

Application Guidance Notes for Schools

Glasgow Kelvin College are committed to providing our partner schools with priority access.

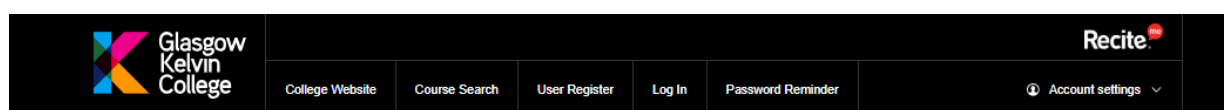
The priority access application process will open on **Monday 1st December** and close on **Monday 5th January**. If applicants do not apply during this time, they will lose their priority access.

How to apply

Schools will receive a link on **Monday 1st December** this can be shared with all students in the school who would like to apply to GKC.

You may require your IT team to ensure that access to this site is not restricted due to a security system.

Step 1 - Search for the list of courses available and select Apply for the course(s) that you want to apply to. If you are unsure which course you would like to apply for, you can view details of our courses by clicking view next to the course.



Priority Access!

Course Search

Search Courses

Department

Subject Area

Search

Search Results

Course Title	Subject Area	SCQF Level	Course Info	
Access to Advanced Biochemical Sciences - SWAP (Level 5 - 6)	Science & Access	6	View	Apply
Access to Dietetics - SWAP (Level 5 & 6)	Science & Access	6	View	Apply
Access to Humanities: Business	Social Care	5	View	Apply
Access to Humanities: Geography	Social Care	5	View	Apply
Access to Humanities: History	Social Care	5	View	Apply
Access to Humanities: Humanities	Social Care	5	View	Apply
Access to Humanities, Social Science & Primary Education	Social Care	5	View	Apply

My Basket

[Help](#)

Please view our courses and select apply to put a course in your basket. Note that applicants are restricted to a maximum of 2 'live' course applications. (This does not include applications withdrawn or rejected.)

When you click the Apply Now button, you will be taken to the next screen below, where you can Login or create your account.

Step 2 – Login/Register

You will now see this/these course(s) in your basket on the right-hand side of the page, with two options, login, or register.

Priority Access!

Course Search

Search Courses

Department

All

Subject Area

All

Search

Search Results

Course Title	Subject Area	SCQF Level	Course Info
Access to Advanced Biochemical Sciences - SWAP (Level 5 - 6)	Science & Access	6	View In Basket

My Basket

ACCESS TO ADVANCED BIOCHEMICAL SCIENCES - SWAP: SCQF 6


[Remove](#)

[Help](#) [Log In](#) [Register](#)


Please view our courses and select apply to put a course in your basket. Note that applicants are restricted to a maximum of 2 'live' course applications. (This does not include applications withdrawn or rejected.)


Login

If an applicant has applied previously and already has an online account with GKC, they should select log in and enter their username and password, if they do not remember their password, they can select password reminder, and a new password will be sent to the email address we have on the system.

 Glasgow Kelvin College

College Website Course Search User Register Log In Password Reminder

Recite 

 Account settings

Welcome

Sign in below to get started

Email

Password

Login

Don't have an account? [Create an account](#)



Help


Please login with your email address and password.
If you have forgotten your password, [click here for a Password Reminder](#).
Also, if you have any previous applications in your basket from previous years, please remove them before applying for new courses

Register

If they are a new applicant, they will be required to register, please select the user

register tab, and fill in the details. Applicants will be required to verify their email address during the registration process.

If you are creating an account, ***please make sure to enter a valid email address that is private and not shared with others, to protect your personal information.*** We would advise against using their school email address if possible as this is the email address that the Admissions & Funding Teams will use to communicate with the applicant.

	<div>Recite</div>					
	College Website	Course Search	User Register	Log In	Password Reminder	<div>Account settings</div>

New User Registration

Personal Details

Please ensure that you use your legal name.

First Name(s)*

Surname*

Gender*

PLEASE SELECT



Date of Birth*

01

Jan

e.g. 27 Jan 1980

Address Details

Post Code

Postcode Lookup

Address line 1

Address line 2

Town*

Country

PLEASE SELECT



Home Telephone

Number including Area Code

Mobile


Help

If you already have an account with us, please [Login here](#)

To enable us to process your request, we need you to register your details. You only have to register once.

Make sure to enter a valid email address that is private and not shared with others, to protect your personal information.

Once you log into your account, your screen should look like this, and your course should be showing in your Basket on the right-hand side.

	<div>Recite</div>			
	Course Search	My Applications	Continue Application	<div>Account settings</div>

Confirm Basket

Step 1: Confirm Choice Step 2: Your Details Step 3: Further Details Step 4: Qualification(s) Step 5: Statement Step 6: Submit Application(s)

New Applications

New courses applying for

C&G BARBERING (MADE WITH MTA): SCQF 5 - Jan

Preferred mode of study:

PLEASE SELECT



Next

Kelvin's Basket

C&G BARBERING (MADE WITH MTA): SCQF 5 - Jan

[Remove](#)

Help

Please select your preferred mode of study.

Note: If you are an **asylum seeker**, you can only select 'Full-time' for an ESOL course, for all other courses you must select 'Part-time'.

Please select your preferred mode of study and select Next.

Step 3

Complete all sections of the application form and submit – we recommend that when completing the personal statement section of the application form that this is typed on a separate word document first and then copy and pasted in. Spending too long on this section will result in a time out error and a server error message will appear. Our [Personal Statement Guide](#) has other tips and advice on completing a personal statement.

Once you submit, you will receive an automated response confirming that we have received your application.

