

What do I do if my child is absent?

- Contact the absence line-
0141 287 0039 (line opens at 8am)

You can also reach the absence line by calling the school office on 0141 427 0922 (line opens 8:30am) and selecting option 1.

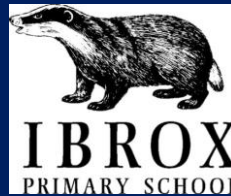
You should report medical absences and dental and medical appointments on this line.

- Please phone the school directly to report bereavement, serious illness, injury or contagious diseases or illness.
- Please report the absence before 9:30am
- Clerical then send text messages and follow up with phone calls if we have no response.
- We have a duty of care and need to ensure we know where our children are each day.

What do I do if my child is going away during Term time?

- We appreciate that many of our families need to travel abroad for a variety of reasons during term time.
- If your child is going to be out of school for a planned break during the school term please contact the office and complete an orange form.
- This ensures we can mark the absence with the correct code.

**ATTENDANCE
IMPACTS
ATTAINMENT**



**AIMING FOR
94% ATTENDANCE**

Absence Management

- Monthly attendance meetings take place with letters being sent to children who have poor attendance.
- **Already we have children whose attendance we are concerned about in the 4 weeks we have been back at school. These families will receive an email this week and if no improvement meetings will follow at the start of October.**
- The SLT will work with families to look at barriers to attending and how we can work together to support an improvement in attendance

100%- PERFECT!

94%- GOAL!

90%- 10 days missed

85%- 15 days missed

80%- 20 days missed

75%- 25 days missed

70%- 30 days missed

EVERY DAY COUNTS

