



Welcome to Hillington Primary School



New Entrant Induction Day 1 – May 2022

Miss Davidson – Depute Head (P1-P5/4)

Staff at Hillington Primary

Senior Leadership Team

Head Teacher	Ms J Gillies
Depute Head	Miss L Davidson (P1-5/4)
Depute Head	Mr D Ramsay (P5-7)



Teaching Staff

We hope to confirm Primary 1 Teaching Staff in June 2022.



Staff at Hillington Primary

Clerical Staff

Miss Sharon Gibson
Mrs Jane Fraser



Pupil Support Assistants

Miss A Adams
Mrs A Doak
Mrs G Campbell
Mrs Anil
Mrs L MacLeod
Mrs L Cunningham
Mrs Hassan

Catering Manager

Mrs Audrey Hillis

Community Janitor

Mr Desmond Donnelly





Our Vision & Values

At Hillington Primary School we provide a welcoming and friendly environment, which celebrates the diversity of our community.

We are a nurturing school where everyone feels safe, happy and valued and all children are supported to reach their full potential. This is achieved through working together with children, their families and the community, based on a shared sense of direction.

Our Vision: To create a safe, happy environment in which everyone feels included, respected and motivated.

Our Values: There are four values, which we promote in Hillington Primary. We would like everyone to be:

Achieving Nurturing Healthy Kind



By Heidi Egan

Our School Badge



By Heidi Egan



"I shall try; I shall attempt"



By Nicola East

Our School Mascot



By Nicola East

Waffle





Start Dates



First Day at School – ***Wednesday 17th August 2022***

Children will enter the school into the infant playground through the back gate at the right hand side. On the first day only, parents may come in to the school playground with their children and take photographs. The teachers will take the children out the back gate at the end of the school day.

First Day Timings (First Day Only)

School Start Time – 9.30am

School Finish Time – 2.30pm



School Times



- School Start Time – 08.55am
Playground staffed from 8.45am

- School Finish Time – 3pm
(From Thursday 18th August 2022 onwards)

- Morning Break – 10.25am (15 minutes)

- Lunch Time – 12.10pm-1pm

School Office Opening Times

- Mon – Thur 8.30am – 3.15pm
 - Fri – 8.30am – 3.15pm



Settling In

- Be patient with your child if they say they don't want to come to school.
- Remember that it may not always be to do with school.
- Let us know if there are problems.
- We are always available to listen. Please contact the class teacher or Miss Davidson (Depute Head) if there are any concerns.
- Absences- Please contact the absence line on 0141 287 0039.
- Late coming after 9:00am- If your child is late please enter the school by the main door and report to the school office.



Late Coming

The Facts



- Late coming can affect achievement
- Late coming disrupts lessons
- Late coming can embarrass and/or upset your child
- 5 minutes late every day adds up to 3 days of learning lost each year
- 10 minutes adds up to 6 days of learning lost each year
- 15 minutes adds up to 10 days of learning lost each year
- 20 minutes adds up to 13 days of learning lost each year
- 30 minutes adds up to 19 days of learning lost each year

As part of our monitoring of attendance and late -coming we will contact families whose children are late more than once a week to offer support and guidance.



Physical Education (PE)

- 2 hours of P.E. a week.
- Primary 1 wear polo shirts to school on gym days as it makes it easier in the beginning for them to get changed.
- Children need full kit.
 - T shirt, shorts and soft shoes.
 - No jewellery at PE.
 - Names on all items.
 - Please take out earrings on a gym day
- Please provide your child with a water bottle.

This item belongs to:



Our School Uniform



- White shirt
- School tie
- Light blue polo shirt
- Grey or navy trousers
- Grey or navy skirt
- Royal blue blazer
- Grey jersey/cardigan

Sweatshirts, polo shirts and ties with the school logo are available for purchase. Order forms are sent home once a year. You have been sent information about ordering school uniform for next session.

All clothing and footwear, especially jackets, coats, jumpers/cardigans and blazers, should be clearly labelled with the child's name please.

