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| **Parent Council Meeting 1** |
| **Date: Wednesday 29th August 2023** |
| **Present: Carrie Anne McCauley, David McArthur, Kathryn Farrow, Jane McGurk, Claire Goldie, Joan Mbramizi, Donna Lang and Lisa Hotchkiss** |
| **Apologies: N/A** |
| **Minutes** |

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| **Discussion Points** | **Person Responsible** |
| **Discussions prior to Kathryn Farrow’s arrival:** * Sharing interest from staff re: joining/being invited as guest speakers to the council. (Meg Gennings PTPS & Laura Cassidy Teacher of Support for Learning).
* Support for learning (Dr Tracey Reilly & Laura Cassidy) had ran a parent coffee morning last year and had a good turnout.
* Discussions on how regularly the council will meet – decision to aim for one meeting per calendar month.
* Plans to create a shared folder on our school website (once social media policy has been created). CAM is happy to oversee the set up and management of this, including either a separate facebook/twitter page. Information will also be shared through “jigsaw”.
* Parents shared concerns over our numbers being capped at 100. HT explained this was decided by the director of education (we come back to this later in the meeting).

**Discussions with Kathryn Farrow – QIO GCC*** Useful resources Glasgow City Parents Group on Youtube
* Page is managed by Kathryn & Leanne McGuire
* Sharing of information with our EAL community – the use of translations apps/support/translators.
* Our letters home should be translated to meet the needs of parents at home with EAL needs.
* We have approx. 15 different home spoken languages within LCHS (more information/languages have been requested from Ashleigh Carton ESOL).
* Kathryn – shared details of Maths/Numeracy multiply funding available from Glasgow Life (Family Learning Team) for adult training. More information to follow.
* Denise Millen is the Family Learning Officer for the North East (Kathryn will put CAM in touch with her).
* Alan Millson - John Paul Academy has been running successful parent training sessions for a few years. CAM will enquire for some advice.
* Clarification that “staff” members can only be invited to join the Parent council. CAM has been invited in as a co-opted member. She is fully aware that she will step back from any discussions which she feels are inappropriate to her a teaching member of staff.
* Consider inviting a senior pupil to sit on the panel.
* Staff members can be invited to attend and deliver sessions at council.
* Once constitution is implemented and agreed, members can sit on the panel for 2 years.
* Treasurer – suggested bank is Virgin Money. To be confirmed to allow time for the cash to be requested from the council.
* Kathryn advises that once the account is up and running, we log into the account at each meeting and display the funds.
* We discussed making contact with the Authority to ask the director of education to meet with us to address the role cap number.
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