

**Minutes of Ibrox Primary School Parent Council AGM
7/9/22 @ 9:15am in Family Room**

Minutes recorded and typed by Dawn Ottley

Attendees:

Dawn Ottley (Chair)

Isobel Asim (Treasurer)

Ia Surguladze, Sarah Lamont, Amanda Abercrombie, Kim Kyle,

Gail Chalmers (Acting Depute Head Teacher)

Charlene Murphy (Nursery Team Leader)

1. Welcome (GC)
2. Head Teacher report presented (GC) (see attached sheet)
Topics raised during report by others
 - * Acting Depute interviews Thursday 15th September - GC has been covering Since May.
 - * Mrs Young planning on returning during Term 3
 - * SL raised Makaton good for all kids learning. GC said French and Spanish are core languages. Training for Makaton not funded across school. After school club suggested (KK)
 - * School is family focussed - build up parent relationships again, how do we Successfully get parents back in? - Bingo nights, race nights etc
 - * Parents invited back into school, meet the teacher Wednesday 14th September, look around classes, presentation by Gail Chalmers and Beverly Finlayson throughout.
 - * Parent Volunteers - open to new parents.
3. Proposed dates for future meetings - 1st Tuesday of every month @ 9.15am Except January and April.
4. Explanation of the purpose of the AGM, outlined the role of the Parent Council and went through the elected roles (DO).
5. Resignation from Lasma who stepped down as vice chair, she was thanked for her efforts (DO).
6. Roles for session 22/23
Chair Dawn Ottley - nominated by Isobel Asim, 2nd by Ia Surguladze
Treasurer Isobel Asim - nominated by Dawn Ottley, 2nd by Ia Surguladze
 - * DO explained as stated in their constitution, not all positions need to be filled to have a functioning Parent Council, but the Parent Council will endeavour to fill these positions.
 - * DO explained the reason why a new Treasurer had to be selected due to non attendance as also stated in their constitution & not being presented when

roles where being selected. Secretary duties will be covered by both DO and IA until a new secretary can be assigned.

7. Signatories update - ongoing process setting up online banking & changing the signatories. Currently awaiting for Gail Chalmers (PT) and Dawn Ottley to be added as new signatories along with Isobel who is currently a signatory.

Withdrawals require signatures from 1 Parent Council Member and 1 Member of Staff (GC).

8. Agreed that Louise Hendry (office staff) will take over the books from Mr Dolan, to audit the parent council books, this is checked every year (DO).

9. Key events that the Parent Council organised last year where discussed (DO)

- * Halloween Spooky Shed

- * Christmas Winter Wonderland (in the shed)

- * Easter - 2 members of PC dressed as bunnies and came into the playground and handed out some Easter eggs

- * Summer Fayre - never went ahead due to time and planning, allowed Primary 7 to do some fundraising instead.

Parent Council thanked the School for their support and for allowing them to organise these fun events for the children.

GC and CM thanked the Parent Council for their efforts in the planning of all events, thoroughly enjoyed by all.

10. Treasurer Report (DO)

Purchases

- * Halloween treats £ 101.39

- * Christmas £271.29

- * Easter £224.73 Total £597.41

Discussed Easyfundraising app set up by the Parent Council, showed the parents at the meeting how to work it.

GC suggested a Digital Drop in – DO and IA to show parents how to set up and use the app

CM suggested a video set up

11. Halloween plans - Parent council to do their Spooky Shed, dates to be confirmed (27th & 28th October), parent help to be confirmed.

12. DO - Information sharing from the Parent council is what's app group, parent council twitter- @ibroxprimarypc, texts may be sent from school as required

13. DO addresses some issues that seemed to be occurring within the parent council, highlighting if you sign up you have to be committed, to be involved in any of the events you have to attend the meetings beforehand and the rules as stated in their constitution - miss 3 meetings you are excused from the parent council unless you have a genuine reason - you must send your apologies, this

seemed to be an issue so DO voiced her concerns.

14. AOB (Any other business)

Allergy Council briefly discussed, SL raised concern around implications of children being unable to bring 'may contain' foods.

School reinforced current policy - Nut free, no food is shared. Although children who have allergies can be impacted by 'may contain' it would be impossible to blanket ban as so many foods carry this warning. Current stance is any foods containing nuts are removed and parent's alerted and children strongly encouraged not to share snacks to keep everyone safe. Parent Council assured all that at all their events they provide the correct food items for all allergies.