This item belongs to:



Clothing & Footwear Grant

Families on low incomes may be eligible to receive a School Clothing Grant. The award is given annually to assist with the cost of purchasing essential school clothing for families who are on a qualifying benefits.

You may be eligible for a school clothing grant if you have a child that attends a Glasgow school, you reside within Glasgow and you receive any of the following benefits:

- Income Support
- Income-based Job Seeker's Allowance (JSA)
- Any income related element of Employment and Support Allowance (ESA)
- Child Tax Credit (CTC) with an annual income of less than £16,105
- Working Tax Credit (WTC) with an annual income of less than £15050
- Both maximum Child Tax Credit and maximum Working Tax Credit and your annual income is under £6,900
- Universal Credit (UC), and your monthly income is not more than £610
- Support under Part VI of the Immigration and Asylum Act 1999
- Housing Benefit and/or Council Tax Reduction (this is not Council Tax single person's discount)

You may also qualify for free school meals - see below for full eligibility criteria.

<https://www.glasgow.gov.uk/article/17885/Clothing-Grants-and-Free-School-Meals>

Processing timescales

Applicants must allow **4 weeks from submission** before contacting us to enquire about an application that has been submitted. Any enquiries to the team will be responded to within **10 working days from submission**.

Playtime



- Health Promoting School = Healthy Snacks
- An adult supervises the playground.
- Accidents can still happen.
- No hitting back - tell buddy or adult.
- If you have any worries speak to the class teacher or Miss Davidson (Depute Head)

Lunch Time

- All children from P1-P5 are entitled to a free meal.

<https://www.glasgow.gov.uk/article/17885/Clothing-Grants-and-Free-School-Meals>

- Packed lunches- names on boxes, lids, plastic bottles.
- Health Promoting School = Healthy Lunch



Our School Nurse



School Nurse – Karen Wilson
0141 232 8088

Breakfast Club



WHEN - Every morning

TIME – 8am – 8.45 am.

WHATS ON OFFER?

- Juice – tropical or orange,
- Cereal – cornflakes, rice crispies, bran flakes or weetabix,
- Toast with butter or jam.

Children who are entitled to a free meal will receive breakfast free of charge, For all other children the cost is £2.00 per morning, with a sibling rate of £1.00 which the eldest child pays.

Kool Kidz After School Care



An annexe of the Sandwood Aftercare, Kool Kidz, is held in Hillington Primary every day, after school from 3.00 pm– 5.55 pm, term time only.

Kool Kidz also provide school holiday care based at Sandwood Primary.

Parents who are interested in using this service should contact the Aftercare on 07921 991354.

Our Parent Council



Every parent/guardian becomes a member of the Parent Forum whenever their child starts school, enabling parents to get involved in school life in whatever way they can. This could be helping on trips, at discos, assisting during the school day or as a representative on the Parent Council.

<https://blogs.glowscotland.org.uk/gc/hillingtonprimary/parent-council/>

Keeping You Informed

You can keep up to date with things that are happening in school and in your child's class through our school website.

<https://blogs.glowscotland.org.uk/gc/hillingtonprimary/>

You can also follow our school on Twitter

@HillingtonPS

Subscribe to our YouTube channel –

<https://www.youtube.com/channel/UCNagTj8HXc7dGbXviGPh36Q>

And download our Xpressions app through your app store -

<https://www.youtube.com/watch?v=TuVQ4UyJO40>

Contact Information



Miss Gillies – Head Teacher

Miss Gillies is the Head Teacher at Hillington Primary. She has been Head Teacher since September 2017. Prior to this she worked as the Depute Head Teacher for Primary 1-4 at Hillington Primary.

headteacher@hillington-pri.glasgow.sch.uk

Miss Davidson – Depute Head Teacher

Miss Davidson is the Depute Head Teacher at Hillington Primary and manages Primary 1-Primary 5/4. She has worked at Hillington Primary since January 2018. If you have any questions or queries about your child in Primary 1-Primary 5/4 please contact Miss Davidson in the first instance on 0141 882 2144.

