

Distributed Leadership amongst staff means that your child has the opportunities to develop skills for learning, life and work in an interdisciplinary approach across the curriculum. Our staff use creative approaches and areas of expertise to implement meaningful learning and encourage positive outcomes for all learners in our care.

Languages: Knowing other languages and understanding other cultures is a 21st century skill set for students as they prepare to live and work in a global society.

Mathematics: Mathematics equips us with the skills we need to interpret and analyse information, simplify and solve problems, assess risk and make informed decisions.

Health and Wellbeing: Learning in health and wellbeing ensures that children and young people develop the knowledge, understanding and skills which they need now and, in the future, to help them with their physical, emotional and social wellbeing.

Religious and moral Education: Religious and moral education includes learning about Christianity, Islam and other world religions, and supports the development of beliefs

Social Studies: Through social studies, children and young people develop their understanding of the world by learning about other people and places both past and present, societies, their beliefs and values.

Expressive arts: The inspiration and power of the arts play a vital role in enabling our children and young people to enhance their creative talent and develop their artistic skills. Our pupils benefit from Glasgow's CREATE resource to develop skills across the contexts of Expressive Arts.

Science: Science and its practical application in healthcare and industry is central to our economic future, for our health and wellbeing as individuals and as a society. Through our planning and collaborative work in Science across stages, we have recently won an award for our delivery of this curricular area.

Technologies: The range of subjects in technical education has changed significantly over the last two decades and now includes craft, design, engineering and graphics. We also promote digital literacy across the curriculum. Our learners from P1-6 have access to shared iPads. Our P7 pupils have access to personal iPads for use at home and in school.

Developing the Young Workforce: Developing the Young Workforce develops the business and employability skills in young people. It lies at the centre of curriculum for excellence and promotes a wide-range of opportunities for our pupils to become successful learners, confident individuals, responsible citizens and effective contributors. The four main areas are:

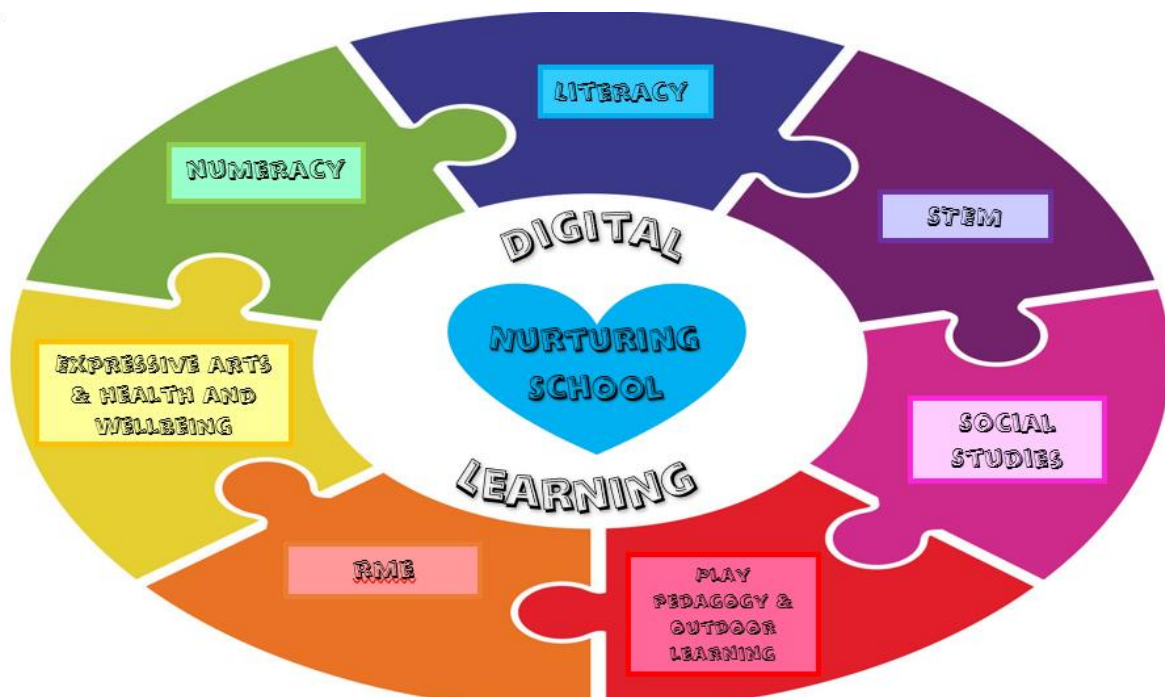
- Enterprising learning and teaching;
- Entrepreneurial learning;
- Work-based vocational learning; and

