**Hillington Parent Council**

**AGM Minutes**

**28th September 2022**

**Present:**

Mrs Reilly, Mrs McNeil, Mrs Mallon, Miss Gillies (HT), Miss Davidson (DHL), Mr Ramsay (DHU), Miss Murphy (CT)

**Apologies:** Miss Gibson

1. **Constitution Change**

The Constitution is being changed from 5 members to 4 members.

Chair: Collette Mallon (present)

Vice: Maxine Reilly (present)

Treasurer: Sharon McNeil (present)

Secretary: tbc\* Viki Gibson (not present)

Miss Gillies to update the Constitution based on changes agreed at the meeting.

1. **Previous Members**

Mr McMahon would like a role in the Parent Council but not as Chair Person.

Mr Timmons has resigned as Treasurer.

1. **Email Account**

Miss Gillies advised member about PC Email account. She also discussed the PC Online Training on Eventbrite at 7pm tonight.

1. **Finances**

Parent Council to discuss separately how best to manage the finances.

* Withdraw from school funds
* Request payback from SF
* Can alternatively set up own bank account
1. **General**

Parent Council have created a Whatsapp Group.

Parent Council to provide future minutes for website.

Depute Head (L) to update the Parent Council section on website.

Parent Council to decide on future social media strategy e.g Twitter/Facebook etc.

1. **AOB**

There was no other business raised.

**ACTIONS:** Update Parent Forum with minutes on website.

 Update Parent Forum with details of Parent Council Members and meeting dates by Groupcall.

 Finances/Balance

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| --- | --- | --- | --- |
| 861 | 05/05/2020 | Parent Council Money paid into School Fund  | £600.36 |
| BAC | 12/05/2021 | GCC (Parent Council Money) | £400.00 |
| BAC | 11/05/2022 | GCC (Parent Council Money) | £400.00 |
|  | 28/09/2022 | Parent Council Money returned to School Fund by Mr Timmons, Treasurer | £400.00 |
|  |  | Total Balance as at 7th October 2022 is  | **£1800.36** |