Mon – Thur 8.30am – 4.15pm

Fri – 8.30am – 3.15pm

Forms to Complete



Hillington Primary School

PUPIL INFORMATION FORM

For Office Use
SEEMIS Date

Class:

Pupil Details		
Surname:	Forename:	
Middle Name:	Chosen Name:	
Date of Birth:	Sex:	
Home address:	Postcode:	
Other Siblings in School: <i>(Please include details of step-siblings)</i>	Name:	DOB:
	Name:	DOB:
	Name:	DOB:
	Name:	DOB:
Parent/Carer		
Name:	Relationship:	
Work Tel No:	Mobile No:	
Home No:	Email Address:	
Address (if different from above):		
Parent/Carer		
Name:	Relationship:	
Work Tel No:	Mobile No:	
Home No:	Email Address:	
Address (if different from above):		
Additional Contact 1:		
Name:	Relationship:	
Address:		
Home Tel No:	Work Tel No:	
Mobile:		
Additional Contact 2:		
Name:	Relationship:	
Address:		
Home Tel No:	Work Tel No:	
Mobile:		

PREVIOUS SCHOOL/NURSERY (If Applicable)	
Previous School/Nursery:	Date of Leaving:
MEDICAL INFORMATION	
Doctor's Name:	Tel No:
Address:	
Medical Conditions / Allergies:	
Please notify the school immediately if there are any changes to your child's medical information.	
CULTURAL INFORMATION	
Ethnic Origin:	Nationality:
Religion:	Home Language:
Any Other Language:	
DIETARY REQUIREMENTS	
For example vegetarian, Halal etc:	
ADDITIONAL INFORMATION	
Additional Support Needs:	
Other Agency Involvement: (E.g. Speech and Language, Social Work etc)	

The above information is correct to best of my knowledge. I will update the school if any information changes.

Signed: _____ Date: _____

PHOTOGRAPHY CONSENT FORM

Permission is required to take your child's photograph to use in publicity. These pictures may be sent out to the media with a press release, used for our publications eg: newsletters, our website, our Twitter page or YouTube Channel.

- To help us to comply with the data Protection Act 2018, we would like your permission before we take your child's photograph.
- Photos will be stored in a secure location and only authorised staff will have access to them.
- They will be kept as long as they are relevant, and after that time destroyed or archived.
- We will not use the images taken, or any other information you provide, for any other purpose.

I have read & understood the information above.

Signed: _____ Date: _____

PLEASE RETURN COMPLETED FORMS TO THE SCHOOL OFFICE

Permission for Photographic/Video Use

Pupil Name: _____ Class: _____

- I give permission for my child to be photographed/videoed for internal school use.
- I give permission for my child to be photographed/videoed for use on school education material, school/education social media, school events.
- I give permission for my child to be photographed/videoed at other GCC Education events.
- I give permission for my child to be photographed/videoed for use at other events that may be held virtually due to COVID restrictions, where he/she may otherwise have attended in person.
- I give permission for my child to be photographed by school commissioned commercial photographers

Parent/Carer Signature: _____ Date: _____

	Hillington Primary Groupcall - Parent Contact Details	
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Hillington Primary uses Groupcall to communicate information about your child and school updates.

In order to optimise the use of Groupcall, it is vital we have your current contact details. Please provide your current mobile number and email address in order to ensure you receive all communications.

Your Child's (Children's) Name(s):	
Class:	
Parent's Full Name:	
Parent's Mobile Number:	
Parent's Email Address:	



- Please complete the following school forms and hand them to a member of staff before you leave -
 - Groupcall Guardian Form*
 - Photographic Permissions*
 - Pupil Information Sheet*
 - Digital/ICT Home School Agreement*
- Online Uniform Order
- Please take some time to read over our school handbook
 - Pre-Entrant section on school website.
- If you have any further questions please do not hesitate to contact us at the school –

headteacher@hillington-pri.glasgow.ch.uk