- Careers education. The themes are built around the main areas:
- Supporting the development of skills for life and skills for work;
- Engaging employers;
- Broadening the reach of the programme;
- Embedding enterprise in the curriculum;
- Building capacity; and
- Enhancing our international profile.

Enterprising activities will be organised to reflect the age and interests of our pupils. The range of activities can include:

- Links and partnerships with businesses, colleges, and schools abroad;
- Fundraising events organised and run by pupils;

Extra-curricular Activities: We are aware that children participate in many different activities out with school and have developed skills and talents in areas such as dance, gymnastics, football and basketball. Our staff and partners from Active Schools implement a range of extra-curricular activities from sports to expressive arts. There will be opportunities throughout the year for parents and carers to learn more about aspects of the curriculum and to be consulted about significant changes if appropriate. We are in the process of updating our Curriculum Rationale into a digital document depicting our curricular policies along with our key themes.



Useful website : www.curriculumforexcellencescotland.gov.uk
www.educationscotland.gov.uk/parentzone/index.asp

Religious and Moral Education and Observance

Our Religious Education Programme is titled "This Is Our Faith" and is taught throughout the school. As recommended by the Catholic Church it includes the study of:

- Christianity
- Other World Religions
- Personal Search

Our Parish Priest is Father Thaddeus who supports in our Liturgical Calendar and Sacraments. This is a partnership based on shared values and a commitment to our school community.

Contact details for St Roch's Parish are:

Father Thaddeus
311 Roystonhill, Glasgow
G21 2HN
[0141 552 2945](tel:01415522945)

Daily Religious Sessions

The children participate in daily Religious Education observances e.g. prayers in the morning, lunchtime and in the evening, singing hymns of praise.

Weekly Assembly

The children attend a weekly Assembly where emphasis is placed on the Liturgical Calendar and our school values.

Holidays of Obligation

During Holidays of Obligation, and other important occasions, the pupils and staff attend the Holy Sacrifice of the Mass in St. Roch's church and or in the school.

Preparation for Sacraments

During the Primary School years of:

- Primary 3 Reconciliation (First Confession)
- Primary 4 First Holy Communion.
- Primary 7 Confirmation

These are regarded as uniquely special occasions in the lives of the children. The local parish priests assist in the preparation and presentation of the child for the Sacraments.

Such religious instruction and observance forms part of the religious tradition in Catholic Schools and plays an important part in the education provided in the school. Children are encouraged to play an active part in Sunday liturgy.

Requests for Religious Abstentions

We are a community who recognises and supports all religions. We understand that children may require to be permitted absences from school in order to celebrate recognised religious events. Only written requests detailing the personal arrangements will be considered. Appropriate requests will be granted on not more than three occasions in any one school session and the pupil's absence noted using REL code in the register.

In accordance with Council policy, parents who wish to do so have the right to withdraw their child from class during Religious Education lessons. However as this is a faith-based school religion is part of the education desired by Catholic parents and firmly underpins the vision, values and aims upon which our whole approach is based. Parents of children who are not Catholic can be assured that Religious Education is approached sensitively and in a climate of great respect for those of other faiths.

Parents exercising this right to withdraw their children must do so in the knowledge that it will not always be possible to provide direct teacher supervision at such times, as no additional teachers are provided for this purpose although children will be supervised and engaged in a meaningful learning task. Religious Education is much more than a period in the day for our School, and we attempt to teach Christian Standards by example within the School.

