

## An iPad for Learning - Home School Agreement

**Failure to return the Home School Agreement will result in you not receiving your iPad.**

The Connected Learning iPad scheme will provide every pupil with an iPad and a range of e-learning tools and resources to assist and enhance their learning at school and at home.

The iPad provided belongs to Glasgow City Council and is traceable through the Council's Mobile Device Management system. All parties involved (pupils, parents/carers and the school) must agree with all of the terms and conditions outlined below.

If any of these expectations are not met then the school reserves the right to restrict or remove access to any school ICT facility as in line with the Pupil Acceptable Use Policy. This policy can be found using the URL <https://bit.ly/34910rw>

### As a pupil, I agree to:

- Look after my iPad carefully at all times and always store my iPad in its supplied case when not in use, and store it in an appropriate school bag when outside my class.
- Immediately report any technical problems, damage, loss or theft to **your class teacher**.
- Charge up my iPad every night and bring both the iPad and the supplied charger into school every day unless told otherwise. iPads should be charged fully at the start of each day.
- Only take my iPad out in class or in a secure environment such as my home. Never take my iPad out in the playground, when walking between classes or when travelling to and from school unless directed to do so by a member of staff.
- Only use my iPad in lessons when instructed to by my teacher and close it or put it away when my teacher says so. Only use programs on my iPad that my teacher has agreed I can use in the lesson.
- Never share my pin code with **anyone**.
- Present my iPad for a check whenever I am asked to do so by a member of staff. If I have forgotten my iPad – I must bring it in the next day to show it hasn't been lost or stolen. Failure to do so will result in a communication home.
- Only use my iPad to take photos, record audio or video clips for learning purposes with the knowledge and agreement of everyone involved, this includes children and adults.
- Only share content with others when explicitly asked to do so by a member of staff.
- Never access inappropriate content on my iPad or attempt to bypass any of the security features.
- Never remove any asset tags or security markings from my iPad.
- Not graffiti the iPad – this includes drawings and stickers on the case.
- Ensure that all work stored on the iPad is regularly backed up.

**As a parent/carer, I agree to:**

- Ensure that my child cares for and respects their iPad.
- Immediately report any loss or theft which happens out of school to **your class teacher**.
- Ensure that the iPad is used solely by the child that the school has given it to.
- Ensure that the iPad is returned to the school if your child leaves the school, or at any other time upon the request of a member of staff.
- Monitor my child's use of the iPad on the Internet at home, to ensure that only appropriate websites are accessed - the same filtering will apply as in school.

**The school agrees to:**

- Provide pupils with an iPad and access to a range of e-Learning resources.
- Give pupils an introduction to using and caring for the iPad. This will include a session on security, e-Safety, maintenance and health and safety.
- Provide pupils with a range of learning opportunities which make use of the iPad, both in school and at home.
- Provide parents/carers with ongoing advice to help them support their child's use of their iPad.
- Make sure that any repairs required on the iPads are communicated to our IT service provider to ensure they are dealt with as quickly and effectively as possible.
- Provide access to wireless internet provision within the school. Provision will be made during school opening hours to allow pupils to complete homework/carry out research using the internet if required. The school will not be responsible for any costs involved, nor content accessed, when the Internet is used out of school.
- Do regular checks on the condition of the iPads. If an iPad has been forgotten, this will be recorded.
- Issue questionnaires to pupils and parents/carers to help us in the ongoing evaluation of the iPads.

**Please return by Wednesday the 18<sup>th</sup> of December.**

**Further information will be shared at our parental engagement event on Monday the 16<sup>th</sup> of December. Sign up [bit.ly/2KIzZU7](http://bit.ly/2KIzZU7)**

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### **Acceptable Use**

We expect all parties concerned (pupils, parents/carers and the school) to follow all the rules and procedures listed on pages 1 and 2.

If, however, a pupil breaks these rules then the school reserves the right to restrict or remove their access to any school ICT facility as in line with the Pupil Acceptable Use Policy. This policy can be found using the URL <https://bit.ly/34910rw>

### **Pupil**

As a pupil of Hyndland Primary School I agree to abide by the rules for acceptable use of the iPad Home Agreement as set out above.

Name: \_\_\_\_\_

Class: \_\_\_\_\_

Pupil Signature: \_\_\_\_\_

Date: \_\_\_\_\_

### **Parent/Carer**

As the parent/carers or legal guardian of the pupil signing above, I grant permission for him/her to the conditions as set above. I agree to encourage him/her to abide by the rules outlined on the iPad Home Agreement.

Parent/Carer Name: \_\_\_\_\_

Parent/Carer Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**Please tear off this page and return only this page.**

**You should keep your copy of pages 1 and 2 for your own reference**

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