Assessment & Reporting

Assessment evidence is vital to meeting the needs of our learners. This evidence is recorded using observations, dialogue and observations. All children are assessed both formally and informally throughout the year. This allows children and their teachers to identify their strengths and areas for improvement. A variety of assessment methods are used to enable staff to pass on information to parents and carers about the progress of their child. Assessment records are kept by the class teacher and form the basis of discussion at Parents' Evenings in November and May. An interim report is sent in November and an annual report is sent to parents towards the end of each school year. We actively seek the views of our pupils and families throughout the year. We use this evidence to inform our planning and implement positive change. We often carry this out termly via questionnaires issued online. If you have any concerns about your child's progress do not hesitate to contact the school.

Pupil Profiles

Every child leaving Primary School in Scotland has their key achievements in school, at home and in the community documented within a P7 profile. The content of the profile is decided by the young person. The profile is a positive record of their achievements and emphasises their strengths. The profile provides a valuable way for learners to share valuable information about their achievements with their parents and teachers in Secondary School. Our Primary 7 pupils engage in weekly learning logs where they reflect on their successes and next steps. Through the use of their personal iPads, our pupils evaluate their progress and document this in digital format.

Learning logs Primary 2-7

Each child in primary 2-7 has a learning log, they use it to record their successes/achievements and agreed learning targets which may be language, maths or personal social and emotional targets. These targets are agreed by the child, the teacher and shared with the parent through the parent teacher meetings.

Joint Support Team Meetings

The Joint Support Team is made up of representatives from primary and secondary staff and representatives from partner agencies such as health, school nurse, psychologists, behaviour outreach, and community supports and social work representatives. They meet monthly and are designed to invoke planning and impact on children who are experiencing combinations of barriers to learning.

Team Around Our Children

The school has a duty to ensure that all pupils have equal access to the curriculum, with appropriate support for their needs if required. This applies to the content of lessons, teaching strategies and minor adaptations to the school environment. There are a wide range of factors which may act as a barrier to learning. We are committed to working closely with parents and carers to ensure that they are fully involved in any decisions about support for their children's needs.

Any parent or carer seeking further advice regarding this policy should contact the Headteacher in the first instance.

Further information relating to additional support needs is available on the Glasgow City Council website:

<https://www.glasgow.gov.uk/index.aspx?articleid=18941>

Information on the Glasgow City Councils' Parental Involvement Strategy can also be found at:

<https://www.glasgow.gov.uk/index.aspx?articleid=17870>

Promoting Nurturing Relationships

In St. Roch's Primary and Deaf School, we have high expectations of our pupils and we expect them to reflect our shared values and beliefs through equality of opportunity and respect for all. Our Christian values which are promoted clearly through our curriculum and ethos, encourage and support our children.

Our classroom environment is rewarding and nurturing to meet the needs of all learners.

House System

Our promoting positive behaviour policy is based on the idea that children should earn rewards. We operate a house system where good choices are rewarded with points for the pupils assigned houses. Primary 7 pupils have been appointed House Captains and Vice Captains and have responsibility for totalling points each week with the winning houses being announced at our weekly assembly.

Your child will be a member of one of our four house teams: *Green to Extreme*, *Sea Savers*, *Litter Legends*, *Gardeners of the Galaxy*. All children were consulted on the names for our teams and work in cooperation to receive points for their house. Our pupils receive points through the Class Dojo system. All staff promote this to support our pupils in their understanding and use of our school values. We will have termly House Events led by our Captains. This in turn contributes to our wider-school ethos.

Wider Achievements

Each week a Pupil of the Week is selected from each class and announced at assembly. Pupils of the Month are selected the last Friday of each month with their names going into the Head Teacher's Golden Book and a letter sent home to their parents and carers. Pupils of the Month are also invited to tea with the Head Teacher.

We celebrate the successes of our pupils throughout the year and particularly so during our end of year awards ceremony. All achievements are tracked and monitored as your child progresses throughout P1-7. We target any children missing out on opportunities for wider achievement to ensure that there is equity amongst all learners for skills in learning, life and work. Please notify us of any achievements your child has had that you would like us to recognise in class, during assembly or on our Wall of Wider Achievement.

Promoting Positive Behaviour

Children's Rights as outlined in the UNCRC (United Nations Convention on the Rights of the Child) are fundamental to a good school ethos. Adults in our school will work with children to ensure they are aware of their rights and fully respect the rights of others. Therefore, the approach within St Roch's Primary and Deaf School is to build a positive ethos that demonstrates care and respect for all. Positive behaviour is recognised and celebrated. Our school operates a system of class charters to set out expected behaviour. This is celebrated through Golden Time activities, awards at assemblies and certificates sent home to parents and carers.

Getting it Right for Every Child (GIRFEC)

The GIRFEC approach is about how staff in all children's services meet their needs by working together where necessary to ensure that children reach their full potential. More information can be found via: www.scotland.gov.uk/gettingitright

Parent Council

We have a very active Parent Council that represents the views of all parents. All parents are welcome to attend Parent Council meetings and can become members at the AGM in September.

Partnerships

In order to meet the needs of all learners, we value the importance of partnership working. We engage in family learning opportunities to promote a sense of partnership between home and school.

We work closely with our local parish to contribute to and promote our catholic values and faith.

We have a very supportive local community who support the skills development of our learners as we promote the development of the young workforce. Our local community members have also contributed towards the improvement of our school grounds as have local charities.

In partnership with third sector agencies, we work closely to provide any additional support in line with our staged intervention process.

Pupil Voice

Our Pupil Council is made up of 2 representatives from each year group. This is an important group which ensures that the views of pupils are heard. Our pupils have the opportunities to be a member of a Pupil Group where they develop skills for learning life and work whilst gaining important leadership skills. Our Pupil Council meet regularly throughout each term. They discuss matters relating to school improvement and are very much part of our self-evaluation process. A teacher representative supports our Pupil Council in their discussions and any plans for positive change in our school.

We seek the views of our pupils weekly to inform planning and termly through learning conversations with our Senior Leadership Team and online questionnaires. Pupil views inform our strategic planning to make positive change for our wider-school. Learner voice is at the centre of our practice in St Roch's Primary.

School Improvement & Quality Assurance

On an annual basis, you will receive a copy of our Standards and Quality report. Copies from previous years are available on the school website. The Standards and Quality report highlights progress in key curricular areas such as literacy, numeracy and health & wellbeing. Our priorities for improvement are detailed in our School Improvement Plan which is discussed with our Parent Council. Any parent or carer seeking a copy of the plan can contact the school office.

Comments & Complaints

In St Roch's Primary and Deaf School we aim to have positive relationships across our school community. We strongly believe in the importance of trust and respect in our partnership working.

However, if you have any worries or concerns about any aspect of school life, please contact the Headteacher in the first instance via telephone or email. You may also wish to arrange a meeting where necessary. We are committed to finding solutions and listening to your views.

Glasgow City Council complaints procedures are available:

<https://www.glasgow.gov.uk/index.aspx?articleid=16133>

Customer Liaison Unit
Education Services
Glasgow City Council City Chambers East
40 John Street Glasgow
G1 1JL
Tel: 0141 287 5384
e-mail: education@glasgow.gov.uk

Our Lead Officer is Catherine Gallagher:

Catherine.gallagher@glasgow.gov.uk

Closing Remarks

In St Roch's Primary and Deaf School, we believe in the importance of nurturing our pupils to be the best that they can be.

We set high aspirations for all learners and promote opportunities for skills developments where they can work towards achieving positive destinations when they leave us in Primary 7.

We are growing the leaders of the next generation and so, encourage a culture of ambition and excellence.

Our learners are at the centre of all that we do in St Roch's.

If you require any further information, please do not hesitate to contact us directly.



Be the Best You Can Be!